

**TOWN OF ARRIBA  
BOARD OF TRUSTEES MEETING  
Monday, November 11, 2024  
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Marilyn Lightsey called the meeting to order at 6:00. Trustees in attendance included Siobhan Steinsiek, Ben VanderWerf, and Troy McCue.

Bob Rush, Ashlee Smithburg, and Carolyn Steinsiek were absent.  
Employees in attendance included Josie Hart and Mike Becker.

**Public Audience** Justin Myers Jr., Jay Spurling.

Justin Myers Jr asked the Board for approval to change the parking on Main Street from parallel parking to diagonal parking. His reason for this was to accommodate parking for his personal vehicles and his customers vehicles in front of his house. There was discussion on if this would impede truck traffic to the grain elevator. Mike Becker said that if the vehicles were diagonally parked on the north side of Justin's driveway it should be okay, parking diagonally south of his driveway probably wouldn't work.

Mayor Lightsey said she would talk to Mark Hollowell, manager of the Flagler Coop, before making a decision.

**Zoom Call with Tom-GMS** Tom explained the plan to fix the automatic controls on the chlorine system and the in-town wells. This will cost \$46,312.44. The Town can request an additional \$23,625 from DOLA EIAF but will have to cover the remaining \$25,467 with Town funds.

There was discussion on why this issue wasn't caught at the start of the water project. Tom said that GMS had thought the existing communication line would work to run the controls, but it will not which results in the Town having to purchase a radio system to run the controls for the chlorine system and wells.

Aaron Karakker was also on the Zoom call and answered general questions about the additional equipment for the controls.

**Hospital Update** None.

**Approval of Agenda** Trustee McCue moved to approve the Agenda as written, Trustee Siobhan Steinsiek seconded, the motion passed unanimously.

**Approval of Minutes**

Trustee McCue moved to approve the minutes from the October 14 regular meeting as written. Trustee Siobhan Steinsiek seconded and the motion passed unanimously.

**Approval of Accounts Receivable and Payable**

Clerk Hart noted that the check to Glacier in the amount of \$15,798 had been sent back as 'undeliverable/no such address'. She said she will be wire transferring that amount to Glacier. She said the check to Glacier in the amount of \$44,888 will most likely need to be wire transferred to Glacier also as soon as the Town receives the DOLA EIAF funds.

Trustee Siobhan Steinsiek moved to approve the receivables and payables for October. Trustee McCue seconded and the motion passed unanimously.

### **Approval of Bills**

Clerk Hart noted the amount to Jay Spurling (Arriba Cueball Trailer) for fuel reimbursement in the amount of \$183.80 for snow removal. She requested that the fuel reimbursement to Ben VanderWerf in the amount of \$122.75 for snow removal be added also.

Trustee Siobhan Steinsiek moved to approve the November bills for payment. Trustee McCue seconded and the motion passed unanimously.

**Zoning – Master Plan** The Board scheduled a work session for Thursday, November 14 at 6:00pm at Town Hall.

**Water Vault** Trustee McCue moved to approve moving forward with the additional Water Vault project to fix the controls for the chlorine system and wells, and to approve requesting additional EIAF funds for this. Trustee VanderWerf seconded and the motion passed unanimously.

**2025 Budget** Clerk Hart said that the Town has not received the final Certification of Valuation from Lincoln County so adopting the 2025 Budget, appropriating sums of money, and certifying the mill levy will need to be tabled. The Board will need to schedule another hearing for the 2024 supplemental water fund budget and the 2025 budget. The Board agreed to hold a budget hearing on Monday, December 9, at 5:30 pm.

Trustee VanderWerf moved to table adopting the 2025 budget, appropriating sums of money, and certifying the mill levy to the December 9 regular meeting. Trustee McCue seconded and the motion passed unanimously.

**Cost of Living Increase for Employees** Clerk Hart explained that there is a 2% COL increase in the 2025 Budget for the Town employees.

Trustee Siobhan Steinsiek moved to approve the 2% COL increase for Josie Hart and Mike Becker to be effective Jan 1 2025. Trustee McCue seconded and the motion passed unanimously.

**Park Building Repairs** Mike Becker estimated that a new toilet, and new faucets for the bathroom and kitchen plus supplies needed would cost around \$600.

Trustee McCue moved to approve spending up \$350 on these items if The Arriba Senior Circle and/or ECCOG can match the rest. If they cannot then this should be reassessed. Trustee Siobhan Steinsiek seconded and the motion passed unanimously.

**Christmas Event** The Board agreed that this year the Town Christmas Event will be at the park on December 14 at 1:00pm, the brass band will be asked to play. Clerk Hart will put together little gift bags to hand out, there will be a gift card giveaway with 3 gift cards from Stop and Shop in the amounts of \$10, \$20, and \$30. Sadly, Santa Claus will not be able to attend.

**Maintenance Report** Mike Becker wanted to thank everyone that helped with snow removal during the snowstorm- those included:

Jay Spurling, Ben VanderWerf, Ephron Brent, Mike Luft, Dillon Rouche, Harvy Dumcum (and Devon Rush), and Duane Daniel (Lincoln County).

Mike Becker said that while driving around checking on people in the snow he hit a large snow-covered rock/boulder that caused considerable damage to his pickup. There was discussion on if the Town would help pay for the repairs since he drives his own pickup for Town business. The Board agreed that he should get an estimate of what the repairs will cost.

Mike Becker said the aerator worked great through the snowstorm.

**Clerks Report** Clerk Hart said that Leisure Pines can reimburse the Town for fuel for the backhoe since it was used to clear the parking lot at Leisure Pines after the snowstorm. The Board agreed that this wasn't necessary.

**Treasurer's Report** good.

**Trustees Report** none.

**LCEDC Report** Trustee McCue gave his report.

**Mayor's Report** Mayor Lightsey had nothing to report.

### **Executive Session**

Mike Becker requested the Board go into executive session to discuss something that might be a liability to the Town. Trustee Siobhan Steinsiek moved to go into Executive Session. Trustee VanderWerf seconded, and the motion passed unanimously. The public audience was excused. The Board went into Executive Session at 7:29.

Executive Session ended at 7:35.

**Adjournment** Mayor Lightsey adjourned the meeting at 7:36pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Marilyn Lightsey

**Approved by the Board on: 12/09/2024**