

DRAFT

**TOWN OF ARRIBA
BOARD OF TRUSTEES ACTION MEETING**

Tuesday, July 25, 2017

Arriba Town Hall, 711 Front Street, Arriba, CO 80804

Call to Order Mayor Flores called the meeting to order at 7:03. Roll call for the Arriba Town Board was read and those answering were Troy McCue, Bob Rush and Tom Rush. Leigh Anna Andersen, Carolyn Steinsiek, and Jack Petty were absent.

Pledge of Allegiance was led by Troy McCue

Public Audience included Ed. E. and Jody Schifferns, Jeff Fike, Ted Grundmeier, James Russell, Austen McCue, and Scott Szabo.

Approval of Agenda Clerk Hart asked that Ron Hann's Paycheck for repairing Town hall and Mike Becker's Vacation Pay be added to the Agenda. Trustee McCue said that Austen McCue wanted to give a report on his 4H steers to the Board. Trustee Bob moved to add these three items and to approve the agenda as amended, Trustee Tom Rush seconded and the motion passed unanimously.

2016 Audit Scott Szabo with Lauer, Szabo and Associates told the Board that the 2016 Audit was completed, the Town is doing well, no irregularities were found, and Clerk Josie Hart was doing a fine job with everything. He briefly explained the 2016 expenses and income balances, and ending balances for each fund.

He told the Board that the Town isn't required to have a separate Road & Bridge fund, that those funds could be transferred to the General fund since most Road & Bridge expenses come out of the General fund.

He said the Town's procedures are really sound for a municipality of this size.

Ed E. Schifferns asked if there would be an audit done for Leisure Pines. Trustee McCue said that Leisure Pines is required to file an exemption from audit, it's been a while since one has been filed. He said he's reaching out to a local non-profit for help to get Leisure Pines audited. He said that he did talk to Lauer, Szabo and Associates about auditing Leisure Pines but they didn't have enough time allocated when they were out auditing the Town, and also Leisure Pines would be looking at a financial commitment of at least \$3,000. The Leisure Pines board didn't feel like there was enough cash to do that. Trustee McCue said they were looking at other options.

Scot Szabo said that the way the law reads is if an entity has revenues or expenditures over \$750,000.00 then they are required to have an audit. Anything under that entities can file for an exemption. He said that exemptions are 25% of the cost of an audit

Cancel August 5th Community Event Trustee McCue said at the Band's last practice Larry Kitzel made the decision to cancel the event due to members schedules and not getting enough rehearsals in.

Austen McCue 4H Steer Report Austen McCue said he'd made the Board a batch of cookies. He told the Board that he only has one more week until fair. He invited the Board to the 4H steer show on Thursday at 11:00am and the animal sale on Friday at 5:00pm of fair week. He said he's been spraying the steers with fly spray every day and removing the manure every day. There were compliments on his keeping the pens clean.

Mike Becker's Vacation Pay Clerk Hart said that Mike Becker isn't going to take a vacation and would like to cash in his time and get paid his vacation time. The Board was fine with this.

Ron Hann's Paycheck Clerk Hart said that Ron Hann submitted his hours for making the repairs to Town Hall. He had a total of 91 hours which totals a paycheck of \$1,820. She said the receipts for materials he had submitted totaled about \$200. She was unsure if this was all of the receipts for the repairs to town hall. She said that Ron had said the Town hall eaves need work and he would be willing to fix them in the fall.

Strategic Planning Workshop Phase II James Russell handed out notes from the first Strategic planning workshop. He said the goal for this workshop was to write a mission statement for Arriba. There was discussion on Arriba's assets, and Arriba's needs, and how to bring growth to Arriba yet maintain the secure, small town feel.

Adjournment Trustee McCue moved to adjourn the meeting, Trustee Bob Rush seconded and the motion passed unanimously. Mayor Flores adjourned the meeting at 8:07pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Alex Flores

Approved by the Board on:

Town of Arriba
Board of Trustees Action Meeting
Tuesday, July 25, 2017
7:00pm

Sign In Sheet

Jeff Fike
Jody Schifferns
Ed E. Schifferns
Paul G. Gorman