

**TOWN OF ARRIBA**  
**BOARD OF TRUSTEES MEETING**  
**Monday, September 13, 2021**  
**Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Alex Flores called the meeting to order at 6:00. Trustees in attendance included, Carolyn Steinsiek, Kayle Amen, Marilyn Lightsey, Marie Daniel, and Troy McCue. Bob Rush was absent.  
Employees in attendance included Mike Becker and Josie Hart.

**Public Audience** included: Ted Grundmeier.

**Approval of Agenda** Trustee Steinsiek moved to approve the Agenda as written. Trustee McCue seconded and the motion passed unanimously.

**Approval of Minutes** Trustee McCue moved to approve the minutes from the August 9 regular meeting as written. Trustee Daniel seconded and the motion passed unanimously.

**Approval of Accounts Receivable and Payable**

Clerk Hart noted the check to Weatherking Portable Sheds in the amount of \$3,995.00 for the shed for the water vault.

Trustee McCue moved to approve the receivables and Payables for August, Trustee Steinsiek seconded and the motion passed unanimously.

**Approval of Bills**

Trustee Lightsey moved to approve the September bills for payment. Trustee Amen seconded and the motion passed unanimously.

**Wastewater Repairs** Clerk Hart said that Element Engineering is sending someone out this week to get measurements and pictures of the wastewater facility for the mechanical shredder and other upgrades. She said the new effluent flow meter is going to cost \$4,762.50, the Town should see the bill for that next month.

**Proposed 2022 Budget** Clerk Hart said she has started working on the 2022 budget. She said she has a very rough draft for the Board to look over. She said that the auditor wants to see at least \$10,000 transferred from the water and sewer funds to the general fund but she didn't know how that was going to work out with the wastewater expenses for the mechanical shredder and other upgrades. She said the Town will have to adopt a supplemental 2021 budget for the general, sewer and water funds. She reported that since the windows in the park building were replaced the building will need a different air conditioning system. Clerk Hart said it was suggested to get a 'mini-split' air conditioner but this could cost up to \$4,000. Trustee Amen said he has a suitcase air conditioner unit that should work for the park building.  
Mayor Flores said he would like to get the Arriba Aces logo painted on the park's basketball court along with court lines. He said he'd like to get quotes for this and submit an application for a tourism grant.

**Maintenance Report** Mike Becker said he put in Ephron Brent's meter pit. He said Canyon Systems is working on finding someone to move the equipment out of the water vault. He said the tank over flows about once a week since he has to shut it off manually.

**Clerks Report**

Clerk Hart said that she has received complaints about the neighbors next door to town hall, namely all their vehicles and how they park in front of town hall, sometimes parking in the handicap zone.

**Treasurers Report** Looked good.

**Trustees Report** Trustee McCue asked about some of the campers around town and if they've paid the 6 month RV permit fee. Clerk Hart said they have not. She said the Town needs to review the RV permit policy as it is very vague. The Board agreed to review it at the next meeting.

**LCEDC Report** Troy McCue's written report is attached to these minutes.

**Mayors Report** none.

**Adjournment** Trustee Daniel moved to adjourn the meeting. Trustee McCue seconded and the motion passed unanimously. Mayor Flores adjourned the meeting at 6:45pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:



Mayor Alex Flores

Approved by the Board on: 10-11-21

Town of Arriba  
Board of Trustees  
Regular Meeting 6:00pm  
Monday, September 13, 2021

Sign In Sheet

A handwritten signature in black ink, appearing to read "L. Arriba", is written across the page.

Lincoln County Economic Development Corporation  
Director's Report

Wednesday, September 15, 2021

-Ongoing projects include:

1. Windmill Ridge Post Frame Buildings is continuing their progress in business establishment, keeping Limon as their official place of business. They have closed (or will very soon) on 200 acres in Elbert County, purchased from Kipp & Paula Parker, the former Xcel Energy Rush Creek laydown yard.
2. Denver Cutlery, Inc. housing is making great progress. Touched base last week with the Rudibaughs and they commented how pleased they are how they can get things done in Lincoln County, and there is NO way they could have made it this far in the regulatory environment of the Front Range communities.
3. Wausau Supply remains busy, but otherwise all is quiet on their end.
4. Housing Development—Rocky Mountain Opportunity and Horton World Solutions continues to work on Limon housing development. Board packet includes the latest panel construction designs. Don Schofield wants to continue progress with the Town of Limon and to secure the EDC's willingness to commit the property. Time for housing committee?
5. Kaiser Premier—Following a bit of confusion with the U.S. Department of Commerce that was resolved with Joe Kiely's correspondence and his retention of emails provided to FTZ 293 and Town of Limon back on 6/20/2020. Checked in week-before-last with Kathy Nieman and she appears to be making good progress on her redesign of her operation with intention for fall activation with CBP.
6. We will be joining a meeting late this month online to learn more about the Open For Business grant program. Total projects in the county was over \$1.4 million, with only \$6 million in total available funds to be shared across the state. Many believe that more funding will be coming in the pipeline.
7. Roundhouse restoration: A note of disappointing news that potential Congressional funding did NOT include the Roundhouse project. Working with Roxie in identifying other opportunities.
8. We continue to stay connected to progress being made on the Arriba Wind Farm. Met in late August with Taylor Henderson and lead capital partner in the project in Limon. Late first quarter 2022 construction start has been reported.
9. Bethel Community Center is working on Phase 5, and seeking and gaining new funding for entryway, insulation, and HVAC. Joined the BCC crew on Friday, 9/10 and again Monday, 9/13 to meet with Anschutz Family Foundation and Coors Foundation. Will meet on 10/1 with Boettcher Foundation.
10. We continue our participation in Hugo's Main Street Program. Met with housing development team and Lincoln Health in late August in Hugo to explore more Roundhouse Estate development. Was an important step in due diligence on their part as some promotional, erroneous, information was provided to them (not certain of the source).
11. Jon Schallert's Destination Marketing seminar at the fairgrounds in Hugo was a RESOUNDING success with nearly 50 participants. Catering on the EDC's part was well-received, and have heard great reviews following. Two Greeley SBDC staff members also attended in addition to High Plains Bank leadership. Raejean is now soliciting participants for the longer Destination Creation course to take place a bit later this fall.
13. SBDC Consulting: We remain very active helping local clients, and have picked up some new clients just recently. Jon Schallert conference was a great complementary piece of program that we were able to offer our clients.

14. Sent first AmeriCorps invoice for initial planning grant time for \$1,010. Coincidentally, SBDC reports that CARES act funding is exhausted, so perhaps our timing is ideal for transitioning into a new funding program.
15. Held key meetings with Lincoln Health, Peak Vista, and Colorado East Community Action Agency. Working now to secure consultant for needs assessment for access to rural healthcare. Have check-in meeting scheduled today with Justin Nyetrae, my supervisor for AmeriCorps through Serve Colorado.
16. Attended Karval Community Alliance meeting this week and provided information for CDGB application for funding their needed food pantry expansion to their community building.
17. Sectors 5 Health and Wellness Partnership has submitted a new grant application to again fund medical scholarships for CAN/RN/EMT, etc., and is asking for funding to pay a professional convener to help the partnership flourish and gain greater healthcare provider participation. I look for this effort to provide further AmeriCorps opportunities over time.