

TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday, December 13, 2021
Arriba Town Hall, 711 Front Street, Arriba, CO 80804

Call to Order Mayor Alex Flores called the meeting to order at 6:00. Trustees in attendance included Kayle Amen, Marilyn Lightsey, Marie Daniel, and Troy McCue. Bob Rush joined via zoom. Carolyn Steinsiek was absent.
Employee in attendance included Mike Becker and Josie Hart.

Public Audience none.

Approval of Agenda Clerk Hart said that the November 8 Hearing Minutes needed to be approved along with the regular meeting minutes. Trustee McCue moved to approve the Agenda as Amended. Trustee Amen seconded and the motion passed unanimously.

Approval of Minutes Trustee McCue moved to approve the minutes from the November 8 budget hearing and regular meeting as written. Trustee Amen seconded and the motion passed unanimously.

Approval of Accounts Receivable and Payable

Trustee McCue moved to approve the receivables and Payables for November, Trustee Daniel seconded and the motion passed unanimously.

Approval of Bills

Trustee McCue moved to approve the December bills for payment. Trustee Lightsey seconded and the motion passed unanimously.

Wastewater Repairs Element has been taking measurements and drawing plans for the wastewater facility. They are working on submitting plans to the state.

Cemetery Trustee Rush had concerns with the Town agreeing to dig graves. He thought that the Town should charge more than \$300, he thought that there were other businesses that were set up better than the Town to dig graves. He said that in an emergency he thought the Town could help. The Board agreed with this. Mike Becker said he would like to talk to Jan Schifferns before anything more was discussed or decided.

Christmas Event The Town Christmas Event will be held on Saturday, December 18 at 1:00pm at the Firehouse. Gerald Steinsiek has volunteered to play Santa. Clerk Hart has ordered candy and turkeys to be given away, hot chocolate and cookies will be served. High Plains Brass will be there to play a few songs.

RV/Camper Guidelines The Board did not discuss anything new on this but agreed that it should stay on the agenda.

Employee Christmas Bonus Trustee McCue moved to give Josie Hart and Mike Becker \$500 each. Trustee Daniel seconded and the motion passed unanimously. There was discussion on how often Kayle and Marie help Mike with things around town. Trustee McCue moved to give Marie Daniel and Kayle Amen \$100 each. Trustee Lightsey Seconded and the motion passed unanimously.

2022 Election Resolution Resolution 2021-6 states that the Town will hold a mail ballot election on April 5, 2022, it states that the Board of Trustees appoints the Town Clerk as the election official and gives her the authority to appoint election judges. Trustee McCue moved to adopt the resolution. Trustee Daniel seconded and the motion passed.

Maintenance Report Mike Becker said that the water vault is mostly done, there are a few minor things that need work. It cost \$10,000 for the water vault equipment to be installed in the shed. There was discussion about how rough College Ave is right now.

Clerks Report Clerk Hart said that Michael Shirley would like to sweep up sand on Colorado Ave, he'd also like to mark out parallel parking lines on the street. The Board was fine with him sweeping up sand as long as he wore a safety vest, they do not want him to paint parallel parking lines on the street.

Treasurers Report Looked good.

Trustees Report Trustee Daniel asked for sewer and water fees to be on the next meeting's agenda, she said she'd like to look into giving sewer only accounts a discount if they pay a year in advance.

LCEDC Report Troy McCue gave his report. A copy of the report is attached to these minutes.

Mayors Report Mayor Flores had nothing to report.

Adjournment Trustee Amen moved to adjourn the meeting. Trustee Daniel seconded and the motion passed unanimously. Mayor Flores adjourned the meeting at 6:51pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:



Mayor Alex Flores

Approved by the Board on:

Lincoln County Economic Development Corporation
Director's Report

Wednesday, December 15, 2021

-Ongoing projects include:

1. East Limon expansion and remodeling plans are ongoing. Set to meet on 12/14 with new owners of Smokey Trail Village. They are exploring options for the far 2.5 acres of their purchase.
2. Denver Cutlery, Inc. housing is making great progress. Constant source of questions and conversations in all public circles.
3. Housing Development—Housing Committee met 12/8 and came up with next-steps to include a legal Letter of Intent from the EDC to RMO to detail requirements, including provisions for escrow, to complete to eventually arrive at a formal Development Agreement and deed, based on performance milestones. All quiet on the Hugo housing front presently.
4. Foreign Trade Zone 293—Following efforts with Senator Hickenlooper's office, received call from U.S. Department of Commerce on 12/9 that the zone would indeed lapse on 12/11, and Kaiser would become part of the Denver FTZ. Distributed thanks and informed all stakeholders.
5. Open for Business Main Street Grant Award grant funds are flowing to recipients in Hugo that include storefront, canopies, and HVAC improvements for many of the businesses there. Main Street efforts for Limon appear to be a bit stalled.
6. Roundhouse restoration: Researching a couple of options to quantify conference and event revenue for the Roundhouse as an economic impact analysis once complete and usable.
7. We continue to stay connected to progress being made on the Arriba Wind Farm. Late first quarter 2022 construction start has been reported. Recent social media recognition spurred some comments, both positive and negative. As admin, I placed negative comments in "hidden" status and advised readers what the purpose of the EDC Facebook page really is. We appreciate Taylor's contributions and look forward to the Arriba Wind Farm construction.
8. Bethel Community Center recently reported a total of \$55,000 in total grant funds awarded for Phase 5 for the community center completion. Awarding foundations were Boettcher, Anschutz Family, and Adolph Coors.
9. We continue our participation in Hugo's Main Street Program. Upcoming retail leakage study will start in January, and our office is vested with being an active participant. Participated in end-of-year report with Colorado Main Street online on 11/29 and heard many supportive and positive comments on how well the Hugo Main Street program is doing. They are holding the Hugo program up as an example of what small towns should look to for Main Street participation.
10. SBDC Consulting: Raejean and I just completed Growth Wheel certification. Growth Wheel is an online, collaborative business-building and CRM software product that is subscribed to through the Greeley office.
11. AmeriCorps launch meeting was held online and went very well. Survey development is getting started for the needs assessment process to address the defined project: Access to Rural Healthcare initiative and its intended scope of work for a future AmeriCorps member program. We went through an on-site training and audit day with Denver director on 11/10.
12. Town of Hugo has asked us to work up an AmeriCorps VISTA proposal that would share a VISTA's grant-writing services across several county entities. Several are looking for EDC leadership to manage this project.