

TOWN OF ARRIBA
BOARD OF BUDGET MEETING
Tuesday, September 25, 2018
Arriba Town Hall, 711 Front Street, Arriba, CO 80804

Mayor Alex Flores called the meeting to order at 7:01. Board Members in attendance were Courtney Dean, Troy McCue, Bob Rush, and Leigh Anna Andersen. Clerk Hart was also in attendance. There was no public audience.

Clerk Hart said that if the Town doesn't transfer the road and bridge money to the general account the 2018 est. ending balance in the general fund would be a negative \$8,000.

Trustee McCue said that Leisure Pines is planning on repaying the Town the \$5000 the Town loaned Leisure Pines back in 2013, they plan to make payments of \$250 a month, so an additional \$3000 could be figured into miscellaneous income in 2019.

Clerk Hart said that the general fund 2017 Final insurance line item is showing a high number than what was expected, she said the auditor hasn't gotten back to her on why that is.

Clerk Hart said she wasn't sure what to budget for the sewer repairs and maintenance with the things going on with the sewer pond liner. She said it cost a few thousand to have the east pond pumped out. There was brief discussion on if the Town upgrades the wastewater plant to an evaporation system if the Town will need to purchase more land to accommodate the upgrade.

Clerk Hart said the miscellaneous income in the water fund for 2018 est. was the SWPP grant and the expenses for that should be in the miscellaneous expenses.

Clerk Hart asked if the Board thought the budget needed more line items, maybe breaking down miscellaneous expenses and a few other accounts. She said that Limon's budget is broken down quite a bit but Flagler's is pretty basic. She said the budget template copies the trial balances and the audit book the accountant prepares. The Board agreed that it is fine the way it is.

Trustee McCue said that there wouldn't be tank inspection and cleaning in 2019. The Board thought that this had to be done every 5 years.

Clerk Hart explained the difference in the beginning balances from the 2018 budget and 2019 budget. She said that the estimated ending balance of the current year will be the beginning balance of the next year's budget.

Clerk Hart said that in the budget after the general, sewer and water funds, the next few pages are the town's reserves accounts which are a bit depleted.

Clerk Hart said that the sewer lines on the east side of town would need to be flushed next year.

Clerk Hart said that in the general fund the salaries used to be broken down into office salaries and then maintenance salaries but since the auditor doesn't break those numbers down between those two she didn't either. They're all in one line item in the general fund. She said it looks like the budget needs to be increased by a couple of thousand for the salaries in the general fund, but she would run the numbers again for that.

Clerk Hart said that the senior citizens program was half of what it usually is this year and she doesn't know yet what it will be next year.

Mayor Flores said the celebration budget can be decreased by \$1000. The Board agreed with this saying the Town should just budget enough for Christmas and Easter.

Clerk Hart said she usually budgets a couple of thousand dollars for election expenses just in case the Town has to hold a special election for whatever reason.

Clerk Hart said that the equipment upgrade out of the general fund is for a maintainer or backhoe. She said she added \$5000 to it for 2019.

Clerk Hart said the Town had municipal attorney expenses allocated across the general, water and sewer funds but the auditor didn't like that, so it needs to be one line item in the general fund. She said if money needs transferred from the other funds to cover attorney expenses that would be a better way to do it. Clerk Hart said that attorney expenses budget could be decreased but if the Board wants to move forward with zoning and other ordinances at least \$4000 should be budgeted for it.

The Meeting was adjourned at 7:45.

Submitted by: Josie Hart, Arriba Town Clerk

Signed by:



Mayor Alex Flores

Approved by the Board on: