

**DRAFT**

**TOWN OF ARRIBA  
BOARD OF TRUSTEES MEETING**

**Monday, September 11, 2017**

**Arriba Town Hall, 711 Front Street, Arriba, CO 80804**

**Call to Order** Mayor Pro-tem McCue called the meeting to order at 7:47. Roll call for the Arriba Town Board was read and those answering were Bob Rush, Tom Rush, Carolyn Steinsiek, Jack Petty, and Leigh Anna Andersen. Alex Flores was absent.

**Pledge of Allegiance** was led by Trustee Jack Petty.

**Public Audience** included: Jody Schifferns, Jeff Fike, Ted Grundmeier, and James Russell.

Jody Schifferns said she found an outdoor bulletin board in a catalog but the prices start at \$275. There was discussion about Ron Petty making one.

James Russell asked the Board for another strategic meeting, maybe 2 more meetings, to go over the mission statements that were discussed at the last meeting, and to work on objective statements. The Board planned the next strategic meeting for Tuesday, October 3<sup>rd</sup> at 7:00pm.

**Approval of Agenda** Clerk Hart said there were two items that needed to be added to the Agenda, one is 'Chlorine Pump', and the other is 'Viaero Packet Review'. Trustee Steinsiek moved to add these two items and to approve the Agenda as amended. Trustee Andersen seconded and the motion passed unanimously.

**Approval of Minutes** Trustee Bob Rush moved to approve the minutes from the August 14 regular meeting. Trustee Petty seconded and the motion passed unanimously.

**Approval of Account Receivable and Payable**

Clerk Hart said the payment to DOLA was for the sewer loan. The Anthem Blue Cross premium is for both employees. Colorado Analytical is for water and sewer testing. The Colorado Department of Public and Health is for permits. Hach Company is for water and wastewater sampling supplies.

Trustee Bob Rush moved to approve the Receivables and Payables for August. Trustee Steinsiek seconded and the motion passed unanimously.

### **Approval of Bills**

Clerk Hart said the invoice from CDPHE is for more permit fees. Trustee Petty asked where he would view results for the water testing. Clerk Hart said she has them on file and he can look over them anytime. There was discussion about why the Black Hills Energy bills were so high for town hall, the shop, and the park building. Clerk Hart said that the Town has service guard for each of those 3 locations.

Trustee Andersen moved to approve the September bills for payment. Trustee Tom Rush seconded and the motion passed unanimously.

**Sewer Tap Fees 210 Church Street** Jeff Fike said it turns out 210 Church Street does not have a sewer tap, never did. There are 2 white pipes on his property that are Cindy Romero's (221 Colorado Ave) sewer clean outs that he thought were his sewer taps. He said Bob Rush looked at it and they ran a hose down Cindy's toilet and that's a direct line to Cindy's sewer. Trustee Bob Rush explained that a sewer cleanout is 2 pipes going two different directions into the sewer line. Trustee Bob Rush said there is no sewer tap on that property that Jeff owns, the 2 pipes are clean outs.

Jeff Fike said he's been paying the monthly sewer fee on this property for 24 months which brings it to a total of \$756.00.

Clerk Hart said he'd like that either paid back to him or credited to his property at 220 Church Street. Jeff Fike asked if he could just have it credited to his property at 220 Church Street. The Board agreed this was fine. Trustee Bob Rush moved to apply a credit of \$756.00 to Jeff Fike's property at 220 Church Street for repayment of sewer fees being assessed on 210 Church Street by mistake. Trustee Petty seconded and the motion passed unanimously.

Jeff Fike asked if he could get his \$200 deposit back. Clerk Hart said the Town only pays back a deposit if the owner sells the property or if a renter moves out. She said that Ordinance #117B

States:

**A service deposit of two hundred dollars (\$200.00) will be collected, from the owner of record, by the Clerk of the Town of Arriba, Colorado, for each water tap account prior to establishing service. If the owner of record owns three (3) or more properties, has a standing deposit of account, and has a good credit history for a minimum of twenty-four months, a deposit will not be required on the additional properties. In the event that the owner of record chooses to rent a property then the town could pull a deposit on the renter at the owner's request. This would protect the owner's original deposit and would also protect the town against lost revenue in the event the renter would leave town owing the town for water and sewer services. Upon termination of water service, the deposit will be refunded to the owner of record only when there are no outstanding debts for water usage in any water tap account held by the same owner of record.**

Clerk Hart said Jeff has only paid one deposit for his house at 209 Colorado Ave, which he is living in and the water is on. The Board asked if he was moving or selling the property or terminating water service. Jeff Fike said no. The Board agreed that the only way the Town would return the deposit is if Jeff sold the property or terminated water service.

**Chlorine Pump** Mike Becker said that the chlorine pump for the wastewater quit working. Last year a kit was put in it but now the whole motor assembly is corroded and keeps throwing the breaker. The chlorine pump could be about 20 years old. Mike Becker said Pat Parker thought it would be a \$600 or \$700 pump. Trustee Petty moved to purchase the chlorine pump for the wastewater facility and to consult with Pat Parker on which type of pump to get. Trustee Andersen seconded and the motion passed unanimously.

**Viaero** Clerk Hart said she received a large packet from Viaero which is the Colorado Broadband application that Viaero has sent to Lincoln County Commissioners, the Town of Limon, Town of Hugo, and Town of Genoa. She said Viaero wants to bring in fiber, and broadband internet service to all of Lincoln County for faster internet speeds, more coverage, and more cost effective internet services. Clerk Hart showed maps of the current internet coverage, and coverage maps of internet speeds they hope to obtain with this project. She said the plans show a tower outside of Arriba, a tower on Curtis Street in Arriba, a tower in Hugo, and one in Genoa. Clerk Hart said she didn't see a start date for this project in the packet. She said there are diagrams of the towers included in the packet along with a lot of other information. The Board agreed that the Town should invite someone from Viaero to attend a meeting to answer some questions.

**Enforcing Ordinance #112** The Board discussed Mike Sparling's property. A few things have been hauled off. The Board discussed the state of Jim Littlehorn's property. The Board discussed Chaney's property and how it needs mowed. Trustee Andersen said she could try to mow it once before winter. The Board agreed that at this time the Town would wait for the next Municipal Court date on September 22 at 10:00am before doing anything else on enforcing ordinance #112.

**Amending Ordinance #112** Trustee Bob Rush said he would like to see more definition for abandoned machinery. His concern was that a few people in town do have antique machinery used for decoration on their properties, he would like to see this allowed in the ordinance but didn't know how it could be worded to distinguish between abandoned machinery and decorative antique machinery. It was suggested to limit allowed decorative machinery or abandoned machinery. It was suggested to put wording in the ordinance that says weeds must be kept mowed around machinery. No decisions were made at this time for defining abandoned machinery.

The Board scheduled a public hearing for proposed ordinance #112B on Tuesday, October 24 at 7:00pm.

**Tree Dump** Clerk Hart said the response she got from the lawyer about having a dump site was that if the town wants to have a dump site and charge for dumping there it would require a town ordinance and a license with CDPHE. The Board discussed closing the tree dump and fencing it all off. Trustee Tom Rush moved to close the tree dump permanently. There was no second to the motion and the motion died. There was discussion on what an asset the tree dump is to residents. There was discussion on how most other town's don't have its own dump site for trees. It was discussed that some people in town dump more than just trees and grass at the tree dump, then the Town has to pay to take those items to the Lincoln County Landfill. Mike Becker said he will get estimates for fencing and gates. Right now the tree dump is kept closed and can be opened by request during business hours only.

**Source Water Protection Grant** Clerk Hart said the 3<sup>rd</sup> workshop will be held on Tuesday, September 26<sup>th</sup> at 6:00pm. Refreshments will be provided. If a lot of people attend the workshop it will be moved to the firehouse.

**Maintenance Report** Mike Becker said he got Rodney Child's water tap in on Colorado Ave, but he will have to dig up the meter pit and lower it as it sits too high the way it is now. Mike said that KC Electric is going to be tree trimming around the electric lines in town. He's cleaned up the park bathrooms. He's replaced all the bolts on the swing set. He said he's done some equipment maintenance. Mike said he pushed stuff around at the tree pile. He said it caught on fire once and since then he joined the fire department.

**Clerks Report** Clerk Hart said the Town's liability Insurance with CIRSA is going up by \$400 in 2018 for a total of \$7,125. The Town's Workman's comp with CIRSA is going down by \$171 in 2018 for a total of \$2,435

**Treasurers Report** Everything looked good.

**Trustees Report** Trustee Petty said there is a group called Environmental Work Group Organization and apparently they did water testing in every town and they found that uranium, arsenic, and nitrate levels were over the selected health guidelines established by a federal or state public health authority. Trustee Andersen asked what levels were they comparing too. She said at the water source meeting Pat Parker had said you are going to find those in the water. Clerk Hart said that Trustee Petty is welcome to come in and look at the monthly drinking water test results. She said that if anything was too high the Town would be notified immediately. Trustee Petty said the testing was done in 2015. He said he would look into the group and how they did their testing.

Trustee Tom Rush said Mike ought to put a can on the exhaust pipe on the backhoe.

Trustee Bob Rush said a couple of months ago he brought up discussion on the manhole covers that were raised this year on the east side of town. He asked if there was any feedback on it. Clerk Hart said she had not connected Todd Simon with Work Force Inc as Mike Becker had said he would get a count of how many needed fixed. Trustee Bob Rush said something needs done before someone takes a front wheel or an axle off on one. Trustee Bob Rush said there were 3 at the campground, one on Mary Ruth Black's property, one in the alley behind Art Steven's old house, one in the ditch on Lincoln. He said there are 2 at the campground that have sink holes around them. Trustee Bob Rush said that there is a sewer main that runs through the campground.

**LCEDC Report** Trustee McCue had a written report of what he has been doing with LCEDC and general news concerning other towns (the report is attached to these minutes).

He said he met with the fire district and discussed what it would take to do an expansion on the Arriba firehouse in addition to getting funding to pay for the newer equipment they've been able to get recently. He said he's been working with the Hugo volunteer fire department and some of the fundraising they've done.

He said he is still looking to hire some part time help for the SBDC.

He said the owners of the Ranchland news are taking over the Limon Leader and Eastern Colorado Plainsman.

There was discussion about the different businesses that have closed or are opening in Limon.

**Mayors Report** None.

**Adjournment** Trustee Bob Rush moved to adjourn the meeting, Trustee Andersen seconded and the motion carried unanimously. Mayor Pro-tem McCue adjourned the meeting at 9:26pm.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:

Mayor Alex Flores

**Approved by the Board on:**

Town of Arriba  
Board of Trustees Regular Meeting  
Monday, September 11, 2017  
7:45pm

Sign In Sheet

Jeff Fike  
Jody Schiffer  
Ted Anderson





Lincoln County Commissioners  
September, 2017  
Lincoln County EDC Report

- I. **Arriba –**
  - A. Assisting with Leisure Pines staffing and financial review
  - B. Backgrounding with local foundations and energy industry on Arriba firehouse bay expansion.
  - C. Business retention visit with Legacy Lane Antiques and Brent Welding.
- II. **Genoa-**
  - A. Corresponding with town board regarding ongoing annexation issues
  - B. Monitoring and working with Colorado RV expansion and desire to lease block from town
- III. **Hugo –**
  - A. 5 business retention visits (Main St. Mama's, Osborne's Supermarket, Designs by Dave, Hugo Car Wash, Maye G's Place).
  - B. Wrapped up Hugo Welcome Center coverage, ended 9/4 for the season
  - C. Doing outreach to hotel concerns using hotel feasibility study
  - D. Participating with LCHCC team on clinic expansion to Bennett.
- IV. **Limon –**
  - A. 12 business retention visits (Eastern Colorado Bank, Oasis Hospitality, Spencer for Hire, Gordon Insurance, Hoffman Drug/True Value, Phil Proctor business establishment, Ensignal, Tye Ament properties, Midniyte Productions, Eastern CO Vet, Rodeway Inn, Parker Fabrication)
  - B. 5 active SBDC Clients: #15-038 Recreational Venue , #15-039 Recycling Expansion, #15-023-Service Biz buyout, #15-041-New hotel project, #15-042-New RV parking expansion project.
  - C. Maintaining 2 development conversations regarding locating to Limon
- V. **Karval –**
  - A. Working on Bookmobile replacement options with Katie Zipperer
  - B. Keeping fire department expansion conversation active.
  - C. Helping Frances Maskus with restroom expansion plans, reviewed draft drawings by James Berndt, awaiting determination of utilities.
  - D. James Russell will attend September KCA meeting
- VI. **Small Business Development Center (SBDC) Activities**
  - A. Conducted interviews for part-time consultant position, now advertising same
  - B. Participated in online staff meeting 9/11
  - C. Invoiced 17 hours for August services.
- VII. **Americorps – VISTA Volunteer Program**
  - A. Submitted August summary report for James
  - B. James is initiating Round 3 and populating information for Strategic Plan
  - C. Working on mission statements
- VIII. **Foreign Trade Zone #293**
  - A. Awaiting meeting with future magnet site client.
  - B. Awaiting first potential User signing.
- IX. **Other:**
  - A. Received new lead on wind turbine blade recycling
  - B. Attending Ports to Plains annual meeting in Lubbock, Drive-Lead-Succeed Conference in Vail