

**TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday, May 9, 2022
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

Call to Order Mayor Alex Flores called the meeting to order at 6:02. Trustees in attendance included Marilyn Lightsey, Carolyn Steinsiek, Troy McCue, Kayle Amen, Bob Rush and Marie Daniel.

Employees in attendance included Josie Hart and Mike Becker.

Public Audience Gerald Steinsiek, Siobhan Steinsiek, Marcella Flores, Ben and Hannah VanderWerf, Ashlee Smithburg, Jody Schifferns, Wilma Henry, and Ted Grundmeier. Jody Schifferns said thanks for the street signs.

Approval of Agenda Trustee McCue moved to approve the Agenda as written. Trustee Steinsiek seconded and the motion passed unanimously.

Approval of Minutes Trustee Steinsiek moved to approve the minutes from the April 11 regular meeting as written. Trustee Rush seconded and the motion passed unanimously.

Approval of Accounts Receivable and Payable

Clerk Hart said she paid Some Girls and A Mural half of what was quoted for the mural in the basketball court.

Trustee McCue moved to approve the receivables and payables for April, Trustee Daniel seconded and the motion passed unanimously.

Proposed Mobile Home Ordinance The Board agreed that wording should be added to the ordinance that states the Town will contract with a 3rd party to do the inspections on mobile homes. Clerk Hart will make the necessary changes. Trustee McCue tabled this issue until the next meeting. Trustee Steinsiek seconded and the motion passed unanimously.

Proposed Noise Ordinance Trustee McCue moved to adopt the Noise Ordinance. Trustee Daniel seconded and the motion passed unanimously.

Campground Development Ben VanderWerf did not have any updates. Clerk Hart said she talked to GMS about extending the main but they said that before any work was done an agreement needed to be made between the Town and the Developer. The sample agreement that they suggested requires the Developer to pay 110% of all the costs up front. There was discussion about what the total cost would be and how that is figured. Clerk Hart said that she has been advised that the agreement needs to be signed before anyone- GMS, contractors or the Town does anything. She said that there is a line in the agreement that states a 'letter of credit from a bank' could suffice, but that she has been cautioned against that since the Developers don't actually own the campground property. Clerk Hart said that there will need to be a new right of way agreement written for water and sewer. She said the Town does have a sewer right of way agreement on file but the wording isn't quite right so a new one would have to be written. Ben Vanderwerf said he would research all of this.

Town Clean Up Clerk Hart said that the County Commissioners would not grant the Town its own free dump day, but the County Free Dump day is May 14th. She said she sent notices to everyone in town about this and she's got a list of people who have stuff for the town to pick up and haul down to the landfill.

Clerk Hart said she sent letters to Littlehorn and to the property owner of 319 Grant, if they don't respond the next step would be municipal court. She said Cindy Romero left the state before the municipal court summons could be delivered. The Board said that someone had started cleaning up Cindy's place and it looks a lot better.

Clerk Hart said that regarding Kelby Vick's properties- he would be served a municipal court summons and complaint by a processor the attorney hired, the summons covers the property, the dwelling near Flores', and the water and sewer issue. Steve Ruddick is the Judge for this case and Municipal Court is scheduled for Friday, June 3rd at 10am.

Zoning The Board reviewed maps of the Town that were colored coded according to the different zones. Clerk Hart said she needed to change Jay Spurling's property to industrial, and correctly designate the land around Tyler Andersen's property. Trustee Lightsey said she would like to have her shop on Grant/Colorado be zoned as commercial/residential. The Board agreed that Jonathan Hart's RV lots should be zoned as commercial. Clerk Hart said she is working on getting larger maps made, but the next step would be to get the attorney involved.

Trustee McCue moved to have Clerk Hart contact the Town's attorney about starting the process of adopting a zoning ordinance. Trustee Daniel seconded and the motion passed unanimously. There was discussion about granting variances and re-zoning properties.

Wastewater Repairs Nothing new to report. Clerk Hart did note that the Town shouldn't receive any more bills from Element as they have reached the amount budgeted for engineering fees in the project.

Swear in Newly Elected Board Members Clerk Hart swore in new Trustee Ashley Smithburg, and returning Trustees Troy McCue, and Bob Rush. Clerk Hart swore in new Mayor Marilyn Lightsey.

Appointments

Vacant Trustee Position The Board needs to appoint someone to Marilyn Lightsey's open seat. There was discussion about Ordinance 105 stating that in the event of a vacant seat the next highest vote getter at a regular election should be appointed. In the past the Board has opened it up to anyone that is interested and agreed to open this vacant seat to Carolyn Stienisk and anyone else interested. Carolyn Steinsiek, Alex Flores, Ben and Hannah VanderWerf said they were interested. The Board cast their votes with 3 voting for Alex Flores and one voting for Carolyn Steinsiek.

Clerk Hart swore in Alex Flores to the vacant trustee position.

Mayor Pro-tem Trustee Flores nominated Bob Rush as Mayor Pro-tem. Mayor Lightsey asked 3 times if there were any more nominations, there were no more nominations. Trustee Flores moved to close nominations. Trustee Rush seconded and the motion passed unanimously.

Clerk Trustee McCue moved to appoint Josie Hart as Town Clerk. Trustee Rush seconded and the motion passed.

Treasurer Trustee McCue moved to appoint Pam Koehn as Treasurer. Trustee Flores seconded and the motion passed unanimously.

Attorney Trustee McCue moved to appoint Corey Hoffmann as the Town's attorney. Trustee Daniels seconded and the motion passed unanimously.

Municipal Judge Trustee McCue moved to appoint Steve Ruddick as the Town's municipal judge. Trustee Daniel seconded and the motion passed unanimously.

Approval of Bills

Trustee Daniel moved to approve the May bills for payment. Trustee Rush seconded and the motion passed unanimously.

Review Proposed RV Ordinance The Board reviewed the proposed ordinance. Clerk Hart suggested eliminating the flat fee of \$15 for water since the water is metered, and changing the sewer fee to \$5 per RV hookup per month (whether there is an RV at the hookup or not). She said this way the Town doesn't have to police when an RV is at a hookup and charge accordingly. The Board agreed with this change and wanted wording in the ordinance to have the Town contract with a 3rd party to inspect the RV sites and hookups. There was discussion about adding wording that allows seasonal or short-term use of RV's on personal property. The Board scheduled a hearing for this ordinance for June 13 at 5:30pm.

FAMLI opt in/out Clerk Hart explained what FAMLI is- basically employees would get a percentage taken out of their paycheck and employers would match that amount for the state to hold and be paid back to employees in the occurrence of medical leave. Clerk Hart explained that for smaller employers it really doesn't make sense. Both she and Mike Becker have declined FAMLI. The Town can opt out now and opt in later if the employees change their minds. The Town needs to hold a hearing before adopting a resolution stating the Town is opting out of FAMLI. The Board scheduled a hearing for this issue for June 13 at 5:30pm.

Water Pipestand inspection and repairs Mike Becker said that the pipestand needs new anode bars installed as the current ones are almost gone. He said there's also some minor repairs that need done on the pipestand. The pipestand isn't due for an inspection until next year. Clerk Hart said that replacing the bars, making the repairs, and doing a complete inspection will cost \$7,314.00 plus more if it takes longer than the company quoted. The Board agreed that it's probably better to have everything done this year. Trustee Flores moved to accept the proposal from Midco Diving to do what is needed to the pipestand. Trustee Daniel seconded and the motion passed unanimously.

Maintenance Report Mike Becker said he had to sign an affidavit as a witness for the Vick municipal court case. He was concerned about the fall back on this. The Board said that Becker has their full support and the full support of the Town's attorney.

Becker said that he's started watering the park. The park is on Green Horizon's schedule to do a weed and feed this summer and in the fall. There was discussion about getting a sprinkler system installed. There were many concerns about the cost of this and if the Town should spend money on it. It was suggested to find grants for it. Clerk Hart said she would get a price quote for a sprinkler system, her concern was the water in the park degrading the sprinkler system, so it would probably have to be tied into the town's drinking water system.

Clerks Report Clerk Hart said that the Town received the \$1500 grant from the Tourism Board for the basketball court mural. She said the Town is on Some Girls and Mural's schedule for summer.

She said she submitted a grant request to Crystal Springs for \$5000 which would go towards drilling a new in-town well.

She said the back bathroom in her office needs the plumbing fixed, she talked to Ron Hanns and he said he could do it but did not give an estimate. Clerk Hart said she would like to paint the bathroom too.

Clerk Hart said that when it's time to work on the Town's budget for 2023 there would need to be discussions about a cost of living raise for both employees.

Treasurer's Report looked good.

Trustees Report none.

LCEDC Report Troy McCue gave his report. A copy is attached to these minutes.

Mayors Report Mayor Lightsey said there needs to be a fence around the south in-town wells since there are homes with little kids on either side of it.

Adjournment Trustee McCue moved to adjourn the meeting. Trustee Rush seconded and the motion passed unanimously. Mayor Flores adjourned the meeting at 7:16pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Marilyn Lightsey

Approved by the Board on:

Alex Flores

Alex Flores

6-13-2022

Town of Arriba
Board of Trustees
Public Hearing 5:30pm
and
Regular Meeting 6:00pm
Monday, May 9, 2022

Sign In Sheet

Marcella Horn

Shirley Sandberg

Jobhan Steinsiek

Gerald Steinsiek

Ben VanderWerf

Hannah VanderWerf

Jody Rogers

Neil Lindman

Lincoln County Economic Development Corporation
Director's Report

Monday, May 9, 2022

Ongoing projects include:

1. Limon Main Street is making organizational progress. I attended 4/21 meeting at the Chamber office. Group is planning on taking over flower beds in Rohr Plaza.
2. Denver Cutlery, Inc. helped host a recent visit from Ayers in DOLA's Roadmap to Resiliency visit on 3/17. They also continue to look into contracting with an importing supplier that could make use of a Foreign Trade Zone. They continue to add processing operations to the Limon facility.
3. Housing Development – Looking forward to participating in housing opportunities through the Roadmap process for local plains-area housing resources. Attended wrap up meeting last week to complete first phase of resiliency planning.
4. Open for Business Main Street Grant Award grant funds have distributed their second round of funding, and soon will be wrapping up with an ultimate deadline of 6/30 for Hugo-area main street businesses. Many improvements are giving a great face-lift to downtown Hugo.
5. Friends of Genoa Tower – Tower property is petitioning for annexation into the Town of Genoa for access to water and wastewater services. OEDIT released early phase of funds for utility connections.
6. Arriba Wind Farm – Investment group is struggling for adequate end customers for use of green energy. Unsure as to project's ability to complete.
7. Bethel Community Center will be part of a statewide tour of Most Endangered Places on 9/17. Center has reached a stopping point, but in great shape for events and parties.
8. SBDC Consulting: Funding remains in-place for the remainder of 2022, and Raejean has picked up clients in neighboring Kit Carson, Cheyenne, and Yuma Counties.
9. AmeriCorps – Remaining efforts surround a grant-writing VISTA for local government (Hugo and others) and keeping Lincoln Health in the queue as a potential Colorado Health Corps host site.
10. Roundhouse funding – New application went in on 4/8 for interior restoration funding with the Congressional shovel-ready program. Centro is coordinating all the application work. Recently met with Centro and county commissioners on all current plans. Centro is tying in countywide opportunities between Tower and Roundhouse projects.
11. Annual Meeting – Was a resounding success on 4/27 with 60 in attendance. Was interesting to compare and contrast differences in fiber projects between ESTECH and Conexon. There was a definite competitive feel between the two companies.
12. Roadmap to Resiliency -- Had our wrap up meeting for Roadmap process and came up with leading goals that include "Stay – Spend", "Housing", "Small Business Support" and "Preserve our Rural Way of Life". Next chapter is a potential housing resources grant that will re-start the Roadmap effort and process.
13. Karval Community Facilities – Karval has contracted with a consultant from Boulder area to plan next steps on adding more community facilities to their community and realign local priorities.