

DRAFT

**TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING**

Monday, July 10, 2017

Arriba Town Hall, 711 Front Street, Arriba, CO 80804

Call to Order Mayor Flores called the meeting to order at 7:45. Roll call for the Arriba Town Board was read and those answering were Bob Rush, Tom Rush, Leigh Anna Andersen, Carolyn Steinsiek and Troy McCue. Jack Petty joined the meeting by phone.

Pledge of Allegiance was led by Trustee Troy McCue.

Public Audience included: Ed E. and Jody Schifferns, Ron Petty, James Russell, Ted Grundmeier, and Debra Brooks.

Ed E. Schifferns said he had concerns about the property on the corner of Front and Main. Debra Brooks said she had concerns about the property on the corner of Front and Main.

James Russell asked the Board for an opportunity for a second strategic planning meeting. This meeting would focus on the Town's strengths. The Board discussed scheduling the 2nd strategic planning meeting for the end of July. Clerk Hart said the auditor Scott Szabo wanted to present the audit to the Board at the end of July. The Board agreed to have an action meeting on Tuesday, July 25th at 7:00pm, Scott Szabo will present the audit and the strategic planning meeting will be held afterwards.

Approval of Agenda Trustee Steinsiek moved to approve the Agenda as written. Trustee McCue seconded and the motion passed unanimously.

Approval of Minutes Trustee McCue moved to approve the minutes from the June 12 regular meeting and the June 27 action meeting. Trustee Steinsiek seconded and the motion passed unanimously.

Approval of Account Receivable and Payable

There was discussion about the Work Force Inc bill that was for manhole covers. Trustee Tom Rush said it was a sloppy job. Trustee Bob Rush had pictures of a few of the manhole covers that had been raised too high or not raised properly.

Clerk Hart explained that Canyon Systems was the drinking water chlorine regulator. Trustee Bob Rush said this was what he was talking about at the last meeting- about getting a backup regulator to have on hand. He said it took about a month and a half to get the new regulator.

Trustee McCue moved to approve the Receivables and Payables for June. Trustee Steinsiek seconded and the motion passed unanimously.

Approval of Bills

Clerk Hart explained that the Canyon System bill was for an injector kit for the regulator. There was discussion about how the last regulator lasted about 8 years. The new regulator cost around \$1500. Mayor Flores was concerned that buying a backup regulator now would mean it might be outdated by the time it was needed.

Mike Becker said the Town should have enough Malathion for the year.

Trustee Andersen moved to approve the July bills for payment. Trustee Steinsiek seconded and the motion passed unanimously.

2016 Audit Clerk Hart said the 2016 Audit was done, the auditor was happy with what he found. He does have a few suggestion for the Town's funds but would like to discuss it with the Board when he presents the audit.

Community Event Clerk Hart said the brass band will play in the park on Saturday, August 5th at 6:00pm. Clerk Hart said Larry Kitzel suggested having a barbecue. The Board agreed to serve ice cream with different toppings instead of holding a barbecue. Clerk Hart will advertise the event in the paper and put flyers up around town.

Town Cleanup and Define Ordinance #112 Trustee McCue said he had read Stratton's property appearance ordinance and it refers to different violations as 'public nuisance'. It does have a section on abatement remedies.

The Board discussed the legal ramifications of the Town going in and cleaning up a property even though ordinance #112 gives the Town the authority to do so.

There was discussion about the property on the corner of Front and Main and how there are trailers and cars are on the right of way and blocking the Stop sign. There was discussion about what the Town can do about this property, right now it's a matter of waiting on the legal system since a municipal court summons has been issued to the property owner with the municipal court date scheduled for July 28th at 10:00am at the Arriba Town Hall.

Clerk Hart said that Stratton's ordinance does define junk vehicle. She said that she typed out a summarization of the changes and additions to Ordinance #112 the Board discussed at the action meeting. She said it was a very rough draft and she needs to work on it a bit more.

The Board discussed definitions of 'abandoned machinery'. Clerk Hart said she wasn't able to find any examples but she did find an ordinance that defined 'abandoned' as anything with grass or weeds growing up in it.

The Board discussed Stratton's ordinance and what classifies as a public nuisance.

In ordinance #112 it states that if someone builds a fence around their property hiding the junk from view of the public they are no longer in violation of the ordinance.

Trustee Andersen asked if the fence had to be around the perimeter of the property or just around the junk. The Board agreed that a fence around the junk would suffice depending on the property.

The Board discussed what happens if Mike Sparling does not show up for the municipal court date. The Town can fine him and/or issue a bench warrant for his arrest.

Source Water Protection Grant Clerk Hart said the second stakeholder workshop will be Tuesday, August 1 at 7:00pm at the Arriba Town Hall. Mayor Flores said if there's a large crowd the workshop will be moved to the Fire House.

TFAP Clerk Hart said she talked to Becker Carter who said there isn't a way to get TFAP back in Arriba. Becky Carter had said that going off of records when they closed Arriba there was only a drop of like 2 people. So the people that were getting the food in Arriba are now getting their food from Flagler, Hugo or Limon. Becky Carter said that she was short staffed and with the amount of time it takes to open up a site she didn't see a need to re-open TFAP in Arriba. She said if there are people in Arriba that need TFAP or need help getting it to let her know because she can help them out.

Trustee Steinsiek said that Mac (Kirk McFadden) has offered to take people to get their TFAP food on the Outback bus.

Maintenance Report Mike Becker said the aerator at the sewer pond is getting worked on again. Trustee Tom Rush said the shaft was made too long and it was pumping too much water. The aerator is at Duerst Machine in Burlington getting the shaft shortened. Mike Becker said the aerator was sucking up too much stuff and getting plugged up. He was having to pull it out and clean it up every other day. Trustee Bob Rush said the new aerator is moving all the trash around at the bottom then sucking it up and getting caught up in the shaft which locks it up. Mike Becker said he's mostly been busy with that since it takes a while to pull the aerator and clean it up.

He said he painted the stock water building, he's gotten most of the playground equipment painted, he's been mowing, he bought a weed eater, and he's been fogging for mosquitos. He said he's been fogging for mosquitos Wednesday, Thursday and Friday, he said he usually starts at dark since there's people still out at 7.

Mike Becker said the out of town water line in front of Bob Rush's house got fixed.

Debra Lefort asked when the tree dump was open. Mike Becker said that was something the Board needed to discuss. He said when it's locked up there's a constant request to have it unlocked, when its open stuff gets dumped there that shouldn't. During town hall business hours people have been getting a key to the tree dump, the weekends and evenings are usually when people are needing it unlocked. The Board discussed just leaving it open, or closing it permanently. If the Board wants to lock it up permanently a fence may need to be out up around it. It was suggested to start charging people to dump their tree limbs back there. The Board agreed to put this on the Agenda for the next regular meeting.

Clerks Report Clerk Hart said Mike Becker was wanting to get a new cell phone. The one he has is a cheap flip phone that doesn't have a camera and is pretty beat up already. Mike said he's had the phone for about a year now. Clerk Hart said Mike would like to get a rugged flip phone

with a camera, the one she found is \$300. Mike was wondering if the cost could be taken out of his paychecks. The Board agreed that the Town could pay half of the amount of the new phone and the rest could come out of Mike's paycheck. Trustee McCue moved to pay for Mike Becker's new cell phone and finance the other half by taking \$75 out of Mike's next 2 paychecks. Trustee Tom Rush seconded and the motion passed unanimously.

Clerk Hart said that Jon Hart had noticed there was not a speed limit sign halfway down College Ave going either way. She said trucks get out of the trees on College then lay on it all the way to the stop sign at Highway 63. Mike Becker said there were some speed limit signs in the shop that he could put up. Trustee Andersen asked if there was a children playing sign that could be put up at the west end of Lincoln Ave. Mike Becker said there was one in the shop. Clerk Hart said it would be good to put one of those on College Ave also.

Treasurers Report Everything looked good.

Trustees Report Trustee Bob Rush showed the Board pictures of 3 of the manhole covers. He said there were more like these 3. These manholes are on Lincoln Ave and in Mary Ruth Black's field. He said he was disappointed the Town spent \$5000 on this quality of workmanship. He said for the money the Town spent Mike Becker could have done a better job raising these manholes. He said the Town has already paid Work Force Inc but next year they're supposed to come back and finish. The Board discussed if Todd Simon knew about the quality of the work done. The Board agreed that it needs to be brought to his attention and then go from there. Work Force Inc has raised manhole covers in Arriba in the past and there weren't any problems with them.

Trustee Bob Rush said as soon as the water usage slows down and he has some time off- maybe in August- he would get with Mike to get the injector kits installed for the drinking water chlorine system.

LCEDC Report Trustee McCue had a written report of what he has been doing with LCEDC and general news concerning other towns (the report is attached to these minutes).

He said he toured an industrial recycler around Lincoln County looking for property with railroad access. He said there's a real problem at the landfill with the wind turbine blades so this would be a wind turbine blade recycler. The blades would be ground and pelletized, and then recycled. This company would bring in about 25 jobs.

He gave a report on a few other potential business opportunities he has been working with.

Trustee McCue said that Lincoln County is starting to feel the effects of the growing economy of Colorado and of the Front Range. He said Arriba needs to make plans, such as zoning, so that Arriba has some say in what comes this way.

Mayors Report Mayor Flores had nothing to report.

Adjournment Trustee McCue moved to adjourn the meeting, Trustee Andersen seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 8:55pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Alex Flores

Approved by the Board on:

Town of Arriba
Board of Trustees Regular Meeting
Monday, July 10, 2017
7:45pm

Sign In Sheet

Debra Brooks
Jody Schepfer
D.E. Hoff
[Signature]
Paul [Signature]

Lincoln County Commissioners

July, 2017

Lincoln County EDC Report

- I. **Arriba –**
 - A. Round 2 Strategic Planning workshop planned for 7/25
 - B. Assisting with Leisure Pines staffing and financial adjustments
 - C. Backgrounding with DOLA on Arriba firehouse bay expansion.
 - D. Business retention visit with Legacy Lane Antiques and D-J's Foodstore.
- II. **Genoa-**
 - A. Asking for Round 2 Strategic Planning meeting
 - B. Will attend town board meeting on 7/19
- III. **Hugo –**
 - A. 5 business retention visits (Main St. Mama's, Hugo Liquors, Vimar, Inc., Designs by Dave, Framing Caucasians). Hosted industrial client for possible Hugo location.
 - B. Staffing Hugo Welcome Center Fridays (10 am-1 pm) and Mondays (1-4 pm)
 - C. Planning on attending HIP on 7/20
 - D. Made LCHCC presentation on 6/24, attended legislative social on 6/30, new doctors' welcome breakfast on 7/10
- IV. **Limon –**
 - A. 10 business retention visits (Eastern Colorado Bank, Poudre Bay Capital, Pronghorn/Ace Hardware, Gordon Insurance, Hoffman Drug/True Value, Spencer for Hire, Colorado East Community Action Agency, Oscar's, Ensignal, Tye Ament properties)
 - B. 3 active SBDC Clients: #15-018 West Limon development , #15-017 Service-based business payroll tax assistance, #15-029-Local service business expansion, #15-035-New recreational business startup
 - C. Now serving on Grand Plan committee for enacting CIRD outcomes from event – engaging CO Foundations, priorities determined at 6/15 public meeting
 - D. Hosted two industrial clients for possible investment in Limon
- V. **Karval –**
 - A. Working on Bookmobile replacement options with Katie Zipperer
 - B. Providing assistance for ongoing greenhouse project-James working with Jeff Thornton
 - C. Helping Frances Maskus with restroom expansion plans.
- VI. **Small Business Development Center (SBDC) Activities**
 - A. Submitted Certified Small Business Community Initiative grant application on 7/1.
 - B. Invoiced 19 hours for May services.
- VII. **Americorps – VISTA Volunteer Program**
 - A. Submitted June summary report for James
 - B. James has begun populating Strategic Plan form and researching best-practices during process
 - C. Round 2 of Strategic Planning underway
- VIII. **Foreign Trade Zone #293**
 - A. Participating in meeting with future magnet site client.
 - B. Monitoring first potential User, expecting signing anytime now.
- IX. **Other:** 2 Distinct development projects that will soon gain project numbers