

**TOWN OF ARRIBA**  
**BOARD OF TRUSTEES MEETING**  
**Monday, November 8, 2021**  
**Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Alex Flores called the meeting to order at 6:00. Trustees in attendance included Carolyn Steinsiek, Kayle Amen, Marilyn Lightsey, Marie Daniel, and Troy McCue. Bob Rush was absent.

Employee in attendance included Mike Becker and Josie Hart.

**Public Audience** included Ted Grundmeier, and Jan Schiffers.

**Approval of Agenda** Mayor Flores asked that 'Cemetery Board' be added under New Business, Item C. Trustee McCue moved to approve the Agenda as Amended. Trustee Daniel seconded and the motion passed unanimously.

**Approval of Minutes** Trustee McCue moved to approve the minutes from the October 11 regular meeting as written. Trustee Daniel seconded and the motion passed unanimously.

**Approval of Accounts Receivable and Payable**

Trustee McCue moved to approve the receivables and Payables for October, Trustee Daniel seconded and the motion passed unanimously.

**Approval of Bills**

Trustee McCue moved to approve the November bills for payment. Trustee Steinsiek seconded and the motion passed unanimously.

**Supplemental 2021 Budget**

Clerk Hart explained that the reserve accounts balances and interest are listed in their respective budgets - general fund, sewer fund, and water fund- instead of the reserve accounts having their own budget page.

General Fund shows transfers from the water fund and sewer fund. Miscellaneous income was increased, beginning balance was increased, and total revenues were increased. Expenditures were increased by about \$5,000, this is mostly in the repairs and maintenance for the park.

Sewer fund shows ARP grant. Expenses were increased by \$23,000, this was for sewer repairs and maintenance, and transfer to general.

Water fund revenue was increased by \$4000. Expenses increased by \$20,000, showing transfer to general fund, and repairs for water vault.

Road and Bridge fund established, shows revenue from county, and half of the utility bills for street lights.

In summary: the General Fund appropriations are increased from \$85,017.82 to \$135,614.85 for general operating expenses. The Sewer Fund appropriations are increased from \$158,481.61 to \$175,379.20 for the sewer system repairs, maintenance, and upgrades. The Water Fund appropriations are increased from \$194,603.17 to \$208,466.73 for water system repairs, maintenance, and upgrades. Road and Bridge Fund appropriations are \$15,841.40 for street maintenance, and street lights.

Trustee McCue moved to adopt the 2021 Supplemental Budget and Resolution 2021-2 appropriating funds for the general fund, sewer fund, water fund, and road and bridge fund. Trustee Daniel seconded and the motion passed unanimously.

**Proposed 2022 Budget** Clerk Hart explained that the reserve accounts balances and interest are listed in their respective budgets -general fund, sewer fund, and water fund- instead of the reserve accounts having their own budget page. Sewer fund shows \$130,000 budgeted for wastewater project, plus engineering fees. Sewer fund shows next year's ARP grant amount.

Trustee McCue moved to approve Resolution 2021-3 adopting the 2022 Budget as written. Trustee Steinsiek seconded and the motion passed unanimously.

**Resolution to Appropriate Funds**

Trustee McCue moved to adopt Resolution 2021-4 appropriating sums of money as follows:

<b>General Fund</b>	<b>86,246.00</b>
<b>Sewer Fund</b>	<b>206,880.00</b>
<b>Water Fund</b>	<b>102,558.34</b>
<b>Conservation Trust Fund</b>	<b>4,300.00</b>
<b>Museum Division Fund</b>	<b>300.00</b>
<b>Road and Bridge Fund</b>	<b>5,100.00</b>
<b><u>Total Appropriations</u></b>	<b><u>405,384.34</u></b>

Trustee Daniel seconded and the motion passed unanimously.

**Resolution to Certify Mill Levy**

Clerk Hart explained the Town's assessed property tax income limit is \$19,657. Arriba's assessed valuation is \$1,129,271. To stay within the income limit the Town will have to reduce its mill levy from 25.948 to 17.407 for the 2022 budget year.

Trustee McCue moved to approve Resolution 2021-5 and to certify the mill levy at 17.407. Trustee Daniel seconded and the motion passed unanimously

**Wastewater Repairs** Nothing new to report.

**RV/Camper Guidelines** There was brief discussion on what needed to be put in place for regulating rv's on residential homes. Mayor Flores encouraged the Board to write up more ideas for the guidelines. This item was tabled until the next meeting.

**Christmas Event** The Board decided to have the Town Christmas Event on Saturday, December 18 at 1:00pm at the Firehouse. Gerald Steinsiek has volunteered to play Santa. Clerk Hart will order candy and turkeys to be given away, hot chocolate and cookies will be served.

**Opioid Settlement** Clerk Hart explained that the State of Colorado needs every municipality to opt in to the settlement agreement to benefit from it. Trustee McCue moved to opt in to the Opioid Settlement Agreement. Trustee Lightsey seconded and the motion passed unanimously.

**Cemetery Board** Jan Schiffers asked if the Cemetery Board and the Town of Arriba could come to an agreement to help dig graves since the Town has a backhoe and someone who knows how to run it. She said payment for the grave digging would come directly from the funeral home. The Board did not see a problem with this proposal, however, Becker was not present at the time so the Board instructed Clerk Hart to talk to him about this and if he's agreeable come up with an amount to charge.

**Maintenance Report** Mike Becker said that it may cost up to \$10,000 for the water vault equipment to be installed in the shed. A company has been out to look at the project but has not submitted a quote.

**Clerks Report** Clerk Hart said that the meter reading gun stopped working, she ordered a new one which will cost about \$2000, and it is on back order at the moment. Clerk Hart said the Some Girls and Mural quoted \$1000 to paint the basketball court lines and an Arriba Aces logo. There was discussion on how big the logo should be and if it should say Arriba Aces or just have an 'A'. Clerk Hart will see if Some Girls and a Mural can submit some drawings of the proposed plan. Clerk Hart asked if the Board wanted to continue supporting the Pet Overpopulation Fund by covering the \$15 co-pay with a \$200 total cap. The Board agreed that this should be continued.

**Treasurers Report** Looked good.

**Trustees Report** None.

**LCEDC Report** Troy McCue gave his report. A copy of the report is attached to these minutes.

**Mayors Report** Mayor Flores said he would like to get a grant for accent lighting at the park, he wondered about submitting this to the tourism board.

**Adjournment** Trustee Steinsiek moved to adjourn the meeting. Trustee Amen seconded and the motion passed unanimously. Mayor Flores adjourned the meeting at 7:09pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:



Mayor Alex Flores

Approved by the Board on: 12-13-21

**Town of Arriba  
Board of Trustees  
Budget Hearing 5:30pm  
Regular Meeting 6:00pm  
Monday, November 8, 2021**

**Sign In Sheet**

A handwritten signature in black ink, appearing to read "Paul Hernandez". The signature is written in a cursive style with a large initial "P" and a long horizontal stroke at the end.

Lincoln County Economic Development Corporation  
Director's Report

Wednesday, November 8, 2021

-Ongoing projects include:

1. East Limon expansion and remodeling plans on two fronts are ongoing.
2. Denver Cutlery, Inc. housing is making great progress. Houses are framed.
3. Wausau Supply remains busy, but otherwise all is quiet on their end.
4. Housing Development—Planned disposition for sale did not get approved, so now completed state survey to make site a possible project with OEDIT and Colorado Division of Housing.
5. Kaiser Premier—Had check-in meeting with Kathy Nieman and her leadership at Kaiser today, and they plan on making last-minute run at modifications and approval. Will lean on our contacts to allow approval.
6. Open for Business Main Street Grant Award was awarded to Hugo and Flagler, but not Limon or Genoa. All sidewalk and driveway improvements were excluded, but new windows and awnings and other storefront additions were awarded. Seeing beginning improvements being made and plans for this winter, next spring addition of improvements.
7. Roundhouse restoration: Received tentative approval to launch economic impact study for activating and completing the Roundhouse interior restoration and what that venue could do for the county and Town of Hugo for local sales tax and local shopping/eating/accommodations impacts.
8. We continue to stay connected to progress being made on the Arriba Wind Farm. Late first quarter 2022 construction start has been reported. Taylor Henderson recently was featured at Pro 15 as energy panelist on 10/14.
9. Bethel Community Center is working on Phase 5, and seeking and gaining new funding for entryway, insulation, and HVAC. Center was turned down by Anschutz Family Foundation, awaiting Adolph Coors and Boettcher Foundation application outcomes.
10. We continue our participation in Hugo's Main Street Program. Upcoming retail leakage study will start in December, and our office is vested with being an active participant.
11. SBDC Consulting: We remain very active helping local clients. Many active Mom-and-Pop businesses are ongoing consulting. Raejean remains very busy and engaged with her list of clients.
12. AmeriCorps launch meeting online tomorrow to start structuring needed survey for local Access to Rural Healthcare initiative and its intended scope of work for a future AmeriCorps member program.
16. Attended Karval Community Alliance 10/12 and provided information for CDGB application for funding their needed food pantry expansion to their community building. Touched base with DOLA and awaiting timeline for next CDGB grant cycle.
17. Sectors 5 Health and Wellness Partnership is reactivating with grant application to DOHE for healthcare career pathways. Looking for AmeriCorps opportunities in the same area.