

**TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday, October 9, 2023
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

Call to Order Mayor Marilyn Lightsey called the meeting to order at 6:01. Trustees in attendance included Troy McCue, Ashlee Smithburg, Marie Daniel, and Bob Rush. Alex Flores was absent.

Employees in attendance included Josie Hart.

Public Audience Ben Vanderwerf, Jay Spurling, Carolyn Steinsiek, Siobhan Steinsiek. Ben Vanderwerf had complaints about people speeding on Highway 63 in front of his property, about people using the campground as a bathroom, and about the noise from Prosper Farm's bunkhouse. There was discussion on different solutions for these issues.

Hospital Update None.

Approval of Agenda

Trustee McCue moved to approve the agenda as written. Trustee Daniel seconded and the motion passed unanimously.

Approval of Minutes

Trustee McCue moved to approve the minutes from the September 11 regular meeting as written. Trustee Smithburg seconded and the motion passed unanimously.

Approval of Accounts Receivable and Payable

Trustee McCue moved to approve the receivables and payables for September. Trustee Smithburg seconded and the motion passed unanimously.

Approval of Bills

Trustee McCue moved to approve the October bills for payment. Trustee Smithburg seconded and the motion passed unanimously.

Vacant Trustee Position

Siobhan Steinsiek was the only person that expressed interest in the open trustee seat. Trustee Rush moved to appoint Siobhan to the vacant trustee position. Trustee McCue seconded and the motion passed unanimously. Clerk Hart swore in Siobhan Steinsiek as Trustee.

Building Codes – permit policies

Trustee McCue moved to adopt the proposed building permit policies stating that these were draft policies that would most likely be changed in the future. Trustee Smithburg seconded and the motion passed unanimously.

Town Sales Tax Clerk Hart said that the Town's attorney told her that the Town could send out a letter to residents explaining the proposed sales tax and how it could benefit the town. After the Town adopts the sales tax ordinance and approves the ballot language the Town cannot promote the sales tax in any way. The Board agreed that a letter should be sent out. Clerk Hart read the proposed sales tax ordinance and the definitions of the sales tax revenue use. The Board agreed that there would be no changes to the wording.

Zoning – Masterplan Nothing new on this. Trustee McCue said he did reach out to someone with Ayers and Associates about help with writing a comprehensive plan for Arriba but had not heard back from them.

Water Vault Clerk Hart said that GMS is still working on this.

Review Proposed Ordinance for Fines/Liens Clerk Hart said that the attorney prepared an ordinance amending Town Ordinance 117 to add verbiage to allow the Town to fine and place liens on properties that do not follow Ordinance 117. The Board scheduled a hearing for November 13, 2023, at 5:30 at the Arriba Town Hall to review the proposed ordinance.

Review Proposed 2024 Budget Clerk Hart said that the 2023 estimated column was as of September 1st. The 2024 amounts were subject to change as she continues to work through the 2023 estimations. Because of Proposition HH the deadline for adopting the budget might be extended. The Board scheduled a budget hearing for December 11, 2023, at 5:30pm at the Arriba Town Hall.

Maintenance Report Clerk Hart reported that the Town needs to purchase a new metal detector as the current one isn't working properly. The Board was fine with this. Clerk Hart informed the Board that the State is requiring an inventory of all the water lines in town. This will be due on October 16, 2024.

Clerks Report Clerk Hart said that the museum would like to donate some money for new Christmas decorations. She said the Town could match the donation and ask the Tourism Board for a grant to purchase 6 new snowflake light pole decorations. Clerk Hart asked if the Town could do something different for Christmas this year. There was discussion on having a small event at the park with the High Plains Brass. The Town will not have candy sacks or give away turkeys but instead give out cookies, candy canes, and a trinket. This will be held on December 16th at 1pm.

Treasurer's Report Looked good.

Trustees Report Trustee Smithburg talked about theft happening in town. Trustee Rush said that Andy Moro's camper will need to be moved as it's on a utility right-of-way. Trustee Rush said there's a lot of streetlights on Lincoln that are out. Clerk Hart said she would call KC Electric.

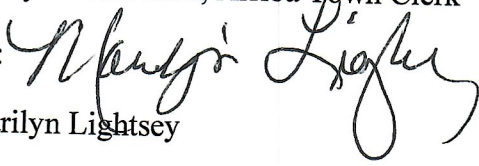
LCEDC Report Troy McCue gave his report.

Mayor's Report None.

Adjournment Mayor Lightsey adjourned the meeting at 7:05pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

A handwritten signature in black ink, appearing to read "Marilyn Lightsey". The signature is fluid and cursive, with the first name "Marilyn" and last name "Lightsey" clearly distinguishable.

Mayor Marilyn Lightsey

Approved by the Board on: 11-13-23

**Town of Arriba
Board of Trustees
Regular Meeting 6:00pm
Monday, October 9, 2023**

Sign In Sheet

Carolyn Steinsiek
Siobhan Steinsiek
Ben VanderMeer
Jess Spurling