

**TOWN OF ARRIBA  
BOARD OF TRUSTEES MEETING  
Monday, December 9, 2024  
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Marilyn Lightsey called the meeting to order at 6:01. Trustees in attendance included Siobhan Steinsiek, Ben VanderWerf, Troy McCue, Bob Rush, Ashlee Smithburg, and Carolyn Steinsiek. Employees in attendance included Josie Hart and Mike Becker.

**Public Audience** Justin Myers Jr., Mark Schiel, Dustin Lightsey. Justin Myers Jr asked the Board if they had come to a decision about changing the parking on Main Street from parallel to diagonal. Mayor Lightsey said she had talked to Mark Hollowell, the manager of the Flagler Coop, and he didn't think the change was a good idea as it would hinder the truck traffic on Main Street. There was discussion on if parking diagonal would mean Justin's vehicles would stick out too far. Justin said where his pickup is parallel parked now it definitely sticks out and is in the way but that was where the deputy told him to park. He said it's parked further to the south and is in the way of trucks. He said the deputy told him that's where he could legally park it. Since Parking on Main Street is an agenda item this issue would be discussed later in the meeting.

**Hospital Update** Erica Saffer gave an update on the Hugo Hospital.

**Approval of Agenda** Trustee McCue moved to approve the Agenda as written, Trustee Smithburg seconded and the motion passed unanimously.

**Approval of Minutes** Trustee McCue moved to approve the minutes of the November 11 budget hearing and regular meeting as written. Trustee Siobhan Steinsiek seconded and the motion passed unanimously.

**Approval of Accounts Receivable and Payable** Trustee Rush moved to approve the receivables and payables for November. Trustee Siobhan Steinsiek seconded and the motion passed unanimously.

**Approval of Bills** Clerk Hart said she ordered a handicap sign for Alicia Padilla as she had confirmed she wanted one for the parking spot in front of her house. Trustee Siobhan Steinsiek moved to approve the December bills for payment. Trustee McCue seconded and the motion passed unanimously.

**Parking on Main Street** Justin Myers Jr said diagonal parking would let him park more vehicles in front of his house, he said now he has to have his dumpster in front of his house on Main St. He said he was charged \$75 from RADS, the trash company, because they couldn't get down the alley (due to snow/mud).

Mayor Lightsey said she had talked to Mark Hollowell, the manager of the Flagler Coop, and he didn't think the change from parallel parking to diagonal parking was a good idea as it would hinder the truck traffic on Main Street.

Justin told the Board that a Lincoln County Deputy (possibly Kyle Elliot?) had told him he can't park diagonally on Main Street unless the Town changes it to diagonal parking. The deputy also showed Justin where to parallel park on Main Street.

There was discussion about Justin's dumpster that is placed in front of his house. Justin said that RADS is not willing to go down his alley to access the dumpster because the mud and ruts get bad, he said he paid someone \$150 to move the dumpster to the front of his house. There was brief discussion on if the Town needed to do something about that alley so the dumpster could be put back there.

The Board agreed that Mayor Lightsey should talk to the deputy that had handled the parking issue with Justin before making a decision on changing the parking on Main Street. Trustee Rush tabled this issue to the next meeting. Trustee VanderWerf seconded and the motion passed unanimously.

Mayor Lightsey told Justin that she would like to see his dumpster back in the alley. Justin said he would like it back in the alley too.

There was brief discussion on other dumpsters being on town-right-of-way and how the Town should address this issue.

Clerk Hart said she would talk to RADS to see what the Town needed to do about that alley.

### **Pickup Repairs**

Mike explained that for the last 2 years he has used his personal pickup for Town business such as hauling equipment out to the wastewater facility, running errands for the Town, traveling to purchase supplies, parts, and equipment. The Town pickup does not run reliably, is not equipped to haul trailers and equipment, and does not get around in snow and mud.

Mike Becker said the cost to repair his pickup is \$14,500. He is requesting the Town pay \$4000 of that as compensation for him using his pickup for the Town, and because he was working for the Town when the damages occurred. He explained that during the snowstorm on November 8 he was heading to the Town shop and decided to check on a few people, he was leaving Jody Schiffers' after checking on her when he hit a large boulder at the edge of her driveway completely buried in snow. It tore up the underside of his pickup and caused considerable damage to the transmission, fuel tank, and driveline among other things.

Becker said that his insurance is not covering anything since he was technically working for the Town at the time the damage occurred. He said he has since changed his insurance policy to include damage incurred when working for the Town.

Trustee Rush asked how this would be shown in the accounting and if there would be issues with the auditor. Clerk Hart said the Town could write a bonus check through payroll to Mike or pay the auto shop directly and write it as repairs. There was discussion on both these options, the Board agreed that paying the auto shop directly seems like the best option but would like Clerk Hart to talk to the auditor about this to make sure there would be no issues.

Trustee Smithburg said that the Town Board knew that the Town pickup was not reliable, and that Mike Becker was using his personal vehicle for Town work, and the Board did not take action to replace the Town pickup. The Board never at any time told Mike not to use his personal vehicle for Town business.

There was discussion on purchasing a new Town pickup, there was also discussion on changing the Town's insurance to include employees' personal vehicles. It was noted that Josie Hart also uses her personal vehicle for Town business.

Mayor Lightsey, Trustee Smithburg, Trustee Carolyn Steinsiek, and Trustee Siobhan Steinsiek expressed that the Town should pay the full amount of the repairs for Mike's personal vehicle. Mike Becker declined the Town paying the full amount. The Board agreed that the Town should pay up to 50% of the cost of the repairs for Mike's personal vehicle.

Trustee Siobhan Steinsiek moved to approve the Town paying up to 50% of the repairs for Mike Becker's personal vehicle, paid directly to the auto shop, provided that the auditor approves the justification of repairs. If the auditor does not approve, a special meeting will be called for the Board to discuss other options. Trustee Carolyn Steinsiek seconded and the motion passed unanimously.

### **Zoning – Master Plan**

Trustee McCue submitted an Arriba history portion for the masterplan.

The Board scheduled a work session for Thursday, January 23 at 6:00pm at Town Hall.

### **Water Vault**

Clerk Hart reported that there had been some communication issues between Glacier and GMS. GMS had requested the Town cancel the check in the amount of \$44,888 to Glacier, this would have been the final payment to them for the original portion of the water vault project. Tom with GMS had instructed Clerk Hart to pay a retainage fee of \$3,194 to Glacier for the additional work on the water vault controls, but Lauri with GMS had not approved that. Glacier has completed the final paperwork closing out the original portion of the water vault project and GMS has approved the Town sending the final payment to Glacier but it will be the \$44,888 less the retainage fee amount of \$3,194.

Clerk Hart said she believes everything for the additional work on the water vault controls is moving forward.

### **2024 Water Fund Supplemental Budget**

Trustee McCue moved to adopt Resolution 2024-4 which approves and appropriates additional sums of money in the 2024 Water Fund Supplemental Budget. Trustee Carolyn Steinsiek seconded and the motion passed.

### **2025 Budget**

Trustee Rush moved to adopt Resolution 2024-5 adopting the 2025 Budget, including the correction of the LCEDC contribution amount of \$1600. Trustee McCue seconded and the motion passed unanimously.

### **Appropriate Sums of Money**

Trustee McCue moved to adopt Resolution 2024-6 appropriating sums of money in the 2025 Budget. Trustee Rush seconded and the motion passed unanimously.

### **Certify Mill Levy**

Trustee Siobhan Steinsiek moved to adopt Resolution 2024-7 certifying the mill levy for 2025 at 25.948 mills which will generate revenue of \$21,638. Trustee VanderWerf seconded and the motion passed unanimously.

### **Christmas Bonus for Employees**

Trustee VanderWerf moved to approve giving Mike Becker and Josie Hart \$500 each for Christmas bonuses. Trustee Smithburg seconded and the motion passed unanimously.

### **Tree Pile**

There was discussion on burning the Town's tree pile. Mike Becker said he would need to wait for a rainy day, notify the Fire Chief and Leroy King, borrow a fire truck, and maybe have someone help him. It was noted that he should talk to Waylon Smith about moving some of his hay bales before lighting the tree pile on fire.

### **Maintenance Report**

Mike Becker reported that there were a lot of trees down from the snowstorm. Wastewater has been the same. He did get the Christmas lights put up; he noted that there are 11 of the new snowflake decorations.

### **Clerks Report**

Clerk Hart said that the Christmas Event will be at the park on Saturday the 14<sup>th</sup> at 1:15pm. The Brass Band will play, she will have gift bags to give out, there will be a drawing for 3 gift cards.

She said she had talked to Wanda Kaston about the repairs to the park building, Wanda had said that Chris Miller might do the work on the kitchen sink, The senior group is fine with paying anything that is over the Town's contribution of \$350. Wanda didn't think the toilet needed to be replaced right now. The Board agreed Mike should go ahead and replace the toilet. Mayor Lightsey said she has a brand-new ADA toilet she would sell for \$175.

Clerk Hart said she looked into the Rand water deposit issue; she can't find where Wes Rand has ever paid a deposit.

### **Treasurer's Report**

Nothing out of the ordinary.

### **Trustees Report**

Trustee Siobhan Steinsiek noted that the Hiller Street sign was very faded and needs replaced.

### **LCEDC Report**

Trustee McCue gave his report.

### **Mayor's Report**

Mayor Lightsey had nothing to report.

**Adjournment**

Mayor Lightsey adjourned the meeting at 7:55pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Marilyn Lightsey

**Approved by the Board on: 1/13/2025**