

Building Codes – Permits/Inspector

Clerk Hart handed out The Town of Hugo's building code permit policy and fees. There was discussion on building permit fees being based on the valuation of the building or on the square footage. The Board asked Clerk Hart to get Flagler's building permit policy and other small towns' building permit policies for comparison.

Town Sales Tax There was nothing new on this.

Zoning – Masterplan Clerk Hart said that she didn't have anything new on this. She said that a comprehensive plan which is not as detailed as a masterplan still has a lot in it and she didn't know if she could write one by herself. Trustee McCue said he would check in with Ayers & Associates regarding the zoning ordinance changes they suggested.

Water Vault nothing new on this.

Maintenance Report Mike Becker said that someone had complained to the Health Department about the Town's drinking water smelling like gasoline. A company called Apex has been investigating the complaint and was out taking samples from the stock well, the park well, and the 2 intown wells. This is not costing the Town any money at this time. Becker said he told Apex about the gasoline issues with the park well. The Board discussed the gasoline contamination of that well that happened from a gas tank leak back in the 1960's. Clerk Hart said that Apex requested environmental and hazardous cleanup records but that she couldn't find any. She said they requested the same records from Lincoln County, but Lincoln County didn't have anything either.

Mike Becker said that the meters on all the Town wells were past due to be calibrated, he said the state was aware and he's been working with Deb Daniels to get the calibration done. Becker said he ordered 100 tons of gravel for the streets in town, the gravel cost \$2000.

Clerks Report Clerk Hart said that Trustee McCue had stated last year that the Board should revisit a cost-of-living pay raise for the employees in June 2023. Clerk Hart said she had forgotten to bring this up at the last meeting. She suggested that when the Board works on the budget there could be discussion of a COL pay increase for 2024.

Treasurer's Report Looked good.

Trustees Report Trustee Smithburg had concerns about a car parked beside the basketball court. Becker said the car belonged to Monte Rand. Clerk Hart said she would contact Monte and ask him to move the car.

Trustee Flores asked the Board what the Town was going to do about off road vehicles being driven in town. There was discussion on looking at Limon's ordinance and adopting something similar. There was discussion on banning all off-road vehicles in town versus banning only gas engines / high-speed off-road vehicles. There was discussion on how the ordinance would be enforced.

**TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday, July 10, 2023
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

Call to Order Mayor Marilyn Lightsey called the meeting to order at 6:00. Trustees in attendance included Troy McCue, Kayle Amen, Alex Flores, and Ashlee Smithburg. Marie Daniel and Bob Rush were absent. Employees in attendance included Josie Hart and Mike Becker.

Public Audience Ben Vanderwerf, Siobhan Steinsiek, and Ted Grundmeier. Ben Vanderwerf asked if there was a speed limit sign on County Highway 63 coming down the overpass. Trustee Flores said he thought the speed limit was 35. Ben Vanderwerf said that dirt bikes have been driving by his home very fast. He said the Prosper Farms employees have been very loud late at night. He said he's talked to them about it many times, but it hasn't changed anything. The Board discussed how to handle these issues. Trustee Flores suggested calling the sheriff's department. Clerk Hart told Ben that if he wrote out a complaint about the noise, she would issue a fine. Ted Grundmeier said that this council and council before this one has been very good at keeping this town straight and safe, he said realizes that there are things that come up that this council and past councils have dealt with. When he came to town 23 years ago population was right at 220, so the population has been stable for an eastern Colorado town it hasn't grown and hasn't died its continued to survive and thrive. And in the last 23 years he's seen the council solve a lot of problems and do a lot of things and he doesn't want to go against anything the council decides or wants to do but he does want to point out the council did those things without the aide of zoning or building codes.

Hospital Update none.

Approval of Agenda

Trustee McCue moved to approve the Agenda as written. Trustee Flores seconded and the motion passed unanimously.

Approval of Minutes

Trustee McCue moved to approve the minutes from June 12 and June 27 meetings as written. Trustee Smithburg seconded and the motion passed unanimously.

Approval of Accounts Receivable and Payable

Trustee McCue moved to approve the receivables and payables for June. Trustee Flores seconded, and the motion passed unanimously.

Mike Becker said that he just purchased more mosquito chemical. He said he's been trying to fog for mosquitos Wednesdays, Thursdays, and Fridays depending on the weather.

Approval of Bills

Trustee Flores moved to approve the July bills for payment. Trustee McCue seconded and the motion passed unanimously.

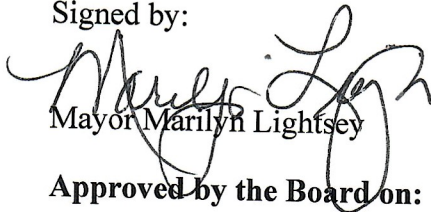
LCEDC Report Troy McCue gave his report. A copy is attached to these minutes.

Mayor's Report Mayor Lightsey said that Andrew Moro, who owns 701 Front Street, asked her if he could screen in his porch. It would be all the way to the canopy supports. There was discussion as to if this would interfere with the sidewalk. The Board agreed that as long as it doesn't close off the sidewalk it would be okay.

Adjournment Mayor Lightsey adjourned the meeting at 7:03pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:


Mayor Marilyn Lightsey

Approved by the Board on:

8-14-2023

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**Town of Arriba
Board of Trustees
Regular Meeting 6:00pm
Monday, July 10, 2023**

Sign In Sheet

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Ben VanderWerf

Paul Grahman

Lincoln County Economic Development Corporation
Executive Director's Report
July 10, 2023

1. **Regional Roadmap Process** continues with leadership structuring on initiatives that include "Stay, Shop & Spend", "Water conservation & stewardship", "Feels Like Home", and "Sustain our Ground". Regional efforts for housing development are still in the works.
2. **SBDC Remains Active** -top highlights have included more summertime activity, some cottage food startups, focus on restaurant sale or occupancy, and Brown Mortuary coming to Hugo.
3. **Genoa Tower** -is submitting formal annexation paperwork to come onto the water and wastewater services. Group remains extremely active and continues to have success in their fundraising efforts.
4. **Karval housing** - along with Hugo, Lincoln Health, and G-H School interest, hosted housing lunch on 6/16 in Hugo at the Moose Roost with Trisha Herman of CHFA. Some groups pursuing Technical Assistance grant program.
5. **Stacy Salling** - Regional Grant Navigator for the COG region has been meeting with me (twice) and looking at IJA opportunities as well as other state-funding programming. I attended Burlington session on 6/21.
6. **Kids at Their Best** - Working with director Jodi Walker at an accurate, grant-writing job description for a fall-starting AmeriCorps member. Must be based in health-related work, but likely has a great deal of latitude for community projects...
7. **Strategic Planning** - The tentative date of 9/15 has been offered to a half-day session hosted by Frank Gray of Castle Rock EDC. Next-chapter goal setting and staff efficiencies are topics.
8. **Google Business Series** - Coming soon: our Google Business Series of workshops to help area small businesses optimize their Google geo-location, the integration of their website, managing their online reviews and much, much more! Our new EDO Action Grant is funding this series of workshops.
9. **Office Remodeling** - Bank remodeling is complete! You can now access the EDC/SBDC office like old times. Come by sometime and check out the newly remodeled digs!
10. **New Commercial Truck Concern** - A major commercial, over-the-road, tire and service firm is eyeing and drafting plans to add a major service shop in conjunction with one of the local truck plazas in Limon. Could add between 9 and 15 jobs to the area.
11. **New Eatery In Limon**: 7/1 was ribbon cutting for Alex Taverna, eastern European cuisine located at the former donut shop in Limon, but with completely remodeled space.
12. **Plans for new fast food**: In Marketplace near La Quinta Inn, there are plans for a new fast food, although no word on what chain. Still trying to determine new owners of Pizza Hut building.
13. **Party Supply Company**: Some early conversations have transpired regarding another warehouse for a party supply company currently based on the Front Range. SMFG, restaurant furniture and upholstery company, did NOT choose to build in Lincoln County.
14. **Brown Funeral Service**: Look for promotional efforts from Brown Funeral Service's new Hugo location at the county fair next month. They purchased (from the town) and are beginning to remodel the former Hugo Lions Club building.
15. **Lincoln Health and G-H Schools**: I am participating in a housing meeting with the Hugo Housing Authority, the school superintendent and the hospital administrator to explore organizing new housing for the Hugo community.