

TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday, February 11, 2019
Arriba Town Hall, 711 Front Street, Arriba, CO 80804

Call to Order Mayor Alex Flores called the meeting to order at 7:48. Roll call for the Arriba Town Board was read and those answering were Troy McCue, Bob Rush, Courtney Dean, Carolyn Steinsiek and Jack Petty. Leigh Anna Andersen was absent.

Pledge of Allegiance was led by Troy McCue.

Public Audience included: Jay Spurling, Harvey Dumcum, Debra Brooks, Gerald Steinsiek, Marie Daniel, Geoff Tomes, and Rachel Smith.

Gerald Stensiek said that his opinion of the water rate increase was that \$10-\$11 bucks more a month to live where we live and have the kind of community we do is nothing, he sees it as supporting the community, he said he's on a fixed income and he's had tight months but his community is worth what he's paying.

Geoff Tomes said reality is reality you have to do what you need to keep your nose above the water but if you don't have to then don't, the prices are going up on everything.

Debra Brooks said she had talked to Jack Petty about taking over the community garden this year. She said he had tried to get kids involved in it so maybe she can contact families with children and maybe also sometime this summer have a camp out in the park- just involve the kids more.

She said she is an almost retired nurse and she's offering to take care of things senior citizens might not be able to take care of such as trimming toenails- stuff like that. Debra Brooks said she would go to people's houses because she doesn't have a place yet to work out of yet. Gerald Steinsiek suggested the community room in Leisure Pines. Debra Brooks said she would like to find out who in town might need help with stuff like that or just anything, like taking them into town for things they need. Trustee Steinsiek suggested going to the senior meals that happen twice a week at the park building.

Jay Spurling said on the water rates he doesn't like that the Town has to raise rates- nobody does- but it's a necessary evil because if we want to keep this town viable and maintain water and sewer, either we do it now or we double the rates in 3-4 years and everyone will be screaming, doing a little bit now a little bit later keep things fair and reasonable.

Lincoln Community Hospital Services Rachel Smith said that one of the 2019 Goals that the Hospital Board has identified is to have more transparency with the community atmosphere so she volunteered to give an update to the Arriba Board on what's happening with the hospital. She

said one of the big things is work on the billing process, they have 3 companies that are working on and cleaning up all of the billing, and eventually it will be all rolled into one company with a new billing system.

She said that Medicare and Medicaid had been withholding payments from the hospital which put the hospital in a financial bind. She said the hospital is between 60-70% Medicare/Medicaid patients.

She said the hospital does also have an assisted living and nursing home. She said they were working on flyers to put up about hospital services.

She said the hospital is now a VA care choice option and there is staff that can schedule for VA.

Approval of Agenda Trustee Steinsiek moved to approve the Agenda as written. Trustee McCue seconded and the motion passed unanimously.

Approval of Minutes Clerk Hart said that she had one thing that needed changed in the minutes and that was that the minutes will be signed by Troy McCue since he ran that meeting.

Trustee McCue moved to approve the minutes from the January 14 regular meeting as amended. Trustee Rush seconded and the motion passed unanimously.

Approval of Account Receivable and Payable

Trustee McCue asked about the franchise fees. Clerk Hart said that BHE and KC Electric pay quarterly, she thought that Rebeltec and Eastern Slope pay monthly. Trustee McCue wondered if Viearo would have to pay a franchise fee. He said he would look into this.

Clerk Hart said that Brimar Industries is where the Town got the speed limit sign and some warning signs for the chlorine building.

Clerk Hart said the CIRSA payment are annual liability insurance and workman's comp.

Trustee McCue moved to approve the Receivables and Payables for January. Trustee Steinsiek seconded and the motion passed unanimously.

Approval of Bills

Clerk Hart said that the Anthem Blue Cross payment is just for her, Mike Becker will be getting his own insurance and the Town will pay \$500 each month with proof that he does have health insurance.

Mike Becker said that the DPC bill is high because he ran out of chlorine, DPC was going to charge for a special trip but if the Town ordered a few extra drums and cylinders they wouldn't charge the special trip fee, so that Town won't need to order chlorine for a few months.

Mike Becker said he had Nichols Electric work on the fuse box, breaker box and plug ins.

Clerk Hart said the standard fee from Hydrological was \$1,000.

There was brief discussion on how many flags the Town buys for the park and how there is a box in the shop of old flags that need to be given to the Boy Scouts to be honorably destroyed.

Trustee Steinsiek moved to approve the February bills for payment. Trustee Dean seconded.

Trustees Steinsiek, Dean, Rush, and Petty voted yes. Trustee McCue abstained from voting.

Water Rate Increase Trustee Petty said the Board needs more time to crunch the numbers and get more information. He moved to table the water rate increase until the next meeting. Trustee McCue seconded and the motion passed unanimously.

Clerk Hart said it was implied that the Town may have at least 6 months to raise rates.

Trustee Petty said he wanted to see usage numbers and customer numbers and see if bringing down the gallons and increasing a tier will generate enough revenue.

Trustee McCue said he would work with Clerk Hart on putting together a spreadsheet with this information.

Clerk Hart said that the Town was at 15% of the debt coverage ratio due to increased expenses, the Town needs to increase water revenue by about \$16,000 to be at 110% debt coverage ratio. And \$11 water rate increase would increase annual revenue by \$16,000.

Trustee McCue said that the revenues from the highway construction will benefit the Town and extend the Town's reserves but it can't be used with the calculation that the State has to have because it's a onetime deal.

Selling Town Property Clerk Hart said that at the last meeting a motion was passed to put the Town property up for bid- it's the property right behind Jay Spurling's shop- the property is supposed to get surveyed this week and as soon as she gets the survey papers it will be advertised. Clerk Hart said she had sent out an email showing the portion of the Town's property that is being put up for bid. The property does not have an address. Clerk Hart said she'll use the legal description when she advertises it. She said in the past the Town has had ads for bids run 3 weeks in the paper, she said it depends on when she gets the documents back from the survey but she will try to have the advertising run for 3-4 weeks and end on a regular Board meeting day. She said she will run it in the Eastern Colorado Plainsman and the Mile Saver Shopper. She said that it was stipulated in the motion that the Board has the right to refuse any and all bids.

CDOT Highway Project Water Request Clerk Hart said she did have an agreement from Castle Rock Construction. She said the Town did agree to \$6 per 1,000 gallons and they said they are estimating using 14 million gallons for phase 1 of the project, they said this will be about 100,000 gallons a day. A line will be trenched across County Highway 63 in front of DJ Petro. Clerk Hart said that that is County asphalt and she is working on getting a permit from the County to trench across it. She said that Steve Burgess and Bruce Walters came over and looked at it and normally they would only let it be bored but because the Town is taking a line across and putting in a fire hydrant on the other side of 63 they said the Town can trench and patch the asphalt. Clerk Hart said she is working on the details of where the fire hydrant will go- either on the county right of way or private property (Brent property). Clerk Hart said she got the impression the County wants the fire hydrant to be on private property and not on their right of way. Clerk Hart said that the main running east on Colorado Avenue and then over in front of DJ Petro will be the line feeding the fire hydrant across 63. Clerk Hart said the water does not have to be chlorinated but this was just an easy tie in. Payments from Castle Rock Construction will be monthly. Castle Rock Construction is supplying the meter and the backflow device. Clerk Hart said she wasn't sure if Castle Rock will be using tanks or ponds to hold water.

There was discussion on if the Town can't supply that much water to Castle Rock what will the Town do. It was suggested the Town shut Castle Rock down after their 100,000 daily limit. There was discussion on if the Town wells will be able to maintain resident water usage and Castle Rock's water usage.

There was discussion on adding in the agreement that both parties are entering into this agreement in good faith and that the Town will work with Castle Rock the best way they can. Clerk Hart suggested adding something that says that Town residents' water needs come first. It was discussed that the Town's water tank capacity is 350,000 gallons, the whole town uses 30,000 gallons a day during the summer months. There were concerns about Castle Rock running the water tank dry and not having water for fire protection.

There was discussion on the pressure system and the out of town wells and what exactly the problem is with not being able to run all 4 wells at the same time. Clerk Hart said that the idea was to use the revenue from Castle Rock and fix the problem with the out of town wells so the Town can have a higher capacity water system.

Clerk Hart said she will add a clause into the agreement and send it back to Castle Rock, and she will find out about the deposit. Clerk Hart said her understanding is that Castle Rock will trench the line at no cost to the Town, the Town will pay supplies and materials and will lay the water line, and Castle Rock will patch the asphalt at no cost to the Town. Clerk Hart said she would verify this with Castle Rock and let the Board know what she finds out.

Mike Becker commented that the Town does not have the parts for the water line.

Upgrade Waste Water Treatment Facility Clerk Hart said there is a pre-qualification meeting on Thursday, March 7th at 1:30 here at Town Hall to meet with CDPHE and DOLA. They will be talking about the Town's needs and what programs they offer. There will be several representatives from the State, Ernie will be attending, as well as Element Engineering. Clerk Hart said she has an agenda for that meeting which she will email out this week.

Repair Out of Town Water Line Clerk Hart said the north out of town well is leaking and the Town will need to dig down there to see what's going on. She asked if things could get started to see what the Town is dealing with and get an idea what needs to be done to fix the out of town well line and system. She said that Gerald Masters would probably be the one to call to do any trenching and repairing. The Board agreed to this. Clerk Hart she would consult with the Board before any major dollars were spent.

There was discussion on changing the pressure pump in the tank vault to handle the water pressure of both out of town wells, this might eliminate the need to replace the water line coming into town.

Maintenance Report Mike Becker had nothing to report.

Clerks Report Clerk Hart said that regarding back flow devices the Town's meters may or may not have back flow devices in them but the Town would have to manually check each one to see if they do. She said the commercial and agriculture customers will need a back flow device but there may be an easy solution to that.

She said that CDOT is having a meeting in Limon on February 27th at 9am to 11am at the Limon Community Building to discuss the highway project.

Clerk Hart said that when they trench over 63 the trucks will have to be re-routed. She asked if the Board wanted the trucks coming down the overpass to go down Colorado and turn at Curtis Street or straight down to Colorado and down to Main. The Board agreed that the trucks should go down Colorado Ave and down to Main.

Treasurers Report none.

Trustees Report Trustee Petty said April will be his last meeting and then he will be resigning from the Town Board and moving away.

Trustee Dean said that in regards to the emergency plan she has been working with Ken Stroud on meeting with the Red Cross and figuring out training.

LCEDC Report Trustee McCue had a written report of what he has been doing with LCEDC and general news concerning other towns (the report is attached to these minutes).

Trustee McCue reminded the Board about the Roundtable discussion at the Hugo Depot on Monday, February 25th at 7:00pm, it's going to be about an hour of open ideas about common goals shared by Lincoln County and Lincoln County Municipalities.

He said there's an informative meeting in Hugo on March 6th and 7th about historic preservation.

He said there's also an LCEDC event on Monday, March 11th and Tuesday, March 12th with state reps and the lieutenant governor attending. Discussion will include precision Ag, broadband connectivity, workforce development, and rural healthcare.

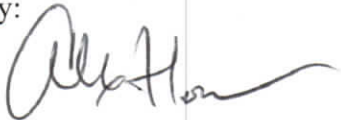
Mayors Report Mayor Flores asked Trustee McCue if KC Electric would lower the flat rate fee of street lights if the Town converted to LED street lights. Trustee McCue said he would look into it. It was noted that this could be a long term savings for the Town.

Mayor Flores said that the Town shop needs some TLC, especially the brace for the roof. Mike Becker said a channel to brace the roof should work since it was done to a spot in the back and it's held so far. He said he'd need somebody to help him with this. The Board was okay with Mike Becker purchasing the channel and finding someone to help brace the roof. It was noted that the roof has a membrane material on the top that may need to be patched in places.

Adjournment Trustee Rush moved to adjourn the meeting, Trustee Steinsiek seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 9:34pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

A handwritten signature in black ink, appearing to read 'Alex Flores', with a long, sweeping horizontal stroke extending to the right.

Mayor Alex Flores

Approved by the Board on: 3/11/19

Town of Arriba
Board of Trustees
Public Hearing
Monday, February 11, 2019
7:00pm
Regular Meeting
7:45pm

Sign In Sheet

Labbe Brooks
Sonny Bumsun
Geoffrey R. Jones
Jess Spurling
Majin N. Naniel

Lincoln County EDC – Executive Director Report

February 11, 2019

- I. **Lincoln County –**
 - A. Met with commissioners 1/30– Wausau Agreement signing, setting roundtable plans w/James
 - B. Participating in three development conversations in unincorporated Lincoln County
 - C. Made Titan LED introductions for courthouse and possible hospital upgrades to lighting
 - D. Housing Needs Assessment now up on website: www.lincolncountyed.org
- I. **Arriba –**
 - A. Continuing Bethel Community Center collaboration
 - B. Submitting fire equipment needs application for USDA Grant
 - C. Coordinating LED Upgrades at Leisure Pines
- II. **Genoa --**
 - A. Attending Genoa Town Board meeting 2/19, helping define Opp. Zone project: Tower?
 - B. Continuing development assistance for Genoa Wonder View Tower
- III. **Hugo –**
 - A. Selected events center for two spring events: History Colorado CLG (3/6-3/7) and Regional EDCC forum (3/11-3/12); tour of Roundhouse set for 3/7; Colorado Main Street Program slated for 3/7
 - B. Participating in tourism and Roundhouse development conversations
 - C. Prospecting development opportunities outside Opportunity Zone
- IV. **Limon--**
 - A. Wausau Supply Co. has signed with Contractor, in possession of local incentive agreements
 - B. Attended town board meeting 2/7, facilitated Housing Needs Assessment discussion
 - C. Helping field new home buyers' eligibility for new homes for Chisolm Estates
- V. **Karval –**
 - A. Continuing seeking funding on Community Building expansion, struck down on CHF and Anschutz
 - B. Applied for new freezer to Cooper-Clark for food pantry.
 - C. Moving planning forward into county conversation
- VI. **Small Business Development Center (SBDC) Activities**
 - A. Attended SBDC State Advisory Board meeting for Lincoln County CSBC presentation in Denver on 1/14
 - B. Building more and more clients in Raejean and Troy's portfolio
 - C. Limon Heights being featured as outstanding success story at state SBDC level
- VII. **Your Community Foundation**
 - A. Beginning electrical upgrades for Lincoln Theatre funding applications
 - B. Set up 2019 first-half calendar with 14 team leaders for the theater
 - C. Working with Colorado Prairie Arts and Music Council for pass-through services
- VIII. **Americorps/VISTA**
 - A. County roundtable event set for Monday, February 25th at 7 p.m., Hugo Depot —
 - B. James completed first-half of VISTA Year 2
 - C. James has been meeting with individual staff and community leaders for their input
- IX. **Conferences/Training**
 - A. James attended Strategic Planning at CRC on 1/14 – half-day VISTA conference
 - B. Raejean participating in Annie's Project over the next 6 Mondays (starting 1/14)
 - C. Troy and James participated in CEDS regional conference call December 18th, feeding projects to Candace Payne for upcoming Opportunity Zone prospectus.

Nuts & Bolts of a CLG

Where:

March 6th, Lincoln County Fairground Events Building
33147 County Road 21W Hugo, CO 80851
March 7th, Lincoln County Courthouse, Commissioners
Meeting Room, 103 3rd Avenue Hugo, CO 80851

When:

Wednesday, March 6, 2019, 1 pm to 6 pm
Thursday, March 7, 2019, 9 am to 1 pm

Topics:

CLG Responsibilities
Historic Surveys
Tax Credits
State Historical Fund
Section 106
Main Street Program
Heritage Tourism

Speakers:

Sara Doll, State Historical Fund, History Colorado
Erica Duvic, History Colorado
Danielle Lewon, State Historical Fund, History Colorado
Larry Iacusa, Colorado Main Street DOLA
Elizabeth O'Rear, Colorado Tourism Office
Jennifer Orrigo Charles, Colorado Preservation, Inc.
Mark Rodman, History Colorado
Joseph Saldibar, History Colorado
Amy Urzger, History Colorado

To register, contact:

Troy McCue
TMCue@lincolncountynv.org

Hosted by

Lincoln County Economic Development Corporation
Serving Historic Lincoln County, Colorado



HISTORY Colorado



Workshop Sponsors



Preservation Programs

Certified Local Government Program

March 12, 2019 | 8:30 - 4 p.m.
Lincoln County Fairgrounds
33147 County Road 21W
Hugo, CO 80851

REGISTRATION:
2000 Members, \$10
Elected Officials & Fair Trade Stallholders, \$25
Non-Members, \$35
To sign, Billy Tagliapietra, 970-241-2000
Email: billytagliapietra@lincolncountyco.gov
Phone: 970-241-2000

SPONSORSHIPS AVAILABLE:
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REGIONAL ECONOMIC DEVELOPMENT FORUM

Certified Local Government Workshop

March 6 - 7, 2019

March 8th: Lincoln County Fairgrounds Event Building, 33747 County Road 2W, Hugo, CO 80821
March 7th: Lincoln County Courthouse, Commissioners Meeting Room, 103 3rd Avenue Hugo, CO 80821
Email: tmccue@lincolncountyed.org, Phone: (719) 775-9070

Wednesday, March 6th

1pm - Welcome & Introductions

1:15pm - History of Historic Preservation in the United States - Mark Rodman

2:10pm - Who's Who in Preservation - Jennifer Orrigo Charles

3:10pm - Heritage Tourism - Elizabeth O'Rear

4:10pm - Obligations, Benefits and Operations of CLGs - Mark Rodman/Erica Duvic

5:15pm - Grants - CLG & State Historical Fund - Sara Doll/Daneille Lewon

7:00pm - Dinner - Oscar's Bar & Grill, 2295 9th Street, Limon, CO 80828 (dutch treat)

Thursday, March 7th

9am - Tour - Hugo Roundhouse - Roxie Devers

9:45am - Survey - Importance & Best Practices - Amy Unger

10:30am - Section 106 & Role of CLG's - Joseph Saldibar

11:15am - Working with Main Street - Larry Lucas

Noon - Rehabilitation Tax Credits & Role of CLG's - Joseph Saldibar

12:50 - Wrap Up

Speakers

Roxie Devers, Treasurer, Roundhouse Preservation, Inc.

Sara Doll, Preservation Grants Outreach Specialist, State Historical Fund, History Colorado

Erica Duvic, Preservation Planner, History Colorado

Daneille Lewon, Historic Preservation Specialist, State Historical Fund, History Colorado

Larry Lucas, Main Street Architect, Colorado Main Street, Colorado Department of Local Affairs

Elizabeth O'Rear, Manager of Destination Development, Colorado Tourism Office

Jennifer Orrigo Charles, Executive Director, Colorado Preservation, Inc.

Mark Rodman, Chief Preservation Programs Officer, History Colorado

Joseph Saldibar, Architectural Services Manager, History Colorado

Amy Unger, National and State Register Historian, History Colorado

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