

**TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday, June 14, 2021
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

Call to Order Mayor Alex Flores called the meeting to order at 6:08. Trustees in attendance included Troy McCue, Bob Rush, Carolyn Steinsiek, Kayle Amen, and Marilyn Lightsey. Marie Daniel was absent. Employees in attendance included Mike Becker and Josie Hart.

Public Audience included: Ephron Brent, and Ted Grundmeier. Rachel Smith and Nick Marcotte joined via zoom. Ephron Brent explained his plan for bringing 2 houses into town and putting them on lots he just bought behind Prosper Farm's bunk house. One house is a manufactured home, the other is stick built. The Board agreed he would only need to pay one permit fee, but he will have to pay water and sewer taps for the additional house since he plans to split the property. The Board would like to see a sketch of his plans.

Rachel Smith gave an update on the hospital and COVID vaccinations.

Ted Grundmeier asked the Board if the Town was going to mow the north lots behind his house. Bob Rush says he usually cuts it- the Board agreed that he should do that again this year.

Nick Marcotte explained the process for getting a mechanical bar screen for the wastewater facility. It will need to be permitted through the state, he does not foresee any problems getting a permit. The project will also need to put up for bid. The whole process could take at least 8 months.

Approval of Agenda Trustee Steinsiek moved to approve the Agenda as written. Trustee McCue seconded and the motion passed unanimously.

Approval of Minutes Trustee McCue moved to approve the minutes from the May 10 regular meeting as written. Trustee Rush seconded and the motion passed unanimously.

Approval of Accounts Receivable and Payable
Trustee McCue moved to approve the receivables and Payables for April and May, Trustee Steinsiek seconded and the motion passed unanimously.

Approval of Bills
Mike Becker said the fuel bill was so high because of mowing, fuel prices, and having to clean out the fuel tanks on the backhoe and tractor. Clerk Hart said that someone put sugar in the fuel tanks of the backhoe and tractor, and stole the keys to the tractor and road grader. The Town had Russ Pilgrim make new keys. Trustee McCue moved to approve the June Bills for payment. Trustee Steinsiek seconded and the motion passed unanimously.

Wastewater Repairs Mike Becker reported the Schaal drilling has not been out yet but he has talked to them about a fresh water well at the wastewater facility.

Clerk Hart said that getting a bar screen installed is estimated to cost around \$250,000. She said the Town should be able to use American Relief Plan funds for this- the Town is supposed to get \$52,029.40. The Town can also apply for a 50% matching DOLA grant, and use reserves. The Board agreed to proceed with the plan to get a mechanical bar screen for the wastewater facility.

Replace windows in park building

There are 4 windows, replacement cost is estimated to be about \$500 each. Trustee McCue moved to approve up to \$2000 for 4 windows. Trustee Amen seconded and the motion passed unanimously.

Sewer Line Cleaning Todd Simon with Work Force Inc will be out to clean a portion of sewer lines. He would like to trade 2000 feet of cleaning for old rod machine. Becker said it was worth more like 5000 feet of cleaning. The Board agreed to keep the old rod machine and not trade it.

Maintenance Report Mike Becker reported that he has been mowing a lot. He started fogging for mosquitos- the schedule will be Wednesdays, Thursdays and Fridays at dusk, depending on the weather.

Mike Becker mentioned a dog that has been causing a lot of problems- the owner is a person that visits Kelby Vick. The Board agreed that a citation needed to be issued to Vick for the dog running loose.

Executive Session

Trustee Steinsiek moved to go into executive session to discuss employee concerns. Trustee McCue seconded. Motion passed unanimously. Public Audience was excused and the Board went into executive session at 7:11.

Executive Session ended at 7:23.

There was discussion about sending out letters to people that need to mow their properties. There was discussion about getting security cameras for Town property.

Clerks Report

American Rescue plan funds- Arriba allocated \$26,014.70 for 2021 and 2022 for a total of \$52,029.40.

Josie Hart reported that Colorado Department of Employment and Labor did a payroll audit for 2019 and found that the Town owed them \$10.

She has submitted most of the documents for the Town's 2020 audit- Szabo is extremely busy and is working remotely.

Heartland 4H club cleaned up the park in May.

Clerk Hart went over the result of the recent CIRSA insurance inspection. There's a few repairs that are needed and they want to see a lot of policies and employee trainings.

Treasurers Report Looked good.

Trustees Report Trustee Lightsey said she's been working on the community garden.

LCEDC Report Troy McCue's written report is attached to these minutes.

Mayors Report none.

Adjournment Trustee Amen moved to adjourn the meeting. Trustee McCue seconded and the motion passed unanimously. Mayor Flores adjourned the meeting at 7:42pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

A handwritten signature in black ink, appearing to read 'Alex Flores', with a long horizontal flourish extending to the right.

Mayor Alex Flores

Approved by the Board on: 7/12/21

Lincoln County Economic Development Corporation
Director's Report
Monday, June 14, 2021

-Ongoing projects include:

1. Windmill Ridge Post Frame Buildings is continuing their progress in business establishment, keeping Limon as their official place of business. May start with Elbert County-located laydown yard just west of Limon. Keeping intentions for future manufacturing facility in Lincoln County.
2. Denver Cutlery, Inc. is up and running, with a half-dozen new employees and knife sharpening as their initial operation. Expecting smart manufacturing to be added soon.
3. Wausau Supply is staying very busy and was featuring on last week's Rural Philanthropy Days video about economic development.
4. Housing Development—Rocky Mountain Opportunity and Horton World Solutions continues to work on Limon housing development. Possible addition of warehousing and manufacturing piece in the works for their panelized home construction technology.
5. Kaiser Premier completed their assessment and came back with some impressive savings that could be seen if they become a User in the Foreign Trade Zone. Awaiting Customs and Border Patrol activation.
6. We have installed 3 out of 4 panels for the Eastern Trails Depot sign heritage project. We are still working on the Hugo graphic for the 4th panel. CCC Camp Sign on the Coulson Walking Trail behind the Genoa-Hugo High School will soon be replaced.
7. Roundhouse restoration: Worked with Roxie to submit a formal application to a special Congressional spending program promoted by Senator Hickenlooper's office. Awaiting outcome.
8. We continue to stay connected to progress being made on the Arriba Wind Farm. Heard positive note of push for continued development and progress just recently. 2022 start date has been reported.
9. Bethel Community Center is complete, and seeking a little more funding for a new entryway. BCC did VERY well in last week's Rural Philanthropy Days event, scoring tentative commitments from Anschutz Family Foundation and Coors Foundation.
10. We continue our participation in Hugo's Main Street Program. Helping promote upcoming events in Hugo that include a wine walk, backyard business festival, among others. Attending Sustainovation meeting later this week.
12. SBDC Consulting: Continues will with all back invoices now caught up from Greeley office. Pursuing future plans for funding sources and more small business outreach.
13. Rural Philanthropy Days was a HUGE success last week, with 85 to 100 in-person total attendance. Hugo and Limon were showcased, and individual trips to BCC, Genoa Tower, and Roundhouse were all ongoing on individual attendees' schedules.
14. Received word of AmeriCorps planning grant award early last week. Setting future Rural Healthcare series of outreach and meetings to be held from mid August of 2021 through mid April of 2022.
15. Looking for Town of Hugo board member replacement.