

TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday, January 13, 2025
Arriba Town Hall, 711 Front Street, Arriba, CO 80804

Call to Order Mayor Marilyn Lightsey called the meeting to order at 6:00. Trustees in attendance included Siobhan Steinsiek, Ben VanderWerf, Troy McCue, Ashlee Smithburg, and Carolyn Steinsiek. Bob Rush was absent.
Employees in attendance included Josie Hart.

Public Audience none.

Hospital Update Erica Saffer gave an update on the Hugo Hospital.

Approval of Agenda Clerk Hart asked that ‘Exemption from Audit’ be added under New Business.
Trustee McCue moved to approve the Agenda as amended, Trustee Carolyn Steinsiek seconded and the motion passed unanimously.

Approval of Minutes Trustee Carolyn Steinsiek moved to approve the minutes of the December 9 budget hearing and regular meeting as written. Trustee Smithburg seconded and the motion passed unanimously.

Approval of Accounts Receivable and Payable Trustee McCue moved to approve the receivables and payables for December. Trustee VanderWerf seconded and the motion passed unanimously.

Approval of Bills Clerk Hart had a few payments to add: payment to GMS in the amount of \$1,461.98 and \$2,824.00 for the water vault controls project, a payment to Colorado Analytical Labs in the amount of \$639.00 for wastewater testing, and a payment to Transwest in the amount of \$6,550.00 for Mike Becker’s pickup repairs, this is half of the total amount of \$13,100.00. Trustee McCue moved to approve the January bills for payment. Trustee Siobhan Steinsiek seconded and the motion passed unanimously.

Parking on Main Street Clerk Hart said that Justin Myers jr had left a voicemail on her phone stating that he would be putting up his own parking signs in front of his house. She did not know if they were on Town right of way or on Justin’s property.
Mayor Lightsey said she had called the sheriff’s department about the signs and a deputy was supposed to come talk to Justin about them.
The Board agreed that at this time the parking will remain as parallel on Main Street. Mayor Lightsey said she would inform Mark Hollowell that the Town had not approved a parking change or Justin’s signs.

Pickup Repairs Mike Beckers pickup repairs had cost \$13,100.00. The Town paid \$6,550.00 of that.

Zoning – Master Plan There is a work session scheduled for Thursday, January 23 at 6:00pm at Town Hall.

Water Vault Clerk Hart said that the additional DOLA grant funds will be used for the construction part of the water vault controls.

Posting Places Resolution Trustee McCue moved to adopt Resolution 2025-1 which states that the posting places for the Town of Arriba for 2025 will be the Town Hall door, the Arriba Post office Bulletin Board, and the Town of Arriba website. Trustee VanderWerf seconded and the motion passed unanimously.

RAISE grant Clerk Hart said that the RAISE grant was for street, sidewalk, and drainage projects. After meeting with the RAISE grant committee Clerk Hart felt that Arriba would not qualify as Arriba does not have any urgent hazards in those areas at this time.

Exemption from Audit Clerk Hart explained that the Town received the engagement letter from Lauer, Szabo & Associates for the 2024 Exemption from Audit. It will cost \$3,600. Trustee McCue moved approve having Lauer Szabo and Associates prepare the 2024 Exemption from Audit. Trustee Siobhan Steinsiek seconded and the motion passed unanimously.

Maintenance Report None – Mike Becker was absent due to sickness.

Clerks Report Clerk Hart said that APEX the company that tested the Town wells a few years ago was contracted by the State to do more testing on the Town wells, the pumps will have to be pulled to do the testing. Apex said that the State is paying for this. Clerk Hart said that she asked the Town’s insurance agent to look into coverage for employees’ personal vehicles.

Treasurer's Report Nothing out of the ordinary.

Trustees Report None

LCEDC Report Trustee McCue gave his report.

Mayor’s Report Mayor Lightsey had nothing to report.

Adjournment

Mayor Lightsey adjourned the meeting at 6:55pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by: Mayor Marilyn Lightsey

Approved by the Board on: 02/10/2025