

**TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday, July 9, 2018
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

Call to Order Mayor Alex Flores called the meeting to order at 7:45. Roll call for the Arriba Town Board was read and those answering were Carolyn Steinsiek, Jack Petty, Bob Rush, Leigh Anna Andersen and Troy McCue. Derrick Dean was absent.

Pledge of Allegiance was led by Jack Petty.

Public Audience included: Gerald Steinsiek, Jeff Fike, Marilyn Lightsey, Jody Schiffers, Austin McCue and Ted Grundmeier.

Marilyn Lightsey said Arriba's emergency services are wonderful, and she wanted to say thank you to Alex and Marcella Flores and Leroy King for their quick response.

Jeff Fike thanked the Board for Arriba's 100 Year Celebration. He said the turn out for the No Man's Land race was good, he said there will be changes to it next time. Jeff Fike asked if he could get 3 of the ribbons that the Town had for the 100 year celebration. Clerk Hart said she would see how many were left.

Ted Grundmeier said the Town did a nice job on the 100 Year Celebration, the parade was great, good job.

Jody Schiffers said ditto.

Gerald Steinsiek asked if thank you certificates would be sent out to the sponsors. Clerk Hart said the Board planned on talking about it.

Austin McCue gave an update on his steers, he said they each weighed in at 1100 pounds. He said he's still scooping steer poop and keeping fly traps up. Mayor Flores said he hasn't heard of any complaints about them.

Approval of Agenda Trustee Steinsiek moved to approve the Agenda as written. Trustee Petty seconded and the motion passed unanimously.

Approval of Minutes Trustee Steinsiek moved to approve the minutes from the June 11 regular meeting and the June 26th action meeting. Trustee Rush seconded and the motion passed unanimously.

Approval of Account Receivable and Payable

Trustee Steinsiek asked if the second check for Michael Mack was on this report. Clerk Hart said

no because she paid it out in July.

Trustee Steinsiek moved to approve the Receivables and Payables for June. Trustee Andersen seconded and the motion passed unanimously.

Approval of Bills

Clerk Hart said that a check in the amount of \$34.68 to Jack Petty for reimbursement for fuel and zip ties needed to be added.

Jody Schiffers asked how often the park building was being cleaned. Clerk Hart said that Sharon Rand cleaned it after Memorial Day, before the celebration and after the celebration. She said the Board needs to decide how often they want the park building cleaned. Mayor Flores suggested twice a year.

Trustee Rush moved to approve the July bills for payment. Trustee Andersen seconded and the motion passed unanimously.

100 Year Celebration Clerk Hart said the Beer Garden brought in about \$200. She said including the cakes and an outstanding bill to Ben's Pharmacy she thinks the Town is up to \$6,400 for the total cost of the 100 year Celebration. She said this includes the insurance, Rob's Septic Service, part of the advertising. Sponsor total was \$1,765.

Mayor Flores said the caterer was only going to be open for so many hours and he stayed there the whole time, and he served twice the meals he was paid for. He said Michael Mack had originally agreed to cook for 500 plates at \$5 a plate.

Clerk Hart said when Michael Mack came in the first time they said \$2500 total, the Town paid him \$1500 up front and when they came in the after the celebration they were expecting the remaining \$1000. She said she called Trustee Petty and he said to pay him \$1500, so she did. She said 600 people at \$5 per plate is \$3000, which is what Michael Mack has been paid so far, which is \$500 over what was originally agreed on.

Trustee Petty said that Michael Mack served 800 hamburgers, 200 pulled pork and 300 hot dogs. There was discussion about paying Michael Mack more money for the wonderful food and service he provided. It was noted that there was a tip jar set out for him and he did receive a lot in tips. The Town wasn't expecting him to serve the pulled pork, funnel cakes, or the cotton candy.

Trustee Rush moved to pay Michael Mack an additional \$300 for catering Arriba's 100 year Celebration. Trustee Andersen seconded and the motion passed unanimously.

Clerk Hart asked what to do about thank you notes for the sponsors as well as the other groups like LNO, Bethel Church, Congregational Church, etc. Clerk Hart said there were a lot of individuals that helped too. There was discussion about sending out certificates to the businesses and then send thank you notes to the individuals. A thank you note listing the sponsors will be put in the newspaper.

Clerk Hart said that Heather Witt said she can make some more t-shirts with just the logo for \$8 each. The Board agreed that the Town should get more and sale them for \$10 each. The Board agreed that 25 more shirts should be ordered.

There was brief discussion on when the next Arriba celebration will be.

Town Cleanup Clerk Hart said she sent letters to Sparling, Chaney, and Littlehorn. She sent one to Monte Rand but he did not accept the letter that was sent to him.

There was discussion on Monte Rand and how he has done some work on his property but may need help with the rest.

It was mentioned that Littlehorn's property has been mowed but there is still a pickup and other things in the yard.

Clerk Hart said that Sparling had told her that he was going to clean up his property and is working on a fence around his property.

There was discussion about Chaney's property across from DJ Petro. Clerk Hart said she sent them a letter telling them they needed to mow and cleanup. She said one of the owners was going to be in Arriba the first of July and they were going to clean it up and list it with a realtor. The Board told Clerk Hart to send another letter to the Chaney property.

Jeff Fike said Cindy Romero is working on her place.

There was discussion about putting liens on properties for fines not paid.

There was discussion about Rod Child's property on the west end of town that has a hole for a foundation for the mobile home. Mayor Flores commented that that is personal property, if someone gets hurt on it that is on the property owner not the Town.

Discussion on Getting Property Surveyed Trustee Rush said last year when the company came through and raised man hole covers they dug up Mary Ruth Black's survey stake. Trustee Rush said he thought the Town should have that part of the property re-surveyed and have the stake re-driven. He said according to the survey map the stake goes right in the middle of the manhole. He said Mary Ruth Black wants a fence up and he's going to put a fence up this fall but he thinks the Town should make it right with Mary Ruth Black before he puts in a fence.

It was noted that it may cost the Town \$600 to have this done. It was discussed to have the company that moved the survey stake pay the cost of the survey.

It was discussed that this was noticed when Willy Walker started putting junk on the property line between his property and Mary Ruth Black's.

Trustee Steinsiek moved to have Mary Ruth Black's property surveyed, between Mary Ruth's place and Willy Walker's property. Trustee Andersen seconded and the motion passed unanimously.

Maintenance Report Mike Becker said that all the time that he's been here he gets complaints and requests and usually things work out and keeps the peace but with Fike's chalk board he wants to say if someone has a complaint about it he doesn't have the authority to move anything

and he doesn't have the authority to call the sheriff, it needs to come in front of the Town Board and the Board needs to make the decision on what happens.

Mike Becker said the celebration went really good, he hasn't heard anything negative about it. He wanted to say thank you to everyone that helped out.

Clerk Hart asked him if Russ Pilgrim needed paid for helping with fixing the leak at the Rest Area. Mike Becker said no. He said Russ was out there with him for several hours but didn't really help him. Mike said he went out there at 8pm and got home at midnight. He said he paid the other kid that helped him \$50 out of his pocket.

Trustee McCue moved to reimburse Mike Becker the \$50 that he paid the kid. Trustee Andersen seconded and the motion passed unanimously.

Clerks Report Clerk Hart had nothing to report.

Treasurers Report Everything looked good.

Trustees Report Trustee Steinsiek said she would like to put the golf cart issue on the next agenda and look at that a little closer.

Trustee Petty said thank you to everyone that helped out with the celebration and thank you to the planning committee.

Trustee McCue thanked Trustee Jack Petty for taking the lead on the 100 Year Celebration.

LCEDC Report Trustee McCue had a written report of what he has been doing with LCEDC and general news concerning other towns (the report is attached to these minutes).

Trustee McCue said things are going well, they've been working hard on what they are calling a 'housing toolbox' meaning that they are trying to develop a list of robust and easy to access resources for every piece of a housing development conversation. He said the housing committee met with USDA last month and tomorrow they meet with CHAFA. They are also launching a targeted housing market study and that is get some housing numbers on what is the shortfall and what the work force needs and what type of housing is needed. He said DOLA is paying for half of this study.

Trustee McCue said there have been conversations about building new hospital buildings in Hugo.

Trustee McCue said LCEDC put on an entrepreneur camp for kids at the fairgrounds last month. He said participation was low but they might do it again next year.

Trustee Steinsiek asked if Leisure Pines was in his capacity with LCEDC. Trustee McCue said he serves on the Leisure Pines Board, but in his capacity with LCEDC he helps connect Leisure Pines with resources.

Mayors Report Mayor Flores asked if some of the Conservation Funds could be used for the celebration expenses. Trustee McCue said it could be used for tree trimming. The Board agreed

that it could also be used for cleaning the park building, the electrical upgrade, the outhouse cleaning, and the swing set repairs.

Trustee Andersen moved to transfer funds from the Conservation Trust Fund to pay for tree trimming, cleaning the park building, the electrical upgrade, the outhouse cleaning, and the swing set repairs. Trustee McCue seconded and the motion passed unanimously.

Mayor Flores told Jeff Fike that he needs to move his chalk board because it is too dangerous. Jeff Fike asked how far he should move it. Mayor Flores suggested moving it at least 3 feet but wasn't sure as it need to be moved enough so that the snow plow can get by there safely.

Mayor Flores said there aren't a lot of sidewalks in town but he has a problem when folks park their vehicles on the sidewalk.

Mayor Flores said he wanted to thank Eunice Burge for all she does for the community and for the town.

There was brief discussion on how wonderful the 100 Year Celebration was.

Adjournment Trustee McCue moved to adjourn the meeting, Trustee Petty seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 8:54pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:



Mayor Alex Flores

Approved by the Board on: 8/13/2018

Town of Arriba
Board of Trustees Regular Meeting
Monday, July 9, 2018
7:45pm

Sign In Sheet

[Handwritten signatures]
Toby Schiffero
Marilyn Lynn
Paul Prohman
[Handwritten signature]

Lincoln County EDC – Executive Director Report

July 9, 2018

- I. **Lincoln County –**
 - A. Arranged and hosted middle school entrepreneurship camp at fairgrounds on 6/18.
 - B. Reported to county commissioners 6/29.
- I. **Arriba –**
 - A. Leisure Pines completing rotation for new tenant, 100% full capacity
 - B. Assisting with Firehouse expansion funding, saw funding from Black Hills Energy
 - C. Helped host large 100th Year Celebration event 6/30
- II. **Genoa --**
 - A. Working with See Six States on developing Pedal the Plains event
 - B. CSBC sign installed at Genoa Memorial Park
 - C. Attended Genoa Town Board meeting 6/20
- III. **Hugo –**
 - A. Working on housing “toolbox” for future development-USDA/CDOH/CHFA
 - B. Launching sign restoration process
 - C. Covering Welcome Center this summer
- IV. **Limon –**
 - A. Promoting housing project and two other local housing efforts
 - B. James Russell attended Opportunity Zones forum 6/28-getting housing answers
 - C. Engaging incentive agreements upon progress of warehousing/distribution concern
 - D. Helped host 6/27 La Quinta Inn and Suites groundbreaking
- V. **Karval –**
 - A. Recruited entrepreneur students for all-day camp in Hugo, KCA Sponsored
 - B. Planning to apply to CO Health Foundation – October cycle
- VI. **Small Business Development Center (SBDC) Activities**
 - A. Delivered 60+ hours/week for utilization of grant, small balance remaining
 - B. CSBC Grant, Year 2 began on July 1, 2018
 - C. Attended all-day staff meeting in Sterling on 6/28
 - D. James Russell ended SBDC Consultancy on 6/30
- VII. **Your Community Foundation**
 - A. Monitoring ongoing historical assessment process for theater
 - B. Seeing better attendance, and more special event usage of the theater
- VIII. **Americorps/VISTA**
 - A. Received final-edited Strategic Plan 6/28, making color copies
 - B. James Dingwall of Delaware begins 7/31
 - C. Located Limon apartment for James
- IX. **Conferences/Training –**
 - A. Balancing new 20% time rule for SBDC training
 - B. Will set up James Dingwall for Strategic Planning seminar late summer
 - C. Working with eastern plains regional EDC group – possible Opp. Zone marketing