

**TOWN OF ARRIBA**  
**BOARD OF TRUSTEES MEETING**  
**Monday, October 8, 2018**  
**Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Alex Flores called the meeting to order at 8:01. Roll call for the Arriba Town Board was read and those answering were Bob Rush, Troy McCue, Leigh Anna Andersen and Courtney Dean. Carolyn Steinsiek and Jack Petty were absent.

**Pledge of Allegiance** was led by Trustee McCue.

**Public Audience** included: Ted Grundmeier, Debra Worley, Jimbo Childs, and Mike Sparling.

**Water Meter Issue 214 Pine Street** Debra Worley said she didn't mess with the water at 214 Pine Street. Mayor Flores said that the meter had been tampered with because you can tell when it's been run. He said that tampering means turning it on, anyone besides Town employees turning it on would be tampering with the meter.

Debra Worley said that there are no pipes in the house, and when her son came into town hall to pay the bill he told the lady don't turn it on because it will flood the basement. She said that Jimbo Childs and Mike Sparling were her witnesses. She said she's been carrying buckets and garbage cans of water for months because they can't turn the water on yet because they have no pipes. Mayor Flores said the meter was shut off and if anything is run back through that meter when it needs to be turned back on it was tampered with. Debra Worley said they didn't mess with it. She said she didn't know what Ron did before he died. She said he messed with the electricity. She said she didn't mess with the water meter, her kids didn't, there's no pipes. She said there was tape holding up pipes so it would have busted and flooded the basement (if the water had been on). Mike Becker asked where did all the water go then. Debra Worley said she didn't know. Mayor Flores said the town can tell the meter was tampered with because the numbers ran. Mike Sparling suggested that Ron messed with it when he was alive. Mayor Flores said he didn't know who did it but that the meter was shutoff and when you wanted it turned back on it was running and the town calls that tampering with the meter. Debra Worley said that the water was turned off in March of 2017, Ron died in April of 2018.

Trustee Dean asked when Ron died was the house was left to Debra Worley. Debra Worley said yes, it was. Trustee McCue said the Town just wants paid for the water that was used. Mike Becker said he saw laundry on the line. Debra Worley showed Mayor Flores a video she had on her cell phone of the pipes in the house. Trustee Rush said there's no denying that an amount of water went through the meter. The question is who is to be held accountable for it. It was noted that 49000 gallons of water had been used between March 2017 and September 2018. Clerk Hart noted that this figures out to an average of 3,000 gallons a month.

Trustee Dean asked if every time they need to go to the bathroom they leave and go to Mike

Sparling's. Debra Worley said sometimes, and sometimes they use the bathroom in the house and flush it with a bucket of water.

Debra Worley said she is working on the house. Mayor Flores said the fees go back to the owner. He said if the owner doesn't pay the Town puts a lien on the property.

Mayor Flores said he wanted to point out that sewer hadn't been paid for but had been used.

Debra Worley said she did pay the back sewer owed. She said that it sucks that she has to pay for something Ron did. Debra Worley said she's going to fix up the house.

**Approval of Agenda** Trustee McCue moved to approve the Agenda as written. Trustee Rush seconded and the motion passed unanimously.

**Approval of Minutes** Trustee Andersen moved to approve the minutes from the September 10 regular meeting and the September 25 action meeting. Trustee McCue seconded and the motion passed unanimously.

**Approval of Account Receivable and Payable**

Trustee McCue moved to approve the Receivables and Payables for September. Trustee Rush seconded and the motion passed unanimously.

**Approval of Bills**

Trustee McCue moved to approve the October bills for payment. Trustee Andersen seconded and the motion passed unanimously.

**Town Christmas Event** The Board agreed to hold a Christmas event on Saturday, December 15<sup>th</sup> at 1:00pm. The Board agreed to spend no more than \$600. Six turkeys will be purchased to give away, 75 candy/peanut sacks will be put together. Clerk Hart will contact Larry Kitzel to see if the High Plains Brass group would like to play. Each Board member will bring a couple of dozen cookies. Clerk Hart will ask Gerald Steinsiek if he will be Santa again.

**Right of Way Permit for Viaero** The Board agreed to use Lincoln County's right of way permit application. Clerk Hart noted that some of the special provision's in Lincoln County's permit will be changed to fit Arriba. Clerk Hart said that Flagler, Hugo and Limon do not charge right of way permit fees. The Board agreed that the Town of Arriba will not charge Viaero a right of way permit fee. Trustee Rush said that Viaero has already started notifying landowners of the fiber optic cable they will be putting in.

**Sewer Liner Issue / Upgrade Waste Water Treatment Facility** Clerk Hart said that GMS Inc emailed the Town requesting approval to prepare the Preliminary Engineering Report for converting the wastewater facility to an evaporative system. This will cost \$20,000 but \$10,000 can be covered through a grant and later if the Town decides to go through with the project the other \$10,000 can be rolled into another grant. The Board agreed that Town should get a quote from the engineering company the Town of Hugo recently used for their wastewater PER to see if there is a cheaper option. Trustee McCue said he felt that the Town would be required to get

three engineering bids anyways. Clerk Hart said she would contact the Hugo Town Clerk for the engineering company information.

There was brief discussion on how no one has an estimate of how much it will cost to convert the wastewater facility to an evaporative system.

Mike Becker commented that the wastewater plant isn't under the gun but the clock is ticking on it.

**Emergency Preparedness Plan** Trustee Dean said she talked to Ken Stroud and he will get back to her on dates with Red Cross training.

Trustee McCue said he talked to Ken Stroud also and it sounds like the Town can design a plan anyway it wants.

**Proposed 2019 Budget** Clerk Hart presented the proposed 2019 Budget to the Board. She said she did incorporate all the changes discussed in the budget meeting. She said she needs a motion to transfer the Road and Bridge money to the general account. Trustee Andersen moved to transfer all of the road and bridge money to the Town's general account and to close the road and bridge account. Trustee McCue seconded and the motion passed unanimously.

Clerk Hart said that the budget was pretty basic, her only concern was the sewer fund and the extra expenses it might have in 2019 for dealing with this liner issue or the preliminary engineering report.

The Town can amend the 2019 Budget up to December 15<sup>th</sup> 2019.

The Board agreed to hold a Budget Hearing on November 12<sup>th</sup> at 7:15 with the regular meeting following at 7:45.

**Town Cleanup** There was nothing discussed on this issue.

**Maintenance Report** Mike Becker said he's been chasing dogs, dealing with the wastewater every day, he said he got things frost proofed at the park. The rest area had another leak in the same spot. He said he thinks it was from the copper flair. He said he had someone else flair it this time and got sand from the state to fill the hole in hopes the hole will dry out and pack well.

Mike Becker said there were tomatoes and onions produced from the community garden in the park.

**Clerks Report** Clerk Hart said regarding the dog issue she had the sheriff's department deliver a municipal court summons to Talon Fitzgerald for Friday October 26<sup>th</sup> at 10:00am. She said if he doesn't show the Town can have the judge issue a bench warrant for his arrest. She asked Trustee Dean and Mike Becker to try to attend municipal court to be witnesses for the Town. Municipal Judge Steven Ruddick will come to Arriba for court.

Clerk Hart said that Jon Becker with Viaero was supposed to attend this meeting about the safety of the cell phone tower but he was unable to make it so she had tentatively scheduled him to come out on Tuesday, October 23<sup>rd</sup> at 7:00pm- which would be the Town's action meeting- but Mayor Flores had told her he would like both Ron Christenson who is with the fiber optics part

of Viaero and Jon Becker to be at the same meeting. Clerk Hart said if Ron Christenson can't make it to the October meeting she will see if they both can make it to the November meeting. She said she would notify the Board once she gets a meeting scheduled.

Clerk Hart said that the last SWPP request was approved. She said the next thing would be to complete the projects and submit invoices. She said it was decided to design informational calendars with the remaining grant money.

Clerk Hart said her fax machine broke months ago and in the past few weeks she's had around 8 different requests to send faxes. She said a new fax machine costs from \$60 to \$200. The Board agreed that she should buy an all-in-one machine for \$80.

**Treasurers Report** Everything looked good.

**Trustees Report** Trustee Rush said he's been talking with other towns' about rates and tap fees. He said Arriba has higher tap fees than neighboring towns, Arriba's water and sewer rates are pretty comparable with everyone. Trustee McCue said Arriba still has lower water / sewer rates than Genoa. There was brief discussion about how the town's monthly expenses are usually more than the town's monthly income. The Board agreed that a small increase in the water and sewer rates might be a good idea and would make a difference in the budget.

Trustee McCue said the fire department received grants from Black Hills Energy and Cooper Clark. He mentioned working on a grant from USDA for gear and equipment.

**LCEDC Report** Trustee McCue had a written report of what he has been doing with LCEDC and general news concerning other towns (the report is attached to these minutes).

Trustee McCue said things are going very well with James Dingwall.

He reported that a warehouse may be locating in Limon.

He told the Board about the housing going in in Limon.

Trustee McCue said Lincoln Theater did find someone to take over Bill Bennet's duties.

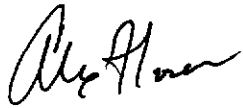
Trustee McCue talked about the improvements going on at Bethel Church of The Brethren and how he would like to try to get Highway 63 paved all the way out the to the church and activity center.

**Mayors Report** nothing report.

**Adjournment** Trustee McCue moved to adjourn the meeting, Trustee Rush seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 9:08pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:



Mayor Alex Flores

Approved by the Board on: 11-12-18

**Town of Arriba  
Board of Trustees Regular Meeting  
Monday, October 8, 2018  
8:00pm**

**Sign In Sheet**

*Leah Anderson*  
*Debra Worley*  
*James Child*

Lincoln County EDC – Executive Director Report

October 8, 2018

- I. **Lincoln County –**
  - A. Hosting Commissioner Strategic Planning 10/17
  - B. Working with Lincoln Health on new marketing roll-out and media outreach
  - C. Working with Ken Stroud on emergency management
- I. **Arriba –**
  - A. Provided letters for Bethel Community Center Phase III grant funding applications
  - B. Hosted Black Hills Energy grant check award ceremony (\$12.2k) 10/5 at firehouse
  - C. Applying to USDA for Arriba firefighter equipment needs
- II. **Genoa --**
  - A. Displayed EDC booth for Pedal the Plains Event at Wonder View Tower with History Colorado.
  - B. Hosting Genoa Strategic Planning session 10/15
- III. **Hugo –**
  - A. Working on housing “toolbox” for future development-USDA/CDOH/CHFA
  - B. Hosted Strategic Planning session with James on 10/3
  - C. Continuing pursuit of hotel investment group
  - D. Attended HIP meeting 10/1
- IV. **Limon –**
  - A. Participating in DCI E-marketing assistance grant for Town as designee
  - B. Gathering infrastructure costs and site plan for infrastructure incentive assistance to Wausau Supply Co.
  - C. TOL received award letter for Housing Study, awaiting actual agreement execution
  - D. Engaged with second warehouse/distribution concern for possible old Trans West location
- V. **Karval –**
  - A. Attended Alliance meeting on 9/11 with James
  - B. Currently applying for Colorado Health Foundation grant for community building build-out to accommodate food pantry use. Met with Kyle Sargent of CHF on 10/3 in Karval for grant overview.
- VI. **Small Business Development Center (SBDC) Activities**
  - A. Completed use of funds by 8/31, began on Year 2 funding
  - B. Will host succession-planning workshop in conjunction with October Chamber meeting on 10/11 at 1:00 p.m., Limon Community Building---PLEASE REGISTER TO ATTEND!
  - C. New Quilt Shop launched with many consulting hours by Raejean.
- VII. **Your Community Foundation**
  - A. Received phased cost estimates for theater restoration from consultants.
  - B. Had team leader meeting and am securing Gary Davis to take over Bill Bennett’s duties
  - C. New local nonprofit for Arts & Music forming, will need passthrough services.
- VIII. **Americorps/VISTA**
  - A. Halfway through first-round Strategic Planning sessions
  - B. Hosting conversations about possible joint forum with county and municipalities for goal-setting
  - C. Completed 1<sup>st</sup> month visitation from Americorps, Greeley