

TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday, June 11, 2018
Arriba Town Hall, 711 Front Street, Arriba, CO 80804

Call to Order Mayor Alex Flores called the meeting to order at 7:45. Roll call for the Arriba Town Board was read and those answering were Derrik Dean, Carolyn Steinsiek, Jack Petty, Bob Rush, Leigh Anna Andersen and Troy McCue.

Pledge of Allegiance was led by Mayor Alex Flores

Public Audience included: Gerald Steinsiek, Jody Schifferns, Austin McCue and Ted Grundmeier.

Gerald Steinsiek said he had a thought that might make Arriba more appealing as a retirement place, he said there are several people that have golf carts, and he's heard that the sheriff has actually chased people down when they drive them in town. He said he wasn't sure if he actively does that now. Mayor Flores said the Town has a golf cart that is used to check water meters. Trustee Steinsiek asked if the Town has any kind of ordinance addressing golf cart usage. Mayor Flores said no. Gerald Steinsiek said that it is mostly controlled by the towns and there are towns in Colorado that embrace it. Mayor Flores said he likes the idea that we can use a golf cart in this small town. Trustee Steinsiek said she thought the Town possibly needs to have an ordinance. Gerald Steinsiek suggested putting it on the website that Arriba is golf cart friendly, he said there were about 6 golf carts in town. Trustee Petty said that was a great idea. Trustee Steinsiek said if an ordinance is put together it should say gas or electric. Trustee Andersen asked if the Town even needed an ordinance saying golf carts are allowed. Gerald Steinsiek said if there is no ordinance than a golf cart can't go over 25 mph, must have head lights, tail lights, turn signals. If the Town has an ordinance that says its cart friendly the golf carts can be just carts and not a motor vehicle. Trustee Dean said that Hugo has something like that because they allow golf carts driven in town. Clerk Hart said she would look into it.

Mayor Flores said that Austin McCue was on the agenda but if it was okay with the Board Austin could go ahead. Austin McCue requested permission from the Board to keep his 4h steers in town again this year in the cattle pen by his house. He said he would clean the pens every morning, keep the flies down and set traps for the flies. Mayor Flores asked if there were any problems last year. Trustee Steinsiek said there were problems that the Reisman's brought to the Board last year but they have moved away. Jody Schifferns said she didn't have any problems with the steers last year, she said she was a close neighbor of the McCues. The Board didn't have any problems with Austin McCue keeping his 4h steers in town and gave him permission to keep the steers in the pen by his house.

Ted Grundmeier said he knows that the Board would be considering zoning in Arriba fairly soon and he would like to express his doubts that it would work in this town. He said Arriba is not the right size for zoning, and for the past 100 years the Town has gotten by with legislation when there was a problem with any form of animal or business or whatever. He said he thought that if the Board tries to do zoning they'll open up a can of worms.

Approval of Agenda Trustee Andersen moved to approve the Agenda as written. Trustee Petty seconded and the motion passed unanimously.

Approval of Minutes Trustee McCue moved to approve the minutes from the May 14 regular meeting and the May 29th action meeting. Trustee Steinsiek seconded and the motion passed unanimously.

Approval of Account Receivable and Payable

Trustee McCue asked how often the Town gets property tax. Clerk Hart said the Town gets it monthly. Trustee Steinsiek asked what the \$760 donation was. Clerk Hart said that \$740 was from sponsors for the 100 year celebration, the other \$20 is from park building use. It was noted that the payment of \$1500 for the food for the 100 year celebration is half of the total food cost.

Trustee McCue moved to approve the Receivables and Payables for June. Trustee Andersen seconded and the motion passed unanimously.

Approval of Bills

Clerk Hart said that \$112 needed to be added to the Colorado Analytical for wastewater lab fees. Clerk Hart said that the bill from Ron Hanns was for repairs to the town hall bathroom. She said the sinks weren't draining and the toilet was falling into the floor, Ron took out a pipe in the wall, redid the floor, and installed a new toilet.

Clerk Hart explained the payment to Sharon Rand, she said that she had received some complaints of the state of the park building, then the Rand's rented out the park building one day and Sharon approached Clerk Hart about cleaning the park building. Sharon Rand rented a carpet shampooer, deep cleaned the park building, and replaced the curtains. She did this before Memorial weekend. Trustee Steinsiek wondered if the park building needed to be cleaned once a month. Clerk Hart said Sharon Rand is going to clean it one more time before the celebration then go in and clean it after the celebration and after that the Board can decide how often they want her to clean it.

Trustee Petty moved to approve the May bills for payment. Trustee Andersen seconded and the motion passed unanimously.

100 Year Celebration Trustee Petty said he had got some more commitments for sponsorship and Vern from Vern's TV in Limon would be donating polo shirts for the Board members with

the Town logo on them. Trustee Petty said he might use the old Town logo. Trustee Petty said he went to multiple businesses today asking for sponsorships. He said businesses want to put flyers up advertising the celebration. Trustee Petty said he is expecting that close to 500 people will attend the event. Trustee Petty said he got 10 blocks of ice from Ben's Pharmacy, the snow cone machines will need ice blocks. He said he's getting ice pops from Osbornes and they are donating cups and 20 bags of ice.

Clerk Hart said that Marie had asked her to ask John Cross if he could take pictures of the alumni at the event, she said that Sharon Cross had talked to Trustee Andersen today asking if the Town wanted John Cross to bring a printer and the groups pay for their own pictures or was the Town covering the cost of the pictures. The Board agreed that the Town would not be covering the cost of the pictures.

Trustee Steinsiek asked if anyone else was going to be there to take pictures of the event throughout the day. Clerk Hart said she didn't think so. Trustee Petty said no one else had been asked. Clerk Hart said she had told John Cross to be there at 1pm to take pictures of the Alumni. The Board agreed that it would be nice to have a photographer taking pictures of the event in the morning. Trustee Andersen said she would ask John Cross if he could do that too.

Trustee Petty said about the bouncy houses- Jeff Fike had said he would give the Town a check to pay for the bouncy houses upon delivery. He said Fike has already given the Town the check for the deposit but Fike had said he was worried about the bouncy houses not showing up and the Town was worried about not getting a check to pay for the bouncy houses. Clerk Hart asked when Fike would be giving the Town the check. Trustee Petty said he has to get more flyers from Fike and would ask him then. Jody Schiffers asked where the insurance would come to cover the bouncy houses. Trustee Petty said that was still up in the air, he said he talked to Tim Andersen with Gordan Insurance and Tim is going to contact Roo Jumps personally with information. Clerk Hart said the contract clearly says the Town will be responsible for any injuries or accidents and will be responsible for any costs if Roo Jumps gets sued. Trustee Petty said Tim Andersen was going to get insurance through Roo Jumps and if that doesn't work should be able to put together a 1 day policy through Gordan Insurance that will cover the parade, the beer garden and the bouncy houses. Trustee Petty said he was told it should cost around \$300. Trustee Steinsiek said to ask about coverage for if Roo Jumps is sued for an accident that happened at the Town event. Clerk Hart asked what should be done about the contract with Roo Jumps, she said it kept flip flopping back and forth- Jeff Fike was going to sign the contract and pay for the bouncy houses, but then Fike had said the Town needed to sign the contract and he would pay for the bouncy houses when they showed up, and now it's the Town has to sign the contract and Jeff will get the Town a check eventually. Mayor Flores said to set a deadline- if Jeff doesn't get the Town a check for the bouncy houses within a few days the Town doesn't sign the contract. Clerk Hart said she talked with a lady at Roo Jumps on Thursday and she had said that she needed the signed contract to reserve the bouncy houses. The

Board agreed that if Jeff doesn't get the Town a check by Wednesday then the Town doesn't sign the contract.

Clerk Hart said that Eunice Burge had told her that the museum is going to be advertising that it will be open during the event and that she has enough volunteers to cover it for the day. Mayor Flores said that Eunice has some neat maps drawn up for historical sites around town and numbers around town that match the map. Jody Schifferns said people have to come to the museum to get the maps.

Clerk Hart said that Marie wanted her to get a little fishing pond prize game for little kids. She thought it would cost a total of \$30. The Board was fine this.

Clerk Hart asked if coffee, tea and lemonade had been purchased yet. Trustee Petty said not yet, he had thought about asking Ahisma Coffe shop in Limon to donate some coffee. Clerk Hart asked if parade candy had been purchased, Trustee Petty said no, it had not. Clerk Hart said she would take care of getting the coffee, tea, lemonade, and parade candy.

Clerk Hart asked if a schedule of events had been made. Trustee Petty said yes, one had been made. The Board went over the schedule of events and decided it would be as follows:

- 9:00 Am Parade line up will begin on College Street
- 9:30 Parade begins (going south down Main Street, east on Front/Colorado and ending at the park, parade entries can sign up beforehand or just show up) High Plains Brass will play
- 10:00 – 10:15 Welcome / benediction / Pledge of Allegiance
- 10:15 - 10:30 Costume Contest judging (judges will be planning committee)
All events start (Bingo, Horse Shoes, other)
- 11:00 Band will play
- 11:30 Lunch will be served
- 12:00 Announcements and Larry McDonald history presentation,
Beer Garden opens
- 1:00 Alumni photo shoot, Horse Shoe finals/winners announced
- 1:30 Pie Contest Entry
- 2:00 Pie Judging (judges are the Town Board)
- 3:30 – 5:00 Dance in the park

Gerald Steinsiek talked about a few groups that performed at Flagler Fun Days. He talked to them and they are interested in performing at Arriba's event. He said he would talk to them again and get more details.

The next committee meeting will be Thursday, June 14th at 7:00pm at the Arriba Town Hall.

If the weather is bad on June 30th the firehouse will be used as a backup place to serve food. Two large dumpsters will be at the park. There was discussion about getting some more trash barrels.

Gerald Steinsiek said it would be good to have 1 large trailer or 2 small trailers for the bandstand.

There will be an action meeting on Tuesday, June 26 at 7:00pm at Town Hall to finalize celebration details.

Town Cleanup Clerk Hart said she sent out letters to Mike Sparling, James Littlehorn, and Monte Rand. She said Monte Rand never picked up his letter from the post office. She said Mike Sparling told her he was working on cleaning his property up and building a fence.

There was discussion about Willy Walker encroaching on Mary Ruth Black's property. The Board discussed sending Willy a letter about his property.

Clerk Hart said she did get pictures of Sparling's property. She still needs to get pictures of Littlehorn's property. She said she would not be taking pictures of Monte Rand's property. Trustee Rush said Littlehorn has done some cleaning on his property. Trustee Andersen said Rand has been working on his property too.

Trustee Andersen asked about Cindy Romero's property. There was discussion about the vehicles on Romero's property. Clerk Hart said that someone else abandoned those vehicles on her property and Cindy had told her that she is working on getting them hauled off, and getting stuff cleaned up.

Trustee Steinsiek said she had complaints about household trash in the backs of pickups and trailers next to Jody's shop and behind the old bar. Trustee Petty said the trailers next to Jody's are his trash, he said he'd be taking it to the landfill soon.

Trustee McCue said he's been working on cleaning up the house next to his house and getting it ready for the fire department to use.

Austen McCue's 4H steers this was covered under Public Audience comments.

Maintenance Personnel Pay Raise Trustee Steinsiek moved to go into Executive Session to discuss this. Trustee Andersen seconded and the motion passed unanimously.

The Board went into Executive Session at 8:45pm to discuss Maintenance Personnel Pay Raise. At 8:57 the Board came out of Executive Session.

Trustee McCue moved to raise Mike Becker's pay to \$16 an hour. He will still be paid salary. This will be effective immediately. Trustee Petty seconded and the motion passed unanimously.

Maintenance Report Mike Becker said the electric got done in the park. Talbert says he will be done trimming trees in the park by next weekend.

Mike said there's a new bar screen at the sewer plant, someone gave it to him and he had Jonathan Hart modify it.

He said the front of the shop got 3 gallons of paint and Harvey Dumcum made the sign for it.

The sign above the shop office door was re-done. He said he's almost done painting the playground equipment. He said last year the swing sets had been breaking so he had Clerk Hart order 2 new swing seats and chain kits. Mike said he will start fogging for mosquito's this week. He said that there was an issue with Jeff Fike driving his golf cart on the grass in the park. Mike asked him not to drive his golf cart on the grass anymore.

Trustee Petty said that Mike has been using his own push mower for town mowing. Mike Becker suggested the Town purchase a push mower next year.

Clerks Report Clerk Hart had nothing to report.

Treasurers Report Everything looked good. Trustee McCue noted that all account balances are down a bit. There was discussion that this was due to the Clerk's raise, the celebration and other things that has been going on and done this year.

Trustees Report Trustee McCue talked about a firm that wants to locate an electric vehicle charging system in Limon. This firm said they have a division that likes to work with municipalities (and housing authorities) on solar installations for offsetting electrical use for town facilities. He said there may be some grant opportunities with getting this.

Trustee Petty said he got some linseed oil to get the community garden beds looking good. He said the garden has been planted.

LCEDC Report Trustee McCue had a written report of what he has been doing with LCEDC and general news concerning other towns (the report is attached to these minutes).

Trustee McCue said he's still working on more funding for the Arriba firehouse expansion.

Trustee McCue said that there were some issues with the hours he submitted for the SBDC.

He said he's working on restorations (storefront, seats) for the Lincoln Theater.

He said he's still looking for a place for his Vista volunteer, James Dingwall, to live.

He said he'd toured the tiny homes being built by Kurt Kissmann just outside of Arriba. He talked about how tiny homes might not work out here but are popular up in the mountains.

Trustee McCue said he is working on getting a housing needs assessment done for all of Lincoln County. He said there are housing efforts going on in Limon.

Mayor's Report Mayor Flores commented that he felt the same way as Ted Grundmeier about zoning. He said that when Viaero came in and said they were putting a cell phone tower in town everyone panicked and said that wouldn't have been able to happen if the Town had zoning. There was discussion on pros and cons of a small town like Arriba trying to get and enforce

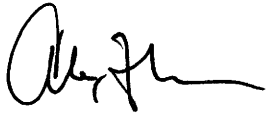
zoning and if there were any benefits right now to have zoning. It was stated a few times that the freedom of a small town was why people moved to Arriba.

Clerk Hart commented that the Town might not currently have the funds to start the zoning process. There was brief discussion on the need to raise water and sewer rates, and trying to pass a sales tax again.

Adjournment Trustee Petty moved to adjourn the meeting, Trustee Steinsiek seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 9:28pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

A handwritten signature in black ink, appearing to read 'Alex Flores', written over a horizontal line.

Mayor Alex Flores

Approved by the Board on: 7/9/2018

Town of Arriba
Board of Trustees Regular Meeting
Monday, June 11, 2018
7:45pm

Sign In Sheet

Jay Schiffer
Paul Graham
Gerald Steensik

Lincoln County EDC – Executive Director Report

June 11, 2018

- I. **Lincoln County –**
 - A. Hosted CO Governor candidate Greg Lopez event at LCHCC 5/11
 - B. Hosted Tim Krug, candidate for CO Board of Education in Limon on 6/6
 - C. Finalizing Middle School all-day Entrepreneur Camp for Ogallala Commons for 6/18 at Ellis Allen Building.
- I. **Arriba –**
 - A. Leisure Pines completing rotation for new tenant, 100% full capacity
 - B. Assisting with Firehouse expansion funding, awaiting Black Hills Energy application
 - C. Assisting with 100-year celebration for 6/30
 - D. Met with Kurt Kissman, owner of Compact Homes
- II. **Genoa --**
 - A. Working with See Six States on developing Pedal the Plains event
 - B. CSBC sign installed at Genoa Memorial Park
 - C. Met with tiny home development project
- III. **Hugo –**
 - A. Working on housing “toolbox” for future development-USDA/CDOH/CHFA
 - B. Continued promotion and development of hotel RFP effort, largely online
 - C. Covering Welcome Center this summer
- IV. **Limon –**
 - A. Promoting housing project and two other local housing efforts
 - B. Continuing engagement on warehousing/distribution center
 - C. Backgrounding new EV-Charging station
- V. **Karval –**
 - A. Recruited entrepreneur students for all-day camp in Hugo
 - B. Planning to apply to CO Health Foundation – October cycle
- VI. **Small Business Development Center (SBDC) Activities**
 - A. Delivering 60+ hours/week for utilization of grant
 - B. Working on system issues and differences with Greeley office
 - C. Will begin CSBC Grant, Year 2 on July 1, 2018
 - D. Will attend all-day staff meeting in Sterling on 6/28
 - E. James Russell winding down SBDC consultancy in July, 2018
- VII. **Your Community Foundation**
 - A. Monitoring ongoing historical assessment process for theater
 - B. Set up new pass-through arrangement for Big Sandy Outdoor Veteran Adventures.
 - C. Seeing better attendance, and more special event usage of the theater
- VIII. **Americorps/VISTA**
 - A. Corrected version received 6/11, making final adjustments
 - B. James Dingwall of Delaware begins 7/31
 - C. Still looking for apartment or other dwelling for James.