

**TOWN OF ARRIBA  
BOARD OF TRUSTEES MEETING  
Tuesday, December 9, 2025  
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Marilyn Lightsey called the meeting to order at 6:00. Trustees in attendance included Ben VanderWerf, Carolyn Steinsiek, Bob Rush, Siobhan Steinsiek, and Ashlee Smithburg. Troy McCue joined via zoom. Employees in attendance included Josie Hart.

**Public Audience** Jay Spurling, Brian and Sheri Mohr.

**Hospital Update** Erika Saffer gave a report on the Hugo Hospital.

**Approval of Agenda** Trustee Carolyn Steinsiek moved to approve the Agenda as written, Trustee Smithburg seconded and the motion passed unanimously.

**Approval of Minutes** Trustee Carolyn Steinsiek moved to approve the minutes of the November 11 regular meeting. Trustee Rush seconded and the motion passed unanimously.

**Approval of Accounts Receivable and Payable**

Trustee Carolyn Steinsiek moved to approve the receivables and payables for November. Trustee VanderWerf seconded and the motion passed unanimously.

**Approval of Bills**

Trustee Siobhan Steinsiek moved to approve the December bills for payment. Trustee Smithburg seconded and the motion passed unanimously.

**2025 Supplemental Sewer Fund Budget**

Sewer Fund expenditures are increased from \$116,940.00 to \$229,440.00 due to wastewater permit regulation expenses.

Trustee Siobhan Steinsiek moved to adopt the 2025 Supplemental Budget and Resolution appropriating funds for the sewer fund. Trustee Smithburg seconded and the motion passed unanimously.

**Proposed 2026 Budget**

Clerk Hart explained the changes from the last meeting noting line items transferring money from the General and Sewer funds to the Water fund.

Trustee Carolyn Steinsiek moved to adopt the 2026 Budget as written. Trustee Smithburg seconded and the motion passed unanimously.

### **Appropriate Sums of Money**

Trustee Carolyn Steinsiek moved to adopt a Resolution appropriating sums of money as follows:

<b>General Fund</b>	<b>130,854.00</b>
<b>Sewer Fund</b>	<b>135,940.00</b>
<b>Water Fund</b>	<b>109,498.34</b>
<b>Conservation Trust Fund</b>	<b>3000.00</b>
<b>Museum Division Fund</b>	<b>300.00</b>
<b>Road and Bridge Fund</b>	<b>5000.00</b>
<b>Total</b>	<b>384,592.34</b>

Trustee Siobhan Steinsiek seconded and the motion passed unanimously.

### **Certify Mill Levy**

Clerk Hart explained the Town's assessed property tax income limit is \$22,921. Arriba's assessed valuation is \$1, 579,752. To stay within the TABOR income limit the Town will have to reduce its mill levy from 25.948 to 14.509 for the 2026 budget year.

Trustee McCue moved to approve a Resolution certifying the mill levy at 14.509. Trustee Carolyn Steinsiek seconded and the motion passed unanimously.

### **Approve Resolution for 2026 Election**

Trustee Siobhan Steinsiek moved to approve the resolution setting the 2026 Election as a mail ballot election and appointing Josie Hart as the Designated Election Official. Trustee VanderWerf seconded and the motion passed unanimously.

### **2026 Cost of Living Increase for Employees**

Clerk Hart explained that there is a 2% cost of living increase budgeted for herself and Mike Becker.

Trustee Smithburg moved to approve a 2% cost of living increase for Josie Hart and Mike Becker effective January 1, 2026. Trustee Siobhan Steinsiek seconded and the motion passed unanimously.

**Sales Tax Question on 2026 Ballot** Nothing new.

**Christmas Bonus for Employees**

Trustee Siobhan Steinsiek moved to approve giving \$700 each to Mike Becker and Josie Hart. Trustee VanderWerf seconded and the motion passed unanimously.

**Maintenance Report** None.

**Clerks Report** Clerk Hart explained that the contract with ECCOG for the Senior meals and transportation services needs approved and signed.

Trustee Siobhan Steinsiek moved to approve the contract with ECCOG for the Senior meals and transportation services. Trustee Carolyn Steisniek seconded and the motion passed unanimously.

**Treasurer's Report** good.

**Trustees Report** Trustee Carolyn Steinsiek stated that she appreciates all that Mike Becker and Josie Hart do for the Town.

**LCEDC Report**

**Mayor's Report** none.

**Adjournment**

Mayor Lightsey adjourned the meeting at 6:30pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by: Mayor Marilyn Lightsey

**Approved by the Board on: 1/13/2026**