

**TOWN OF ARRIBA  
BOARD OF TRUSTEES MEETING  
Tuesday, March 11, 2025  
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Marilyn Lightsey called the meeting to order at 6:00. Trustees in attendance included Siobhan Steinsiek, Bob Rush, Troy McCue, Ashlee Smithburg, and Ben VanderWerf. Carolyn Steinsiek was absent. Employees in attendance included Josie Hart.

**Public Audience** none.

**Hospital Update** Erica Saffer gave an update on the Hugo Hospital. Erica noted that the hospital is closely monitoring federal legislation reduction in Medicaid funding and actively evaluating the potential effects it could have on the patient care, staffing, and overall financial stability of the hospital.

Erica also talked about grants the hospital has received, and the new equipment that was purchased with those grants.

**Approval of Agenda** Trustee McCue moved to approve the Agenda as written, Trustee VanderWerf seconded and the motion passed unanimously.

**Approval of Minutes** Trustee Rush moved to approve the minutes of February 10 regular meeting as written. Trustee Smithburg seconded and the motion passed unanimously.

**Approval of Accounts Receivable and Payable** Trustee McCue moved to approve the receivables and payables for February. Trustee Siobhan Steinsiek seconded and the motion passed unanimously.

Clerk Hart noted that January sales tax revenue had just been deposited to the Town's general checking account this week. The amount was \$2,176.20.

**Approval of Bills** Clerk Hart asked that a check in the amount of \$1,000 to Leisure Pines for the laptop be added. Trustee Rush moved to approve the March bills for payment. Trustee McCue seconded and the motion passed unanimously.

**Street Parking Ordinance** Trustee Rush moved to adopt the ordinance as written. Trustee Siobhan Steinsiek seconded and the motion passed unanimously.

**Dumpster Ordinance** There was discussion on the dumpster ordinance and if there would be any issues with Rob's Septic service which has just started a customer base in Arriba. Clerk Hart said she call them and ask if they had issues with accessing dumpsters in alleys. Trustee Rush tabled a decision on this ordinance until the next meeting. Trustee VanderWerf seconded and the motion passed unanimously.

**Zoning – Master Plan** The Board scheduled a workshop for Thursday, April 25 at 6:00pm.

**Water Vault** Clerk Hart said that the radio and antenna had been installed, the chlorine controls seem to be working correctly, with this the project is completed. The Town will be paying Glacier \$23,319.44 and GMS \$3,756.40 from Town funds. The Town will receive a DOLA EIAF grant to pay Glacier the remaining \$25,987.00.

Trustee Siobhan Steinsiek moved to pay Glacier and GMS, and for Mayor Lightsey to sign the paperwork stating the Water Vault Project is completed. Trustee Smithburg seconded and the motion passed unanimously.

**Resolution for Engineer** Trustee Rush moved to approve the resolution amended to say Engineer of the wastewater permit project, and to approve GMS being the Town of Arriba's engineer for the wastewater permit project. Trustee Siobhan Steinsiek seconded and the motion passed unanimously.

**Services Agreement with GMS** Clerk Hart explained that this agreement covers the reporting and some of the testing required in the Town's new wastewater discharge permit. GMS' services will cost the Town \$87,500.00, the Town should be able to get a DOLA EIAF grant to cover half of those fees.

Trustee Smithburg moved to approve the agreement with GMS. Trustee Rush seconded and the motion passed unanimously.

**Approval to Submit EIAF Application** Trustee Smithburg moved to approve submitting an application for a DOLA EIAF grant to cover half of the Engineering costs for the wastewater discharge permit requirements. Trustee Rush seconded and the motion passed unanimously.

**Water Rate Increase** Clerk Hart explained that for the Town to stay in compliance with the drinking water loan rate convent the base water rates will need to be increased by \$6. This will increase the in town and out of town base water rate to \$49.50. Currently this is for 0 to 4,000 gallons of water. The Board agreed to increase the minimum gallons to 5,000.

Trustee VanderWerf moved to increase in town and out of town water rates from \$43.50 to \$49.50 and to increase the minimum gallons from 4,000 to 5,000. Siobhan Steinsiek seconded the motion and the motion passed unanimously.

**Sewer Rate Increase** Clerk Hart reported that she and Mayor Lightsey, and Trustee Rush attended a meeting in Akron regarding the new wastewater discharge permit regulations. Her takeaway from the meeting was that there isn't enough funding available, and CDPHE isn't likely to change the regulations. Senator Kirkmeyer is working on a bill to hopefully open up funding, and/ or get CDPHE to extend deadlines of some of the requirements, but things didn't sound very hopeful.

Trustee Rush said that a DOLA representative told him that towns need to have their sewer rates at a certain amount to qualify for grants.

With the cost of wastewater testing, engineer fees, and most likely having to build an evaporative system the Board agreed that the Town will have to increase sewer rates.

Trustee Smithburg moved to increase the intown residential sewer rate from \$44 to \$47.50, to increase the out of town sewer rate from \$67.50 to \$71.00, and to increase the CDOT Rest Area sewer fee from \$1,400.00 to \$2,000.00. The increases will be affective April 1, 2025. Trustee Siobhan Steinsiek seconded and the motion passed unanimously.

**Community Garden** Trustee Steinsiek said she had someone interested in helping with the community garden. Trustee Siobhan Steinsiek moved to approve \$300 for the community garden this year, Trustee McCue seconded and the motion passed unanimously.

**Maintenance Report** Mike Becker was absent. Clerk Hart said that Mike has been busy with wastewater testing with Richard Hopp. Mayor Lightsey said he's also been busy trimming trees in the park, and he hired someone to help with the tree trimming.

**Clerks Report** Clerk Hart said she'd like to order supplies for the Easter Egg Hunt which would be held on Saturday, April 19 at 1:00pm at the Arriba park. Trustee McCue moved to approve spending \$350 on the easter egg hunt this year. Trustee Smithburg seconded and the motion passed unanimously.

**Treasurer's Report** Nothing out of the ordinary.

**Trustees Report** Trustee VanderWerf said he will be renting a wood chipper for a week and suggested the Town pay part of the fee and use it to chop the trees at the Town's tree pile.

Trustee Rush said the Town of Flagler is paying a company out to crush Flagler's pile of concrete, he suggested the Town pay them to crush Arriba's pile of concrete as well.

**LCEDC Report** Trustee McCue gave his report.

**Mayor's Report** Mayor Lightsey had nothing to report.

**Adjournment**

Mayor Lightsey adjourned the meeting at 8:26pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by: Mayor Marilyn Lightsey

**Approved by the Board on: 04/15/2025**