

**TOWN OF ARRIBA
BOARD OF TRUSTEES ACTION MEETING
Tuesday, May 29, 2018
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

Call to Order Mayor Flores called the meeting to order at 7:00. Roll call for the Arriba Town Board was read and those answering were Carolyn Steinsiek, Derrick Dean, and Jack Petty. Bob Rush, Troy McCue and Leigh Anna Andersen were absent.

Public Hearing for Special Event Permit

Since no comments or complaints had been submitted the Hearing was canceled.

Pledge of Allegiance was led by Ted Grundmeier.

Public Audience included Ted Grundmeier, Gerald Steinsiek, Jeff Fike, and Pat Price.

Approval of Agenda Trustee Steinsiek moved to approve the agenda as written, Trustee Petty seconded and the motion passed unanimously.

100 Year Celebration Trustee Petty said the budget was at \$2900 right now, he thought it would be nice to get a cake for the event, t-shirts and ice needed to be added to the budget also. He wasn't sure how much t-shirts were going to cost or where to get ice from. He suggested putting a note in the paper about needing volunteers for the event. It was suggested to maybe do 3 shifts of volunteers.

Trustee Petty said he looked at some tents for the beer garden, he said they cost about \$200.

Jeff Fike asked where are people parking and how many volunteers are needed. He said Chris with the State Patrol said they have a seat belt demo they can bring.

There was discussion on having purple cups for the water, tea and lemonade that will be served outside of the beer garden. The beer garden will use red cups.

Trustee Petty asked if the Town should get bags of ice- though this seemed expensive. Trustee Steinsiek suggested asking Ben's pharmacy for information on an ice vendor.

Trustee Petty said he was looking at getting Otter Pops from Osborne's. He said more coolers for drinks may be needed. The Town has four 5 gallon jugs.

Trustee Petty said he has gotten donations from some Flagler businesses, plus the \$1000 from the Tourism Board. He said he would announce the sponsors throughout the day and also list the names on a board. There was discussion on getting appreciation certificates printed.

Jeff Fike said he wasn't sure about getting the bouncy houses and strong arm things, he was supposed to confirm with the company by a certain date.

Jeff Fike said he talked to Rocky Mountain distributors that do the liquor distributing for Colorado and they will give the Town some nice big banners that they make at Coors sign shop but they'll say Coors on them. He said the Town's event is too small for them to sponsor but they'll do the banners as long as he commits to buying a case of Miller and a case of Coors from a local vendor and set them out in the beer garden. Trustee Petty said that was a maybe, he was trying to go as local as possible by purchasing beer from a small distributor. Trustee Petty said he

didn't want to sell and advertise for Coors. He'd rather highlight the local guys. Trustee Dean asked if the local brewers would have their own banners. Trustee Petty wasn't sure, he still needed to talk to them.

The banner from Coors will have their logo on it along with "Arriba 1918", or something like that, and will be free. Jeff Fike said he had told the lady he wanted a 4 foot by 36 feet to go over the street, and then a few other ones or posters. The lady had said they could do that depending on what was in stock at the sign shop. He had told her that the event will be about 300 people with maybe 100 people at the beer garden, she had said that would be too small but if he bought a case of each (Coors and Miller) and set it out at the event they would give the Town a banner. Trustee Petty said that the Town can't just set it out- it would need to be served and sold.

Clerk Hart asked how much would a banner cost if the Town had one made. Jeff Fike said a 3 foot by 36 foot would cost \$350. Clerk Hart said the Town doesn't need one that big, just get a smaller one to hang somewhere.

Trustee Dean suggested seeing if the local distributor will buy the Town a banner showcasing their logo.

Trustee Petty said the brewer he talked to said it was too late to have a unique beer made for the Town's event.

Jeff Fike said that KC Electric is donating 2 poles to put wherever to hang the banner across the street.

Trustee Petty said he has an issue with supporting these large companies that don't care about Arriba.

Clerk Hart said the Town should just pay to have a banner printed.

There was discussion on if every time the Town used the free banner from Coors if the Town would have to buy and sell Coors beer.

Jeff Fike said the Town's event was too small but Coors would print banners for the Town as long as couple of cases of Coors and Miller beer were bought.

Jeff Fike said that 'parade route' signs and 'no parking' signs need to be made. He asked where the Town was going to park all the event guests.

There was discussion about asking the owner of the empty lot south of the park. Clerk Hart said she would get the owner's information to Trustee Petty.

Clerk Hart said since there was no comments or complaints about the special event permit and the hearing did not need to be held the next step with that was getting all of the paperwork completed and submitted to the State.

Jeff Fike suggested calling the basketball court the 'Arriba Jail'.

Trustee Steinsiek asked if anyone has contacted Kevin Torres. Clerk Hart said she would try to contact him.

Trustee Petty said there was a question of if there will be enough electric power at the park. The Board said to get the electrician out to look at it.

Gerald Steinsiek said that Michael Mack would have a generator to cook the food.

There was discussion on where to place all the booths for the event so that they all have access to electricity.

Clerk Hart asked if the Board wanted to have t-shirts made for the volunteers for the event. Trustee Petty suggested calling Julie Arnsdorf. Clerk Hart said she would call Heather Witt also and get some prices and send an email to the Board with what she finds out.

There was discussion on what the t-shirts would have on them, "Arriba CO Est. 1918" with "volunteer" or "crew" on the back was suggested. There was discussion about getting some shirts made for the Board also. Colors will be purple with white lettering.

Jeff Fike said the National Guard will send out the Honor Guard.

Clerk Hart said she found blue bracelets with 'first place' on them, and red bracelets that have 'second place', she found some award metals also. She asked if the Board wanted to do a mix of each or just do one. The Board discussed getting a mix. There was discussion about the contests and which ones need awards. There was discussion about getting ribbons that say "Arriba 100 Year Anniversary". Clerk Hart said she would get prices for everything and try to keep the cost of the prizes and ribbons at \$150.

Trustee Petty said he would look into getting a banner.

There will be another planning committee meeting on Thursday, June 7th at 7:00pm.

Trustee Petty said he thought he could get another \$1000 from sponsors.

There was discussion about playing bingo at the event and if the Town can use the senior's bingo supplies. There was discussion about who would be calling and running Bingo. Clerk Hart said she would find out if the Town can use the supplies and ask the senior ladies if they want to run bingo during the event.

There will be a costume contest with separate categories for men, women and children. Jeff Fike said there will be gift card prizes from Pronghorn Ace Hardware. There was discussion about if the prizes were for 1st place in each category or 1st, 2nd and 3rd places.

There was discussion about asking Larry McDonald to do a historical presentation sometime during the event, or setting up a booth featuring the history of Arriba. Clerk Hart said she would contact him and talk to Eunice Burge also.

It was noted that the museum will be open all day during the event.

Town Cleanup Jeff Fike said himself and a couple of other want to help Mike clean up the front of the Town shop, put glass in where the window is busted out, paint the window frames, and put in a screen door, maybe replace the front door.

Jeff Fike said that Cindy Romero would like the Town to impound 2 vehicles that were abandoned on her property. Mayor Flores said the Town can't do that but there's people that can haul the vehicles off for scrap.

Mayor Flores said at the last meeting the Board was going to come up with addresses of properties that need cleaned up- he asked if anyone had any addresses. Trustee Steinsiek said Monte Rand's property needs attention.

Jeff Fike asked about the property north of DJ Petro. Clerk Hart said she sent the owners a letter about that property. Clerk Hart said she has been talking to Steve Ruddick about Sparling's property. Since the Town does technically have a new 'clean up' ordinance she's starting the process over again with Sparling and sent him a letter giving him 30 days to makes some improvements to his property. She said she took pictures of Sparling's property. She said she would need to do the same with Rand's property. She said she talked to Cal Gohs about the property across from Jody Schiffers' and he has someone moving into the place that will be keeping it mowed and picked up.

There was discussion about James Littlehorn's property. The Board instructed Clerk Hart to send a letter to James Littlehorn also.

Clerk Hart asked the Board if they were going to give Jeff Fike permission to fix up the shop. Mike Becker said that the park needs a lot of stuff done at it, the playground needs finished painting, the park bathrooms need power washed and painted, the picnic tables and picnic area needs power washed, the basketball court needs cleaned. If Fike would like to volunteer time it would be better used over at the park.

There was discussion about scheduling a work day at the park.

There was discussion about kids messing with water hoses and sprinklers at the park ad how to handle it. Clerk Hart said that anyone that witnesses kids messing with or destroying Town property, or vandalizing the park, to call the sheriff's office.

It was discussed that anyone who helps around town or at the park needs to sign a liability waiver form.

There was discussion about if a 'not responsible for accidents' sign needs to be posted at the park. Clerk Hart said she would check into this.

Adjournment Trustee Steinsiek moved to adjourn the meeting, Trustee Petty seconded and the motion passed unanimously. Mayor Flores adjourned the meeting at 8:15pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:



Mayor Alex Flores

Approved by the Board on: 6/11/18

Town of Arriba
Board of Trustees Action Meeting
Tuesday, May 29, 2018
7:00pm

Sign In Sheet

Paul G. ...
Don Rice