

**TOWN OF ARRIBA**  
**BOARD OF TRUSTEES MEETING**  
**Monday, March 14, 2022**  
**Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Alex Flores called the meeting to order at 6:00. Trustees in attendance included Marilyn Lightsey, Carolyn Steinsiek, Marie Daniel, and Bob Rush. Troy McCue joined via zoom. Kayle Amen was absent.

Employees in attendance included Josie Hart and Mike Becker.

**Public Audience** Gerald Steinsiek, Marcella Flores, Ben Vanderwerf, Alex Flores Jr, Bob Schoonover, Chris Miller, and Kelby Vick.

Bob Schoonover asked if the Town is going to have the sewer lines cleaned this year and if his lines would be cleaned. He said the drain in his basement has been slow to drain and he was concerned about a problem with the lines. Mike Becker said that the town does have plans to have the lines cleaned and Schoonover's lines would be in this year's portion to be cleaned.

Chris Miller said he received a bill from the Town for Kelby Vick's sewer usage. He said he is not going to pay this and the Town needs to dig up the line that connects Vick's sewer to his.

Mike Becker said he would schedule a time to get this done.

Marcella Flores spoke about the people living in an RV on Kelby Vick's property. She said they've put together a wood burning stove and the smoke is blowing right into Marcella's house. She said they are also piling their trash right up against her fence and she's worried about it causing damage to her fence.

**Approval of Agenda** Trustee Rush moved to approve the Agenda as written. Trustee Steinsiek seconded and the motion passed unanimously.

**Approval of Minutes** Trustee Steinsiek moved to approve the minutes from the February 14 regular meeting and the February 28 action meeting as written. Trustee Daniel seconded and the motion passed unanimously.

**Approval of Accounts Receivable and Payable**

Trustee Steinsiek moved to approve the receivables and payables for February. Trustee Rush seconded and the motion passed unanimously.

**Approval of Bills**

Trustee Steinsiek moved to approve the February bills for payment. Trustee Daniel seconded and the motion passed unanimously.

**2022 Election Update** Clerk Hart said ballots will be mailed out tomorrow (the 15th) and will be accepted up until 7pm on Election Day April 5th.

**Exemption from Audit** Clerk Hart said the Exemption from Audit has been completed and the Board needs to sign the resolution to submit it to the State. Trustee Steinsiek moved to adopt the exemption from audit resolution. Trustee Rush seconded and the motion passed unanimously.

**Campground Development** Ben Vanderwerf asked Mayor Flores what he would suggest to get water over to the campground to be in compliance with fire safety. Ben handed out a rough drawing of the current water main line and fire hydrants that are on the north side of Colorado Ave. Trustee Rush suggested extending the water main onto the campground. He said Flagler and other towns make the developer pay for main extensions. There was discussion about the current sewer lines on the campground and if there is a utility easement for the property. The Board asked Ben to have a more detailed plan at the next meeting. Ben asked if the Board had come to a solution for the Arriba sign. The Board said that was still being worked on. Ben said the tree right behind the town sign needs to be removed so that the road can be wide enough. The Board agreed that the tree is most likely too big to be moved somewhere else and will just need to be cut down.

**Zoning / Building Codes / RV Guidelines / Tiny Homes** The Board scheduled a work session for Tuesday, March 29th at 6:00pm.

**Town Clean Up** Clerk Hart said she sent letters to Kelby Vick and the Claypoole's regarding the property on the corner of Church Street and Rock Island Ave. She is working on sending letters out to other properties that she's received complaints about.

Kelby Vick said he would try to get the Claypoole's to clean up their trash. Clerk Hart said that the Claypoole's dwelling could be addressed under Ordinance #112, unsafe buildings/structures. She said the Town's attorney told her the Town can use this ordinance and the water and sewer ordinances and prosecute the individuals involved for living in an unsafe structure that is not connected to town utilities. This would be dealt with through municipal court. Mayor Flores noted that the Claypoole's are connecting a 'shack' to their RV dwelling.

**Wastewater Repairs** Clerk Hart said Element was supposed to have the project plans for the Town to review by the end of February but here it was the middle of March and she has not received the plans or heard anything from Element.

Clerk Hart mentioned that the Town needs to think about putting in extra sewer manholes on Brent property for the sewer line that goes from Spurling's property on the corner through the Brent's field and out to the wastewater ponds. She said that the sewer keeps backing up on Spurling's property, and she and Mike think that line needs to be cleaned out but it's too long of a distance from the corner manhole to the manhole in the field. Trustee Rush said there are more manholes there they just need to be found.

**North in Town well** Mike Becker explained that the pump burned out on the north in town well. He said an old water line to the wells broke also but he and Kayle got it fixed. He said Schall worked on the pump and got it running. Mike said that the pump was replaced in that well last year. He said that Schall reported that there is a lot of gravel in the well from the sleeve casing losing its integrity. Becker said that 4 years ago the well's water level was measured and it hasn't changed since then. He said Schall can drill another well in the same area for \$8,000. Trustee McCue moved to have Schall drill another well in the same area with regards to what the easement agreement says. Trustee Steinsiek seconded and the motion passed unanimously.



**Review Proposed Penalty Ordinance** Clerk Hart read proposed Ordinance #148. This ordinance amends the penalty sections in ordinance 117 and ordinance 127. The proposed ordinance is attached to these minutes.

Trustee Steinsiek moved to adopt proposed Ordinance #148. Trustee Daniel seconded and the motion passed unanimously.

**Maintenance Report** Mike Becker said he works at the wastewater plant 6 days a week, it takes a lot of time to take care of it. He said the Town needs to plan on removing the biosolids from the wastewater ponds. There was discussion on this.

Becker said regarding the issue of Sparling's corner property having the sewer backup, he thought that it was in part because the sewer manhole was being farmed over and has had a lot of dirt fall into it. He said he placed a guard around it but according to the easement agreement for farm land that was not allowed, so he removed the guard. There was discussion on if that sewer manhole was on the County right of way. Clerk Hart said she would look into this.

**Clerks Report** Clerk Hart asked about the town clean-up day. The Board said the Town needs to talk to Lincoln County about setting up a free landfill day for Arriba. Clerk Hart said she would work on this.

Clerk Hart said she sent dog citations to Eugene Yakubson, and the Claypoole's.

Clerk Hart said the town dog clinic will be June 1st from 4pm to 6pm.

**Treasurer's Report** none.

**Trustees Report** Trustee Lightsey said she had plans to grow a community garden again this year. Trustee McCue said there was an individual new to town that would like to help support the community garden.

**LCEDC Report** Troy McCue said that Alex Flores Jr has been super busy and unable to make it to meetings so Troy McCue has asked Jonathan Hart to sit on the LCEDC Board representing Arriba. He said Jonathan Hart is willing to step down if there is anyone else that would like to represent Arriba on the LCEDC Board.

Troy McCue said that some representatives with Roadmap to Resilience would be stopping by the Arriba Town Hall on Friday if anyone wanted to meet with them.

**Mayors Report** Mayor Flores talked about having a contract with the Lincoln County Sheriff's department. Clerk Hart said she would look into this.

**Adjournment** Trustee Steinsiek moved to adjourn the meeting. Trustee Daniel seconded and the motion passed unanimously. Mayor Flores adjourned the meeting at 7:15pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:



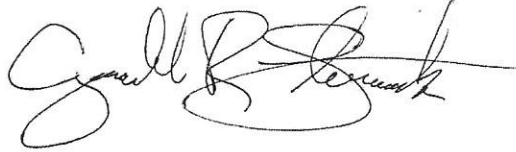
Mayor Alex Flores

Approved by the Board on:

4-11-22

Town of Arriba  
Board of Trustees  
Regular Meeting 6:00pm  
Monday, March 14, 2022

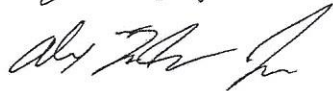
Sign In Sheet



Marshall Flores

CHRIS MILLER

Ben VanderWerf



Abby Schumacher

Kelly Vick & guest