

**TOWN OF ARRIBA
BOARD OF TRUSTEES MEETING
Monday, March 9, 2020
Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

Call to Order Mayor Alex Flores called the meeting to order at 7:45. Roll call for the Arriba Town Board was read and those answering were Leigh Anna Andersen, Marilyn Lightsey, Carolyn Steinsiek, and Troy McCue. Bob Rush and Courtney Dean were absent.

Pledge of Allegiance was led by Leigh Anna Andersen.

Public Audience included: Kayle Amen, Austen McCue, and Rachel Smith
Rachel Smith gave a report on the Lincoln Community Hospital, specifically the Corona virus, her report is attached to these minutes.

Austen McCue asked the Board for permission to have his FFA steers and a cow and calf at his house here in town. He said he would clean up the manure every day. Clerk Hart said she did not receive any complaints about his cattle last year. The Board agreed that it was okay for him to keep his FFA cattle in town at his house.

Approval of Agenda Clerk Hart said Exemption from Audit needed to be added under Unfinished Business. Trustee McCue moved to approve the Agenda as Amended. Trustee Andersen seconded and the motion passed unanimously.

Approval of Minutes Trustee McCue moved to approve the minutes from the February 10 regular meeting and public hearing as written. Trustee Andersen seconded and the motion passed unanimously.

Approval of Account Receivable and Payable

Clerk Hart said that the check from CRCC for water was \$2,394.00.

Clerk Hart noted that Mike Becker was paid his retirement and the savings account for that was closed.

Trustee Andersen moved to approve the Receivables and Payables for February. Trustee Steinsiek seconded and the motion passed unanimously.

Approval of Bills

Clerk Hart said she needed to add a payment to Dana Kepner in the amount of \$368.65 for a water meter for the rest area and riser rings for a meter pit.

Mike Becker said the furnace in the park building was replaced but now the water heater is having problems. He said Black Hills Energy will be out to look at it.

Trustee Andersen moved to approve the March bills for payment. Trustee Lightsey seconded and the motion passed unanimously.

Proposed Ordinance regarding Write-ins and Cancelling an Election

There have been no objections to this ordinance. Trustee Andersen moved to adopt Ordinance #145 regarding Write-ins and cancelling an Election. Trustee McCue seconded and the motion passed unanimously.

Upgrade Wastewater Treatment Facility

Clerk Hart reported that Alice Arsenault with Element had sent over the revised PNA reflecting the Town's decision to go forward with repairing and improving the existing wastewater ponds at an estimated cost of \$467,877.00. The Board agreed that Element should re-submit the revised PNA to the State. Element did have a graph of debt repayment and possible sewer rate increases needed depending on the funding the town receives. Clerk Hart said that Element suggested increasing the Rest Area's monthly sewer fee by \$118.

Sewer Rate Increase for CDOT Arriba Rest Area Mayor Flores felt that \$118 was quite a big rate increase, especially since the state is not making any profit off of the rest area. Clerk Hart said the rest areas rates haven't been increased in nearly 20 years. She said the rest area uses 500,000 gallons of water from the town a month during the summer. She said she found out that they use 300,000 gallons a month from their own wells during the summer months, she said probably more than half of that ends up in the town's wastewater. She said she did try to contact someone at the state about increasing the rates but the lady she needed to talk to was out of the office and hasn't gotten back to her. Clerk Hart said she knows the state is looking into their water consumption usage at the rest area. Mike Becker said the rest area hasn't updated their toilets or tried to economize their water usage. The Board agreed to increase the rest area's monthly sewer rate by \$60. The Board agreed to have a public hearing for it on Tuesday, March 24 at 7:00pm.

April 2020 Election Clerk Hart said that Charlotte Smithburg is unable to be an election judge so she asked Josie Jones to be one. Clerk Hart said election judges will be Doris King, Jennifer Oliver, and Josie Jones. Ballots will be mailed out next week. The new Board will be sworn in at the May meeting.

Zoning The Board plans to have a zoning work session on March 24.

Exemption from Audit Clerk Hart reported that the Exemption had been completed, the Auditor said everything was ordinary and looked good. Trustee Andersen moved to adopt the resolution approving the Town of Arriba's Exemption from Audit for the year 2019. Trustee McCue seconded and the motion passed unanimously.

Black Hills Energy Franchise agreement Clerk Hart said that the agreement ends in June, the proposed agreement is for 20 years. She said she sent it to the lawyer for him to look over. The Town will have to have 2 public hearings for the agreement ordinance. The first one will be scheduled for Monday, April 13 at 7:15pm.

Trustee McCue explained that franchise fees are an agreement done by the companies such as Black Hills Energy, KC Electric, and Eastern Slope for the privilege to come into the municipality and provide those utilities and they give the town a portion of the fees. Clerk Hart said the Town gets around \$2,300 a quarter from BHE franchise fees.

Arriba Easter Egg Hunt Clerk Hart said that last year the Board approved \$300 for supplies. Trustee McCue moved to approve \$300 for supplies. Trustee Steinsiek seconded and the motion passed unanimously. Clerk Hart said the Easter egg hunt will be held on Saturday, April 11 at 1:00pm.

Maintenance Report Mike Becker said the tank repairs were done and the tank was inspected but it was not cleaned. He said they used JB water weld to fix the leak. He said the Nano bars in the tank are still good.

Mike said a lot of rabbits are getting into the sewer lines somewhere and ending up in the wastewater pond (dead).

Mike said that Kayle Amen helps him out a lot.

Clerks Report

Clerk Hart said that the Town used 46.3 acre feet of water last year, the south in- town well used the most water. She said the in town wells are allowed 40 acre feet and 50 acre feet, each out of town is allowed 80 acre feet, and the stock well is 50 acre feet. Clerk Hart said the Town needs to be careful with the south in town well since it does pull the most water.

Total Castle Rock Construction Company's water usage for 2019 was 4,104,000 gallons total. 435,000 from the out of town wells, 3,669,000 from the in town wells. Total revenues from CRCC was \$25,070.00.

Clerk Hart said she got a credit card for the Town. There is a card in her name and one in Mike's name. It's a Capital One Spark card.

Treasurers Report looked good.

Trustees Report Trustee McCue said that he had a conversation with Jerry Sauer about the land purchase for the wastewater system's future needs. Trustee McCue hopes to set up a meeting with Jerry Sauer at Town Hall to come up with a proposal to take to the owner of Prosper Farms.

LCEDC Report Trustee McCue's written report is attached to these minutes.

Mayors Report Mayor Flores had nothing to report.

Adjournment Trustee Andersen moved to adjourn the meeting, Trustee Steinsiek seconded and the motion carried unanimously. Mayor Flores adjourned the meeting at 8:57pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:



Mayor Alex Flores

Approved by the Board on:

Town of Arriba
Board of Trustees
Public Hearing
7:15pm
and
Regular Meeting
Monday, March 9, 2020
7:45pm

Sign In Sheet

Hayle Amon



Lincoln Community Hospital

March 2020

Coronavirus Update: On March 5, Colorado had its first presumptive positive case of COVID-19 or the Coronavirus. Lincoln Health management team is regularly meeting in preparation of the virus reaching our area as well as discussing best practices for keeping our community and patients safe. We are continuously monitoring the situation as well as working with Lincoln County Health and staying up to date with Colorado Department of Public Health and the Environment (CDPHE) and the Centers for Disease Control (CDC). Internally our staff is implementing practices to prevent the spread of infection. If experiencing a fever, cold or flu-like symptoms staff members are told to stay home. All non-essential staff will be re-routed from care center hallways and common areas, and a more rigorous sanitation schedule has been implemented by our Housekeeping staff. Our Care Center employees will be fit tested for N95 masks by the end of the week and we have ample supply on hand in the case that they are needed. All staff and visitors are asked to please not travel through the Care Center if you are not essential to the care and well-being of our residents; they are medically vulnerable and to protect them to the best of our abilities, we ask your assistance by restricting visits/visitors at this time.

Coronavirus (COVID-19) Symptoms:

1. Fever lasting longer than 24 hours
2. Dry cough (*no nasal congestion*)
3. Shortness of breath (*no body aches*)

Health officials advise Coloradans to stay informed, take simple disease prevention measures, and prepare.

- Avoid close contact with people who are sick.
- Stay home when you are sick, except to get medical care. If you believe you have symptoms of the Coronavirus, CALL your health care provider.
- Cover your coughs and sneezes with a tissue.
- Clean frequently touched surfaces and objects daily (e.g., tables, countertops, light switches, doorknobs, and cabinet handles) using a regular household detergent and water.
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Always wash your hands with soap and water if your hands are visibly dirty.

Keep in mind; the general public has little to worry about concerning this illness! The symptoms of this virus are that of a cold, if you DO contract Coronavirus, patients will be encouraged to treat their cold-like symptoms with over the counter remedies, stay home and quarantine themselves from others. Fatality statistics are largely based around the high-risk population; those 70 years and older and patients with preexisting conditions causing their immune system to already be compromised.



Lincoln Community Hospital

March 2020

Our staff is specifically trained to screen patients via phone for COVID-19 symptoms. Due to the proximity of our clinic and emergency department to our care center, potential patients are urged to call for screening, and discouraged from coming to the Emergency Room or Clinic. Please call 719-743-2421 to be screened for your symptoms.

Stay informed with reliable, up-to-date information. People who have general questions about coronavirus disease 2019, can call CO HELP at 303-389-1687 or 1-877-462-2911 or email COHELP@RMPDC.org

National Colorectal Awareness: March is National Colorectal Awareness Month so this month we proudly highlight Dr. Charles Frankum, general surgeon and specialist in GI (Gastrointestinal) Procedures at Lincoln Health, as a member of our Specialty Clinic team.

Colorectal cancer (cancer that starts in the colon or rectum) is the third most commonly diagnosed cancer and the second leading cause of cancer death in men and women combined in the United States. The American Cancer Society estimates that 147,950 people will be diagnosed with colorectal cancer and 53,200 could die from this disease in 2020.

Screening for colorectal cancer in adults is recommended beginning at age 50 years and continuing until age 75 years, although there have been increased numbers of early onset cases.

Dr. Frankum visits Hugo Specialty Clinic every Monday. For more information on obtaining a referral ask your primary care provider or call 719-743-2718.

Insurance companies DON'T Want to keep care local: With Colorado's Public Option Insurance bill being introduced today, we feel it is important to highlight the ways in which insurance providers do not have the interest of rural patients at heart. Keeping care local produces better outcomes for rural patients. In January, Cigna sent Lincoln Health a letter advising our providers that they would not allowing imaging at outpatient hospitals (such as Lincoln Health) without prior authorization. They are encouraging their patients to seek care at freestanding imaging centers. Please send us any examples or instances you personally or as an employer experience of insurance companies encouraging patients to seek care in urban areas, we will continue to work with the insurance carriers to allow care to be provided locally.

Lincoln Health Hometown Heroes Denim & Diamonds Gala -

Save the Date for our second annual Hometown Heroes Denim & Diamonds Gala to be hosted October 10, 2020. We appreciate the support of our all local sponsors and communities and hope we can again rely on your support for our 2020 event!

Lincoln County Economic Development

Executive Director Report

March 9, 2020

-Lincoln County:

- Continuing Census 2020 monitoring, all Lincoln County staffing positions filled.
- Working on current wind industry support project regarding potential transportation hub (Arriba)
- Finalizing Rural Philanthropy Days arrangements – Steering Committee meeting in Sterling, 3/11
- Awaiting RPI meeting reschedule.

-Arriba:

- Continuing basic zoning for Arriba.
- Confirmed wastewater plans, making plans to buy adjoining acreage
- 7 running for 3 board seats

-Genoa:

- Attended town board meeting 2/19
- Exploring Opportunity Zone projects – utilizing rail access, housing, etc.
- Election not being held due to number of board candidates

-Hugo:

- Working with RPD Program and Hospitality committees for finalizing Hugo venues
- Participating in 2nd Main Street planning meeting on 3/13
- Assisting with Coworking initiative, participating in 4/18 activities
- Met with CLLC staff and board member, helping plan RPD outreach for funding
- 2 candidates running for mayor, 6 candidates running for 3 board seats, revenue issue for wastewater funding

-Limon:

- Cooperating closely with Ft. Morgan City EDO for signing possible FTZ client
- Seeking developer for Limon Housing Project – have tentatively engaged general contractor
- Met and establishing relationship with Wausau site distribution manager, Garret Brimm
- Hosted 2nd Brownfield meeting in Limon on 2/28, 18 total in attendance.

-2 candidates running for mayor, 6 candidates running for 3 board seats, 0.75% sales tax ballot issue

-Karval:

-Working to identify USDA funding sources for construction of new food pantry/research center for Karval Community, with or without attachment to existing community center.

-Small Business Development Center:

-Steady flow of clients, some buy-out possibilities

-Seeking funding possibilities for post-CSBC grant (beyond 9/30)

-Americorps/VISTA:

-Connecting with new Americorps sponsors at RPD event for new workforce retention and attraction initiative, fall 2020 or spring 2021.

-Your Community Foundation:

-Theater attendance decent, but still sporadic. Started 2 new teams.

-Pursuing electrical upgrades, part of H.S.A. Process. Applying for micro-grant for the needed upgrades to History Colorado

-**Seminars/Training Events:** -Troy's CECd Certification status: Completed 4 of required courses (Basic in 2015, Technology-Led ED online, and Real Estate Finance in June Salt Lake, Business Retention/Expansion in November in Omaha and FDI Online). 1 to go: Real Estate Redevelopment – Online, May 2020. Exam—October 11-14, 2020 in Dallas, TX. (Tentatively planning)

-Attending Pro 15 forum on 3/12 in Ft. Morgan

-Set meeting for May 18th with Shoshana Lew, CDOT Director, Gary Beedy and Global Fiberglass Solutions in Denver. Inviting Hugo representation to attend.