

**TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday, December 14, 2020
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

Call to Order Mayor Alex Flores called the meeting to order at 7:45. Trustees in attendance included Troy McCue, Bob Rush, Kayle Amen, Marie Daniel and Marilyn Lightsey. Carolyn Steinsiek joined via zoom. Employees in attendance included Josie Hart and Mike Becker.

Public Audience included: Rachel Smith.
Rachel Smith gave an update on the Lincoln Community Hospital and an update on COVID19.

Approval of Agenda Trustee McCue moved to approve the Agenda as written. Trustee Rush seconded and the motion passed unanimously.

Approval of Minutes Trustee McCue moved to approve the minutes from the November 9 public hearing and regular meeting as written. Trustee Amen seconded and the motion passed unanimously.

Approval of Account Receivable and Payable

Clerk Hart said that the Town received the \$20,000 check from Cooper-Clerk, the Town also received half of the Corona Virus Relief Funds. She said the other half should be approved and released this week.

Trustee McCue moved to approve the Receivables and Payables for November. Trustee Rush seconded and the motion passed unanimously.

Approval of Bills

Clerk Hart noted the Corona Virus Relief Funds expenditures.

Trustee McCue moved to approve the December bills for payment. Trustee Amen seconded and the motion passed unanimously.

Wastewater Repairs Nothing new.

Sell Old Backhoe Clerk Hart said that Big Iron does not set a reserve on auction items. There was discussion on advertising for bids on the backhoe or listing it with Big Iron without a reserve. Trustee McCue moved to list the backhoe with Big Iron with Jason Vermillion's recommendation on timeframe. Trustee Daniel seconded and the motion passed unanimously.

Employee Christmas Bonuses Trustee Lightsey moved to give each employee a \$500 Christmas bonus, to give Kayle Amen a \$100 bonus, and to give Marie Daniel a \$50 bonus. Trustee McCue seconded and the motion passed unanimously.

Review Mike Becker's pay rate Trustee McCue moved to go into Executive Session to discuss Mike Becker's pay rate. Trustee Daniel seconded and the motion passed unanimously. The Board went into Executive Session at 8:12.
Executive Session ended at 8:18.

Trustee Lightsey moved to increase Mike Becker's salary to \$3,300 a month.
Trustee McCue seconded and the motion passed unanimously.

Review Part-time Help pay rate The Part-time pay rate is \$12.00. The State's minimum wage will be 12.32 in 2021. Trustee McCue moved to increase the part-time pay rate to \$13/hr. Trustee Daniel seconded and the motion passed.

Maintenance Report Mike Becker said he has not closed up the out of town wells as he was waiting to see what happens with the Arriba Wind Farm. Trustee McCue said he hasn't heard yet if it will get started, but he has heard they are finishing up on easements.
Mike said he put the Christmas lights up, he said he bought lights for the decorations. He said that next year they need to really be worked on. There was discussion on looking for grants to purchase new Christmas decorations with. Trustee Daniel suggested instead of having street light decorations have a display in the park. There was discussion on having forms welded then putting tinsel and lights on them. Clerk Hart said she would look into prices for new Christmas decorations.

Mike said that the sewer pond was iced up this morning and he had to take the backhoe out to break it up. He said there's a spot that the backhoe shovel doesn't fit in to, he wondered about buying some stock tank heaters and cords to de-ice that spot. The Board agreed with this.

Mike said while there's snow on the ground the cattails out there need to be burned.

Mike reported that the motors went out on the chlorine injection system and he had to order new motors. He said they were never replaced last year when there was water damage in the vault. He said that the pressure switch and other equipment really needs to be moved out of the vault. The Board agreed that Nichols Electric should be contacted to do this.

Mike Becker said there's a cedar tree near the park building that needs to be removed. The Board agreed that it should be removed.

Mike said that Kayle has been helping him a lot lately.

Clerks Report Clerk Hart said that her new laptop has been great for working from home. She said she completed all her classes for this year, everything went well and she passed all of the assessments.

Clerk Hart said she purchased two outdoor patio heaters with corona virus relief funds, but the heaters won't ship out until January.

Treasurers Report Looked good.

Trustees Report none.

LCEDC Report Trustee McCue's written report is attached to these minutes.

Mayors Report Mayor Flores had nothing to report.

Adjournment Trustee Daniel moved to adjourn the meeting, Trustee Lightsey seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 8:58pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:



Mayor Alex Flores

Approved by the Board on: 1-11-2021

Lincoln County Economic Development Corporation

Director's Report

Wednesday, December 16, 2020

-Ongoing projects include:

1. Martin Metal out of Versailles, MO, continues keeping contact with our office and continues to see brisk trade in the western states. Striving to keep them engaged for possible local investment in an owned location. They have had some staff changes, and are establishing new contacts.
2. Denver Cutlery, Inc. continues to make progress on the former ALCO building. Three bay doors now face south. Beginning to believe they may utilize all square footage from an outside perspective.
3. Wausau Supply is staying active and has responded to assistance for accessing town and county tax abatement incentives following 12/31/2020.
4. Housing Development efforts are continuing, being pushed by Don Schofield of Rocky Mountain Opportunity, LLC. 4 Points Funding, an Opportunity Zone Fund, will visit the site on 12/22 and tour Limon. Limon town staff is involved, and we invite any board members who would like to join us. Rocky Mountain Opportunity is trying to land a \$3 to \$4 million investment by 4 Points.
5. Kaiser Premier completed their assessment and came back with some impressive savings that could be seen if they become a User in the Foreign Trade Zone. They have decided to proceed.
 - A. Lincoln County Commissioners agreed to close a \$750 funding gap for the assessment. Many thanks to the county for this assistance!
 - B. We lack \$1,000 from covering all the application costs that will get Kaiser Premier's application formally submitted to U.S. Department of Commerce as a User for FTZ 293. The City of Fort Morgan and I will be investigating some possible funding sources to close this small gap.

The greatest sponsorship (\$4,000 in B) is being shouldered by City of Ft. Morgan.
6. We have installed 3 out of 4 panels for the Eastern Trails Depot sign heritage project. Many good comments. We are still drafting the Hugo graphic for the 4th panel. We received another Tourism Grant for replacing/updating the CCC Camp Sign on the Coulson Walking Trail behind the Genoa-Hugo High School. We have ordered the replacement panel and will be asking the Tourism Board for the additional needed \$200 to complete the project.
7. Roundhouse restoration: We await engineer Brett Johnson's latest expected restoration plans and continue to correspond with Roxie and RPI.
8. We continue to stay connected to progress being made on the Arriba Wind Farm. We are expecting the final announcement and definition of the upcoming construction timeline. With Taylor Henderson's help, I have established a new contact with the Chambers for Innovation, and am helping host a green energy webinar online this Thursday, 12/17. (email forwarded to the board this past Saturday, midday)

9. Bethel Community Center is nearing completion with their latest round of successful grant applications through Gates Family Foundation and a bit earlier, the El Pomar Foundation. The floor is completely refinished, and the facility is ready for event hosting.
10. We are reviewing applications for the AmeriCorps Program for upcoming projects to learn more about their system. It is our intention to apply for a planning grant this winter with this program. From there, we will do due diligence on whether to become an AmeriCorps Volunteer host site for future years. We have scored two projects to date.
11. We continue our participation in Hugo's Main Street Program. Great progress is being made in this program on several fronts, and will participate in their Q4 meeting later today.
12. SBDC Consulting invoices have been \$3,570 for October and \$2,650 for November. We are just now submitting December (year-end cutoff date of 12/15) for another \$2k or so.
13. We were successful in assisting Karval Community Alliance in securing a \$1,500 grant towards the foundation for their new addition. Helping coordinate new Food Pantry resources just announced by the State of Colorado for continued COVID support.
14. Randy and I joined Joe Martin to serve as the County-COVID grant application review committee. 25 grants were awarded and have received many good comments on the support. Round 2?
15. I have set mid-March as my anticipated exam for the CeCD Certification, test to be taken virtually.
16. Rural Philanthropy Days is targeted for June 9-11, 2021. We participated in large Zoom Steering Committee meeting on 12/9, and have begun the planning progress, although the mix of formats for the event is yet to be determined.