

**TOWN OF ARRIBA**  
**BOARD OF TRUSTEES MEETING**  
**Monday, November 11, 2019**  
**Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Alex Flores called the meeting to order at 7:45. Roll call for the Arriba Town Board was read and those answering were Marilyn Lightsey, Troy McCue, Carolyn Steinsiek, Courtney Dean, and Leigh Anna Andersen. Bob Rush was absent.

**Pledge of Allegiance** was led by Troy McCue.

**Public Audience** included: Rachel Smith, Ted Grundmeier, and Jay Spurling.

Rachel Smith handed out a Lincoln Community Hospital report (attached to these minutes) and explained the report in detail.

Jay Spurling said he thinks the Town should pursue the evaporative ponds.  
Jay Spurling said the Big Boy train is going to be in Limon on the 24<sup>th</sup>, he said he would be cooking for the event.

**Approval of Agenda** Trustee McCue moved to approve the Agenda as amended. Trustee Andersen seconded and the motion passed unanimously.

**Approval of Minutes** Clerk Hart said that Mike Becker had a bit of an issue with the minutes from the October 14 meeting because Justin Myers' side of the story is on record but then the Board went into executive session so Mike's side of what happened wasn't on record. Clerk Hart asked if Mike could write up a statement that could be included with the minutes. The Board agreed that Mike should write a statement and the Board will review it at the next meeting.

Trustee McCue moved to approve the minutes from the September 9 Public Hearing as written, and to table the Minutes from the October 14 meeting until the next regular meeting. Trustee Steinsiek seconded and the motion passed unanimously.

**Approval of Account Receivable and Payable**

Mike Becker said that CRCC has been drawing some water this month.  
Mike Becker said that the meter pit out in the wheat field had been found. Clerk Hart said the Town has GPS coordinates for it now.  
Clerk Hart explained that around \$10,000 of Elements bill was covered by the grant. The Town covered the remaining \$2,500.  
Trustee McCue moved to approve the Receivables and Payables for October. Trustee Andersen seconded and the motion passed unanimously.

### **Approval of Bills**

Mike Becker said that Flagler Coop has been bringing a truck out to fill all the Town equipment with fuel.

Clerk Hart said that Mike switched to Viaero and the Town has been reimbursing him for half of the bill.

Trustee Andersen moved to approve the November bills for payment. Trustee Steinsiek seconded and the motion passed unanimously.

**Adopt supplemental 2019 Water Fund Budget** Clerk Hart explained that the water fund had nearly \$20,000 more revenues than what had been budgeted and \$10,000 more expenditures than what was budgeted so a supplemental budget for the water fund is required.

Trustee McCue moved to adopt the supplemental 2019 Water Fund Budget and Resolution 2019-4 appropriating funds. Trustee Dean seconded and the motion passed unanimously.

**Adopt 2020 Budget** Trustee Andersen moved to adopt the 2020 Budget as written. Trustee McCue seconded and the motion passed unanimously.

**Resolution to Appropriate Funds** Trustee McCue moved to adopt Resolution 2019-6 appropriating sums of money:

General Fund	100,286.50
Water Fund	153,709.75
Sewer Fund	142,989.56
Water Reserve	5,650.82
Sewer Reserve	10,652.54
Conservation Trust Fund	7,256.81
General Reserve	21,031.47
Museum Division Fund	3,506.06
<b>Total Appropriations</b>	<b>445,083.51</b>

Trustee Dean seconded and the motion passed unanimously.

**Resolution to Certify Mill Levy** Clerk Hart explained that the Town's mill levy is normally 25.948 but due to the increase in property values the Town will have to take temporary mill levy rate reduction to stay within the Town's tax revenue limit, the temporary mill levy will need to be 19.862.

Trustee McCue moved to certify the mill levy at 19.862. Trustee Lightsey seconded and the motion passed unanimously.

**Upgrade Waste Water Treatment Facility** Clerk Hart told the Board that she and Mayor Flores were part of a phone conference with the State and Element regarding the PNA. Alice Arsenualt with Element called into the Town Board meeting and told the Board her takeaway from the phone conference with the State. She said the PNA was for an evaporative pond and the State would review it for any engineer, environment or



financial problems before the Town is awarded a design and engineer grant for the project. The conference call was to talk about that- there were no engineering issues, there will need to be an environmental assessment done which isn't a big deal. As for the financial side the State wanted to make sure the Town was aware of what it was taking on, making sure the Town knows what obligations the community will have for this project. Alice said one thing that was brought up on the conference call is that this isn't a regulatory project and the reason this project came up is because of a tear in the pond 1 liner and either that needs to be taken care of or the Town needs a new treatment plant. Alice explained that it would cost around \$150,000 to repair the one pond- with the second pond being close to needing repairs as well. But the State's discharge permit regulations will be changing in 2023 and the Town will most likely not be able to meet the new requirement to discharge which would result in the State forcing the Town to mitigate the violations by a certain date which could mean the Town building a different treatment plant.

Alice talked about the different funding options- CDPHE, DOLA and USDA. Alice said that in her experience she thought the Town would need to raise the rates by \$20. Clerk Hart asked what the process would be if the Town decides to just fix the existing pond. Alice said she thought the PNA could be amended.

Clerk Hart said her take away from the conference call was that the State is concerned about how high the sewer rate increase will need to be to make the project work. If the Town doesn't receive a grant and doesn't go through USDA the Town is looking at a \$40 sewer rate increase. If the Town does receive a grant and goes through USDA the rate increase will probably need to be \$20. Clerk Hart said that the State suggested the Town get community input and to start increasing sewer rates now so that those rates are in place when the Town goes to asking for funding.

The Board agreed that a new treatment plant makes sense in the long term.

Alice said the Town can go through the design and funding process and if funding doesn't work out as the Town would like, the Town can back out of the project. Alice recommended the Town go through USDA for funding.

Alice asked if she could put together a memo for the State saying that the Town Board understands the project and funding and wants to pursue the evaporative pond project. She said she would send this over to Josie to sign off on. Alice said the State will send out the PNA review letter in the next few weeks and will list out the next steps.

Trustee McCue moved to continue pursuing the evaporative pond project and pursue funding through USDA, and to approve the document that Alice prepares to send to the State. Trustee Andresen seconded and the motion passed unanimously.

**Zoning** There will be a Board work session for Zoning on Tuesday, November 19 at 7:00. Clerk Hart said she talked with the Assessor's office about how property owners would be affected if the Town changes a zoning and they said it is all based on how the property is used.

**Town Christmas Event** The Christmas event will be held on Saturday, December 21 at 1:00pm. The High Plains Brass will play. Gerald Steinsiek will be Santa Claus.

**2020 Election** Clerk Hart explained that Resolution 2019-8 states that the Town will hold a mail ballot election, appoints the Town Clerk as the designated election official, and gives the Town Clerk the authority to appoint election judges.

Trustee McCue moved to adopt Resolution 2019-8. Trustee Dean seconded and the motion passed unanimously.

**Maintenance Report** Mike Becker said that Richard Hopp would be out tomorrow.

He said that Ron Petty will be back next week to look over the water tank.

He said he put new stop signs on Oak and Front.

He said there's a lot of reckless driving going on in Arriba. It was encouraged to call the sheriff's office when reckless driving is witnessed.

Mike said he patched the shop roof. He said he drained and winterized the north out of town well. He said the snow plow is all ready for winter. He said he personally bought a power broom for cleaning sidewalks and gutters to see how well it works for Town use. Mike Becker said he wanted to talk about meter pit entry. Clerk Hart said she wrote up a letter stating the Town's policies on accessing meter pits and emailed it out to the Board. She said that Bob Rush had requested the letter include a line that states that anyone who damages a meter pit will be fined for it. The Board agreed this should be included in the letter and to send it out.

#### **Clerks Report**

Clerk Hart verified that Ron Petty will be hired as a temporary Town employee and makes repairs to the water tank. The Board agreed that this was correct.

Clerk Hart said that a couple residents have voiced concerns that Courtney Dean isn't living in Arriba. Trustee Dean explained that her kids go to Hugo school and she works in Limon and her parents live in Limon so she does stay the night away sometimes. She said her home is still Arriba. She said her Arriba address is still on her driver's license. She said if it does come to the point where she has to move she will notify the Board.

**Treasurers Report** Everything looked good.

**Trustees Report** Trustee Dean said the Red Cross isn't doing any training until after the first of the year.

Trustee Steinsiek said she would not be at the meeting next month.

Trustee Steinsiek asked if anything else happened with Beverly Langley and the park building. Clerk Hart said nothing else happened. Mike Becker said Beverly had replaced the tile in the park building. Trustee Steinsiek and Trustee Lightsey voiced concerns about Beverly doing things like that to Town property. Clerk Hart said she would talk to Beverly about it.

**LCEDC Report** Trustee McCue's written report of what he has been doing with LCEDC and general news concerning other towns is attached to these minutes.

He said that Jonathan Hart is stepping down as Arriba's representative on the LCEDC



Board so that position will be open in January. He said the LCEDC Board meets at 6:30am on the 3<sup>rd</sup> Wednesday of the month in Limon at the Mountain View Electric offices.

**Mayors Report** Mayor Flores said he might be interested in being on the LCEDC Board.

**Adjournment** Trustee Andersen moved to adjourn the meeting, Trustee McCue seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 9:23pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

A handwritten signature in blue ink, appearing to read "Alex Flores", is written over the printed name.

Mayor Alex Flores

**Approved by the Board on:**

Town of Arriba  
Board of Trustees  
Monday, November 11, 2019  
Budget Hearing  
7:15pm  
Regular Meeting  
7:45pm

Sign In Sheet

*Gary Spaulding*



## Lincoln Community Hospital November Health Care Update

**2019 Lincoln Health Hometown Heroes Denim & Diamonds Gala:** Thank you to all our partners, donors, and attendees of our first annual Hometown Heroes Gala! To call it a success is an understatement, with nearly 350 attendees from all over Lincoln County and our surrounding service areas, over \$12,000 in donated silent and live auction proceeds and nearly \$40,000 raised in total for enhanced surgical services at Lincoln Community Hospital. The gala was not only successful as a fundraising event, but just as importantly a show of solidarity in support of our local healthcare services. Attendees enjoyed delicious Chuckwagon dinner, Cowboy poet Jake Riley, a program recognizing our honored guests Keith & Ardith James and all of our Hometown Heroes; the veterans, new recruits, Law Enforcement Officers, First Responders and Firefighters, live auction and then danced the night away to the talented crooner Kyle Austin's live music. As promised, we donated 5% of our net proceeds to the Limon Rotary for the Eastern Colorado Veterans War Memorial. We presented the Limon Rotary Club with a \$2,000 check at their October 24<sup>th</sup> meeting. Plans for the 2020 gala are already in full swing and we hope we can count on all of you for your support and attendance at this fantastic event!

**Flu Season:** We have an ample supply of flu vaccines in all of our LCH clinic locations and encourage you to vaccinate yourself and your family against the flu season upon us. According to the CDC, a few things are new for the 2019 Flu season:

- Flu vaccines are updated to better match viruses expected to be circulating in the United States.
- All regular-dose flu shots will be quadrivalent (four-component).
- The timing of flu is unpredictable and can vary in different parts of the country and from season to season. Seasonal flu viruses can be detected year-round; however, seasonal flu activity often begins as early as November and can continue to occur as late as May. Flu activity most commonly peaks between December and February.

**HB19-1004- State Affordable Health Care Proposal:** is a bi-partisan proposal for implementing a competitive state option for more affordable health care coverage in Colorado, requiring the Department of Health Care Policy & Financing and the Division of Insurance to develop and submit a proposal to the General Assembly by November 15, 2019 concerning the design, costs, benefits, and implementation of a state option for health care coverage. Representatives from LCH attended a stakeholders meeting held in Hugo on October 22, at which Mike Conway, the Colorado Insurance Commissioner spoke about the proposal, and asked for comments regarding the plan as formulated at that point. In plain terms- the plan attempts to tackle the high cost of health insurance for the average Coloradan. Here is how it is proposed to work:

- Every private health insurance company in the state of a certain size is required to offer the "state option" plan, which covers all essential health benefits, including hospital care, prescription drugs, maternity coverage, preventive services, and mental health care.



## Lincoln Community Hospital November Health Care Update

- Those insurance companies are required to spend 85 % of the premiums they charge for the plan on patient care.
- The state would set benchmark rates that health care providers can charge insurance companies under the state option; they would be able to charge from 175 percent to 225 percent of what Medicare pays, this is much higher than LCH is currently compensated from commercial insurance plans.

We have commitments from the State to establish provisions in the bill that will empower rural hospitals in dealings with the larger, front range systems in protecting rural revenues, patient control, care coordination, and value-based payment revenue. Our shared goal is to encourage more patients to seek their care locally, rather than traveling to the city unnecessarily.

**Local Solutions to the High Cost of Health Insurance:** Employers, Consumers and Insurance Providers in Summit County, Colorado recognized the exorbitant cost of health insurance in their region. They worked together, with the help of their local government, to create a health insurance plan that costs its members apx. 25% less than any insurance option previously available to residents in that region. In Region 8- Eastern Coloradans face similar difficulties, health insurance costs are in our area are some of the highest in the state. The Eastern Plains Health Consortium believes that a similar initiative can work in Eastern Colorado, and would

- Drive down costs of health insurance to the consumers in our region.
- Protect Local Healthcare
- Empower Consumers & Communities.

We hope to have some meetings after the first of the year to discuss how this type of plan could work here in Eastern Colorado.

**Questions About Your Bill:** Our Patient Financial Counselor Jaimi Bogart is available for patients and families when they have questions or concerns about their bills. She can work with patients upon admission to help them qualify for all benefits for which they are entitled, and work with them after their care to make sure they understand their bill, insurance benefits, financial assistance available and to arrange a comfortable payment plan. If you have any questions about your bill (new or old) or arranging payment arrangements for upcoming care, please contact Jaimi directly at (719)743-2294 or email at [jbogart@lchnh.com](mailto:jbogart@lchnh.com). Jaimi's office is in Doc's Place, east of the hospital.





#### ENGINEER'S PROGRESS REPORT

**TO:** Town of Arriba  
**FROM:** Element Engineering, LLC  
**DATE:** November 11, 2019  
**SUBJECT:** Progress Report on Current Projects

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#### WWTP Improvements

The town has decided to pursue an alternatives analysis to determine appropriate improvements to the existing wastewater treatment plant improvements project. The existing plant has a significant tear in the Pond No. 1 liner. Because of this existing problem as well as upcoming regulatory changes, appropriate long-term improvements to the system should be analyzed to determine the best use of town funds. Currently, it is anticipated that the decommissioning of the existing system and the construction of a new evaporative pond system will be the chosen project, but this will be determined during the alternatives analysis process.

The proposed project will be funded through the Colorado Department of Public Health and Environment (CDPHE) State Revolving Fund (SRF). The first step in this process was the submittal of a pre-qualification form and a pre-qualification meeting with all involved agencies. The form has been submitted to CDPHE and the meeting was held on March 7<sup>th</sup> at town hall. CDPHE followed up with an award letter and the planning grant paperwork. This means the town has been awarded the \$10,000 planning grant and work on the next step of the process can proceed. This planning grant has been executed.

The next step of the process was the Project Needs Assessment (PNA). The PNA is the alternatives assessment as well as documentation of the existing plant, the need for the project, and detailed cost estimates. The total cost of this report is \$12,500. The report was funded with the \$10,000 planning grant and a \$2,500 town match (this match is a requirement of the planning grant funding). This report analyzes all feasible alternatives considering the impact of future regulatory changes. The PNA also serves as an application for grant funding (Design & Engineering Grant) for the design and permitting of the proposed project. The PNA was submitted to CDPHE on September 11, 2019. It is now in review with CDPHE.

CDPHE held a call with the town and Element on November 6<sup>th</sup> to further discuss details of the project and funding. A PNA review letter will be issued in the coming weeks with any questions on the PNA. Element will work with the town to gain final approval of the PNA and likely execute the Design & Engineering grant to move forward with the design of an evaporative pond project, if this is still the wishes of the board.

To complete and evaporative pond project, the town will need to acquire additional land for construction. The PNA includes detailed calculations that show the total land needed is approximately 17 acres. The town currently owns approximately 6.5 acres. Element has been in contact with the property owner, Jerry Sauer, who has preliminarily agreed to sell land to the town for the evaporative pond system. Element is currently working with Mr. Sauer to determine an appropriate area of land. After this is decided, Element will assist in completing a fair value assessment for the land.



## Water System

The possibility of changing from gas chlorine to liquid sodium hypochlorite was discussed with the board at the September board meeting. CDPHE's *Regulation 100 – Water and Wastewater Facility Operator's Certification Requirements* outlines the required operator licensure based on the treatment equipment and size of a facility. This regulation has recently been modified. Beginning March 1, 2021, the following regulations will apply. Note that an A level license is the hardest to obtain.

	Plant Design Flow Rate (in gpm)	
	< 350	350 - 1,400
Gas Chlorine	C	B
Sodium Hypochlorite	D	D

As shown, the operator requirement for a gas chlorine system is more onerous than a sodium hypochlorite system. The current operator, Richard Hopp, is an A level operator. Therefore, he will remain qualified to operate the system once the regulation modification is implemented if the town continues to retain his services.

If the town wishes to pursue a change in the disinfection system to a liquid sodium hypochlorite feed, the existing building, piping to the vault, and injection point could be utilized. The estimated cost of equipment is \$12,500, and the cost for engineering design and CDPHE permitting is \$7,500. The design, permitting, and installation process would take approximately 6-8 months.

A preliminary analysis on the effect of chemical usage and cost that would result from a change from gas to liquid disinfection was compiled to assist the town in its analysis. The calculation is presented below.

Water Source	Avg. Water Quantity (gpd)	Avg. Water Quantity (gpm)	Chlorine Dose (mg/L)	Chlorine Feed Rate (lb/day) <sup>1</sup>	Chlorine Feed Rate (gpd) <sup>1</sup>	Chemical Cost Per Day (\$)	Chemical Cost Per Year (\$)
Raw Water	35,000	24	1.0	0.29	0.24	\$ 2.55	\$ 931

<sup>1</sup> Chlorine Feed Rate (lb/day) = pump rate (gpm) \* Chlorine Dose (mg/L) / 1,000,000 (gal/MG) \* 1440 (min/day) \* 8.34 (lb-l./MG-mg)

<sup>2</sup> Chlorine Feed Rate (gpd) = Chlorine Feed Rate (lb/day) / solution concentration (62.4 lb/ft<sup>3</sup>) \* Specific Gravity \* (7.48 gal/ft<sup>3</sup>)

Note: Assumes 12% solution strength at a cost of \$10.50/gallon. Sodium hypochlorite specific gravity 1.20.

As shown, the estimated yearly chemical cost for liquid sodium hypochlorite would be \$931, assuming an average daily water usage of 35,000 gpd (this number may be conservatively high). The town is currently spending approximately \$816.75 a year for gas chlorine (three cylinders at \$272.25 each).

Finally, Element contacted Arriba about assisting with the coordination of a tank repair company to complete the repairs needed at the water tank. Arriba expressed interest in assistance with coordination. Element is working to coordinate these repairs.

Lincoln County Economic Development

Executive Director Report

November 13, 2019

**-Lincoln County:**

- Working on current wind industry support project regarding potential transportation hub
- Continuing Census 2020 support efforts, engaging with Limon Memorial Library for county outreach
- Working with Jessica Weeks (event planner) for Rural Philanthropy Days – Weekly Sub committee meetings, next Steering Committee in November at MCC in Ft. Morgan.
- Helping coordinate initial engagement of fiberglass/carbon fiber recycler (initial Elbert County accommodation (now signed) for eventual Lincoln County manufacturing process). Global Fiberglass Solutions

**-Arriba:**

- Wrote facility policies for remodeled Bethel Community Center, now serving as board member of their 501c3, attended board meeting 10/21
- Begun work on basic zoning for Arriba.
- Working on wastewater plans, may be applying to USDA for funding – promises to be a long process

**-Genoa:**

- Exploring Opportunity Zone projects – utilizing rail access, housing, etc.
- Attended Genoa Town Board meeting 10/15

**-Hugo:**

- Working on programs for Coworking space, possible ties to Rural Prosperity Initiative.
- Working with housing developers regarding Sandy Creek Property development
- Planning tour with RPD Steering Committee in January for venues.
- Joined Hugo Town Board with Main Street Colorado for planning meeting 10/25

**-Limon:**

- Attempting sponsored application of potential client in Morgan County to make FTZ permanent by 6/15/20.
- Made Housing Charrette presentation at Housing Colorado conference in Keystone on 10/11
- Completed Incentive Agreement work with Wausau Supply, completing historical review



-Awarded OEDIT planning grant application to assist with legal site requirements, \$7,500 in outside funding, received check on 11/2.

- Exploring next Brownfields-planning meeting depending on owner engagement

-**Karval:** -Attending KCA meeting set for 11/12

-Submitted grant application for \$5k for facility engineering and planning to Schramm Foundation, was turned down due to foundation's lack of funds. Identifying new opportunities.

-**Small Business Development Center:**

-Lisa Hudson visited October 15th for local outreach for SBDC program

-Received Quarter 4 of Year 2 for CSBC for \$5,888, starting Year 3 of grant

-Raejean coordinating ServeSafe Class for food vendors, Harnessing Hemp with Greeley office

-Busy list of local clients that the SBDC office is serving

-**Americorps/VISTA:**

-Still awaiting candidate for VISTA Year 3, no response from 2 recent applicants, now February 2020

-Contemplating new VISTA program to re-energize the effort and gain volunteer

-**Your Community Foundation:**

-Theater is trying to cover some holiday weekends and will measure results

-Pursuing electrical upgrades, part of H.S.A. Process

-**Seminars/Training Events:** -Troy's CEcD Certification status: Completed 4 of required courses (Basic in 2015, Technology-Led ED online, and Real Estate Finance in June Salt Lake, and FDI Online). 2 to go: Business Retention/Expansion November 14-15 in Omaha, and Real Estate Redevelopment –Online, May 2020. Exam—October, 2020??

-Attended EDCC Drive-Lead-Succeed conference for first two days, October 9<sup>th</sup> and 10<sup>th</sup>.

-Successful Housing Charrette presentation on 10/11. Limon presentation was 11/7 with 3 team members from Denver.

#### STRATEGIC PLAN LINK:

<http://lincolncountyed.org/index.php/places/strategic-plan>