

**TOWN OF ARRIBA  
BOARD OF TRUSTEES MEETING  
Monday, May 13, 2024  
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Marilyn Lightsey called the meeting to order at 6:00. Trustees in attendance included Siobhan Steinsiek, Troy McCue, Ashlee Smithburg, and Bob Rush. Alex Flores and Marie Daniel were absent. Employee in attendance included Josie Hart.

**Public Audience** Ben VanderWerf, Carolyn Steinsiek.  
Ben VanderWerf talked about the semi-trucks going down Colorado Ave. He noted that things have been okay with the Prosper Farm's employees at the Bunk House.

**Hospital Update** none.

**Approval of Agenda** Trustee McCue moved to approve the Agenda as written. Trustee Rush seconded and the motion passed unanimously.

**Approval of Minutes**  
Trustee McCue moved to approve the minutes from the April 8 regular meeting as written. Trustee Rush seconded and the motion passed unanimously.

**Approval of Accounts Receivable and Payable**  
Trustee McCue moved to approve the receivables and payables for April. Trustee Smithburg seconded, and the motion passed unanimously.

**Swear in New Board Members**  
Clerk Hart gave the Oath of Office to newly elected trustees Ben VanderWerf, Carolyn Steinsiek, and Siobhan Steinsiek.

**Appointments**  
**Mayor Pro-tem**  
Trustee McCue moved to appoint Bob Rush as the Mayor Pro-tem. Trustee VanderWerf seconded, and the motion passed unanimously.

**Clerk**  
Trustee McCue moved to appoint Josie Hart as the Town Clerk. Trustee Smithburg seconded and the motion passed unanimously.

**Treasurer**  
Trustee McCue moved to appoint Pam Koehn as the treasurer. Trustee Smithburg seconded and the motion passed unanimously.

### **Attorney**

Trustee McCue moved to appoint Corey Hoffman with Hoffmann, Parker, Wilson, & Carberry, PC as the Town's attorney. Trustee Siobhan Steinsiek seconded, and the motion passed unanimously.

### **Municipal Judge**

Trustee McCue moved to appoint Stephen Ruddick as the Town's Municipal Judge. Trustee VanderWerf seconded, and the motion passed unanimously.

### **Approval of Bills**

Trustee McCue moved to approve the May bills for payment. Trustee Siobhan Steinsiek seconded, and the motion passed unanimously.

**Zoning – Master Plan** Nothing new on this.

**Water Vault** Nothing new on this.

**Maintenance Report** Mike Becker was absent. Clerk Hart said that he has been busy with locates for the fiber company.

She said that one in-town well stopped running, Schall came out and was able to get it going, then it went down again, and Becker was able to get it running. Schall will be out in the next couple of weeks to start drilling a new well to replace that one.

**Clerks Report** Clerk Hart said she received concerns about the place to the east of town hall - concerns about it being a fire hazard as the person who stays there is using the wood burning stove and an electric generator with cushions piled around it. There was brief discussion on condemning the place. Clerk Hart said she will talk to the attorney about it.

Clerk Hart reported that SIPA, who hosts the Town's website, granted the Town a year's subscription to Commonlook, a program that works with Adobe and Word to convert documents to be ADA accessible. She said she is still working on getting the website ADA compliant. She said the Town needs to adopt an ADA plan by July 1, 2024. She said she will have a plan for the Board to review at the June meeting.

Clerk Hart said that she and Mike met with the company the State hired to help with the water line inventory. She said she submitted addresses and paperwork for them to map out the service lines. From there an inventory is made that will be submitted to the State. The next phase will be potholing service lines to find out what they are made of.

**Treasurer's Report** looked good.

**Trustees Report** Trustee VanderWerf said he attended online meeting with several clerks and boards from other small towns. He said he got a lot of information from the meeting.

Siobhan asked if there were any programs that will spay/neuter feral cats. No one knew of any programs.

**LCEDC Report** Troy McCue gave his report.

**Mayor's Report** None.

**Adjournment** Mayor Lightsey adjourned the meeting at 7:00pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Marilyn Lightsey

**Approved by the Board on: 6/10/2024**